



Parent Guide

Completing Forms in Focus

Completing Forms in the Focus Parent Portal

All forms for the school year are available digitally on the parent portal or at the kiosk at your child's school in Focus.

Required Forms

All Required Forms will automatically be on the main portal page and are prerequisite before you can navigate through the rest of the platform. Other Available Forms and Completed Forms can be viewed by scrolling down bottom. The portal will be locked on this page until all **Required** forms are completed. See below to see these forms at a later date.

Required

The district and/or school has requested that the following be completed at this time.

View/Edit	Name	Application/Form	Status	School Year
Start		2026-2027 Required Student Information Yearly Update Form	Not Started	2026
Start		2026-2027 Required Code of Student Conduct & Policy Guide and Parent's Guide of Digital Notification	Not Started	2026
Start		2026-2027 FortifyFL Required Dissemination of Information for Parents	Not Started	2026
Start		2026-2027 Middle School Science Safety Contract for Parents	Not Started	2026
Start		2026-2027 Required Code of Student Conduct & Policy Guide and Parent's Guide of Digital Notification	Not Started	2026
Start		2026-2027 FortifyFL Required Dissemination of Information for Parents	Not Started	2026
Start		2026-2027 Required Student Information Yearly Update Form	Not Started	2026

Available

The district has made the following available for you to complete as needed.

View/Edit	Name	Application/Form	Status	School Year
Start		Parent Consent for Health Care Services	Not Started	2026
Start		2026-2027 Parent Opt-Out Notifications	Not Started	2026
Start		Optional Donation Opt-Out	Not Started	2026

*Please note: After opening the form, please be sure to follow the directions provided on the form to **save/submit** each form. This will help ensure that all forms are completed correctly and the notification to disappear.*

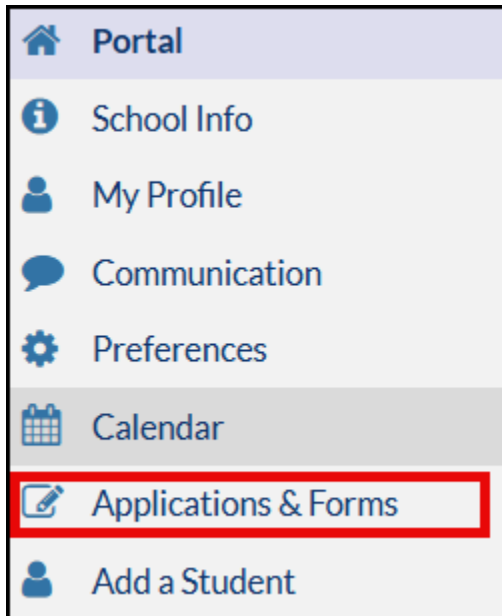


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Navigating to Optional Forms at a later date

1. Log in to the **Parent Portal**.
2. On the left navigation menu select the **Applications and Forms** option



3. Complete the forms that pertain to your child or your preferences in the available forms area.

*Please note: After opening the form, please be sure to follow the directions provided on the form to **save/submit** each form. This will help ensure that all forms are completed correctly.*

FAQ's

If I am having trouble completing these forms, where should I go?

Please contact your child's school for more information, you can also complete these forms at your school's online kiosk.

I can't see the forms that I need to complete, what should I do?

Please reach out to your child's school for assistance.



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