



Republic of the Philippines
MINDANAO STATE UNIVERSITY AT NAAWAN

Office of the Human Resource Management

MSUN-OHRM-CAD-_____-2026-REV00

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that **Mr. Alfredo C. Vestas Jr.** has assumed the duties and responsibilities as **Admin Aide IV** of **MSU at Naawan**, effective **January 5, 2026**.

This certification is issued to process the employee's first salary.

Done this 5th day of January 2026 in Naawan, Misamis Oriental.

DELYN M. BUCAY, MBM
Head of Office/Department/Unit

Date: January 5, 2026

Attested by:

PROF. DELYN M. BUCAY, MBM
Acting HRM Officer

