



Haddonfield Friends School Summer Camp Handbook

INTRODUCTION

Youth Program (Rising K, Rising 1st, and Rising 2nd)

Haddonfield Friends Summer Camp Youth Program provides a nurturing environment that encourages individual growth, respects individual differences and fosters the development of moral and ethical values. It provides the security children need to value themselves and others. All educational and recreational activities are supervised by trained, experienced educators. The staff is committed to providing the highest quality programs and safety, with a 7:1 average ratio of campers to staff. This program is full day from 9am to 3pm.

Pre-K Program (Ages 3+, Rising Pre-K)

The HFS Pre-K Camp program is provided for children ages 3 and up who are entering Pre-K in the fall. In order to be enrolled in the HFS Pre-K Camp, campers must be fully potty trained: they should know how to use the toilet independently and wash and dry their hands afterwards. Campers are able to enroll for full days from 9am to 3pm or half days from 9am to 12pm.

Early Childhood Program (Age 2, HFS Swallowtails Only)

The HFS Early Childhood Program is provided for our 2 year old campers who will be joining us as Swallowtails in the upcoming school year. The registration password will be provided in your HFS welcome letter. Campers in the Early Childhood Program are not required to be fully potty trained. Please pack diapers, wipes, and a changing pad for your child, marked with the camper's name. Campers are able to enroll for full day 9am to 3pm or half day from 9am to 12pm.

Aftercare Program (Program 3-5pm; Pick up by 5:15pm)

The Aftercare Program is designed to ensure student safety and security after normal camp hours. The Aftercare Program provides close supervision, and may include sports, recreational activities, board games, crafts, indoor play, or occasional water play depending on the weather and that day's camp schedule and activities. Please pack an additional snack for your camper if they will be staying for Aftercare. The program is available from 3pm to 5:00pm with a 15 minute grace period for pickup. No exceptions please. Thank you in advance for arranging on-time pick-ups. The program cannot accommodate drop ins. Thank you for your cooperation.

Lost and Found

Parents are urged to label all personal items brought to camp in permanent ink. Lost and found items will be held for a reasonable amount of time. If not claimed, items will be sent to local charity organizations. Valuables and large amounts of money should not be brought to camp. The camp assumes no responsibility for loss or theft of books, notebooks, technology, or other personal items that are left on camp premises.

The Camp Day

Once students are placed into their age appropriate camp classes, parents will be provided with more details regarding drop off and pick up. Note that students will enter their designated building through separate entrances as dictated by their class placement and classroom location. Parents must drop off campers to their classroom door. Doors open at 9am sharp. HFS campers spend time both outdoors and indoors throughout the camp day. All of our classrooms are air conditioned, so they provide a great space to get out of the heat.

Parental Responsibility

Parents are asked to please confirm all medical information verbally with the lead teacher on their child's first day of camp. In addition, please contact the camp if there are any changes in a student's medical status at any point. Any changes in telephone numbers should be communicated so that all emergency contacts are accurate. Should you want to celebrate a child's birthday with a class treat, please reach out to the lead teacher to ask about dietary restrictions or allergies in the class so all students can participate. Please apply sunscreen and bug spray prior to drop off to maximize camp time, and label all items. Staff will only reapply with products provided by parents/guardians. Please be sure to dress students appropriately for the heat, messy crafts and activities, independent potty usage, and physical activity. Please let the lead teacher know of anything out of the ordinary that may affect your child's behavior including a poor night sleep or missed breakfast.

Illness

Students, teachers and staff showing symptoms of illness or infections (such as pink eye, strep throat, hand-foot-mouth disease, lice, unexplained rashes, cough with fever, vomiting or diarrhea, etc) should stay home from camp. Students wishing to return to camp should be fever free for 24 hrs without fever-reducing medications and vomit and/or diarrhea free for 24 hrs prior to returning. A fever is defined as 100.4 degrees or higher. Students who arrive sick, become sick, or indicate that they do not feel well during the camp day will have a designated space away from others while they await pickup.

Guidelines and Consequences

Haddonfield Friends Summer Camp is a Quaker camp, thus there is an emphasis on peaceful conflict resolution, simplicity, respect for that of God in every person, and the importance of community. With these values at the heart of the camp's mission, the guidelines for the community are as follows:

- Treat all people with respect. This means there is no physical harm, name-calling, excluding, teasing or bullying allowed. Every person, adult and child, is to be addressed in a polite and respectful way.
- Walk in the halls and other indoor spaces.
- Resolve all conflicts nonviolently. If a child needs help solving a problem, they should let an adult know immediately.
- Respect the grounds and help take care of the camp.
- Bring no toys, cards, electronic games or large amounts of money to camp.
- Carry no combat or camouflage backpacks, or backpacks depicting violent characters; do not wear any camouflage clothing.

In keeping with the school's mission, Haddonfield Friends Summer Camp is committed to teaching nonviolence and to creating a community in which all members seek peaceful resolution to conflict. Therefore, fighting, the use of violence or threats of violence, the possession of weapons or threats of using them — whether communicated through speech, writing, electronic means, or physical action — are unacceptable actions or responses in the HFS community.

Please review the guidelines above with your child. The guidelines are integral to creating a safe, warm and supportive environment in which all of the children will learn and grow. Each child will be held to these guidelines for conduct as befits the HFS community. If necessary, a parent will be contacted for further discussion, or removal from the camp program in severe instances.



Cancellation and Refund Policy

All camp fees will be refunded for cancellations prior to March 15. Cancellation after March 15 prior to June 1 will be refunded less the registration fee amount of \$65. Please contact businessoffice@hfsfriends.org for any cancellation requests. No refunds or exceptions will be made after June 1.