Replacement & Professional Learning Hours Information Summer 2024

This document contains information and instructions for all professional staff regarding the fulfillment of 18 hours of contractual obligations (3 Contractual days equivalent) to be completed between **June 4 and August 16, 2024**.

Part 1: Replacement Hours (6 hours total)

All professional staff will receive credit for 6 hours of replacement time to complete classroom/workspace preparation for the 2024-2025 school year. **There is NO form required to document completion of replacement hours.** All professional staff receive credit for these 6 hours automatically. These 6 hours fulfill contractual time during the school year on the two "Summer Flex PL" days - November 27, 2024, and January 3, 2025 (3 hrs in AM each day).

Part 2: Professional Learning Hours (12 hours Total)

All professional staff must complete 12 hours of professional learning through a combination of **PDE Mandatory Training Sessions** and **Self-Selected Professional Learning Options**. The specific amount of PDE mandatory training sessions and self-selected professional learning options needed will vary depending upon your grade level and/or role. These 12 hours must be completed between **June 4, 2024 - August 16, 2024**.

Upon completion of ALL 12 hours, teachers MUST submit the following form by **August 16, 2024**:

2024-25 PL Hours Reporting Form

Please Note:
- This form should only be submitted after you have completed your 12 required hours
- List "Vector Trainings" for mandatory sessions completed through Vector Solutions
- List each BCIU Flex Course session by name for Structured Literacy and Self-Selected options.

PDE Mandatory Training Sessions (3-6 hours)

All Professional staff are required to complete specific professional learning hours mandated by PDE. For all professional staff, some of these requirements will be fulfilled by completing specific courses provided by Vector Solutions (3 hrs). Additionally, some staff will also be required to complete specific courses in Structured Literacy (3 hrs) provided by Berks IU FLEX in accordance with PDE mandates (Act 55).

Instructions for **VECTOR SOLUTIONS COURSES (3 hrs)**	
NOTE: Successful completion of these courses in Vector Solutions will automatically be logged for you in the district's dashboard. Access Wilson School District's Login Page for Vector Training - https://wilsonsd-pa.safeschools.com/login Log-in information:	
Username: **District Email Address** (use @wilsonsd.org NOT @share…) Password: *First five* **(5)** *letters of your username*	Example: Joanne Smith Username: SmiJoa@wilsonsd.org PW: **smijo** (notice no "a," only 1st **five** letters)
PDE Mandatory Training Requirement	**Corresponding Vector Training Course**
K-12 Educators Trauma Informed Care Training	**Student Mental Health: Awareness, Intervention, and Referral** (22 min)
6-12 Educators Trauma Informed Care Training	**Act 71 - Youth Suicide: Awareness, Prevention, and Postvention** (67 min)
K-12 Educators Culturally Responsive and Sustaining Education	**Cultural Competence and Racial Bias** (18 min)
K-12 Educators Professional Ethics	**Professional Ethics for Educators** (42 min)
K-12 Educators Professional Ethics	**FERPA: Confidentiality of Records** (20 min)
K-12 Educators Professional Ethics	**Understanding Boundaries** (39 min)

PDE Mandatory Training Sessions (continued)

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Instructions for **Berks IU FLEX COURSES (3 hrs)**
NOTE: Staff <u>must</u> complete the evaluation at the end of each course and select "WILSON" to have a record of participation.

Berks County IU FLEX Webpage for Act 55 - Structured Literacy mandated training courses : https://berksiu.teachable.com/courses/category/act-55

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PDE Mandatory Training Requirement	Corresponding Berks IU FLEX Course(s)
ALL K-3 Educators **K-8 Special Education** **K-8 ELL**	**Structured Literacy** (3 hours) Author: Stacy Dunleavy
ALL 4-8 Educators **9-12 Special Education** **9-12 ELL**	**Structured Literacy for Content Area Teachers: ADVANCED WORD STUDY SKILLS** (1 hour) Author: Dr. Christina Foehl
	Structured Literacy for Content Area Teachers: VOCABULARY (1 hour) Author: Dr. Christina Foehl
	Structured Literacy for Content Area Teachers: COMPREHENSION (1 hour) Author: Dr. Christina Foehl

Note: 2024-25 New Teachers will have until May 16, 2025, to complete their PDE mandatory training session hours.

Self-Selected Professional Learning Options

Please read any communications from your Supervisor or Lead Learner to determine if you must participate in any department/building specific sessions (i.e. curriculum writing, assessment alignment, initiatives, etc) that will count toward your self-selected hours for summer professional learning. **Additionally, if there is a professional learning opportunity (not included in the options below) that you would like to create or attend, please reach out to your Building Admin/Direct Supervisor for approval by Friday, May 24.**

Grades 6-12 Secondary teachers working on curriculum, UbD Framework, and/or assessments, please note the following:
- All secondary teachers writing curriculum, for pay or PL hours, must be approved for the hours and then complete the mini-course.
- The pay code for secondary curriculum writing is: 0040 (curriculum writing)
- Google Classroom invite links (Please be sure to join the correct class)
  - Use **LINK 1** if you did **not** do summer curriculum writing last year
  - Use **LINK 2** if you wrote curriculum last summer and have already completed the curriculum writing/UbD mini-course

Self-Selected Professional Learning Options	
All K-12 Educators	**Berks IU FLEX Course(s)** (Click View All Courses) Courses can be sorted by category/author. Choice of FLEX course(s) to fulfill self-selected professional learning hours must align with your role **IMPORTANT:** Staff must complete the evaluation at the end of each course and select "WILSON" to have a record of participation.
K-12 Educator (Content Specific)	**Wilson Specific PL Sessions** (All Wilson Specific PL Sessions require Frontline registration)