

Date: February 18, 2015

To: Board of Directors, Music Library Association

From: Beth Iseminger, Chair, Bibliographic Control Committee; in consultation with Bruce Evans, MOUG Chair; Alan Ringwood, NMP Advisory Committee Chair

Subject: BCC Action Item Request 2 – NMP and MLA

Board approved during Feb-March meetings at MLA 2015. See section 9.c of the [Board meeting minutes](#)

I. Name of Committee: Bibliographic Control Committee

BCC Membership: Beth Iseminger (Chair), Lisa McFall, Sandy Rodriguez, Raymond Schmidt, Tracey Snyder, Casey Mullin, Jennifer Matthews (BCC Secretary/Webmaster), Susan Vita (LC), Jay Weitz (OCLC), Mark Scharff (NACO), Nancy Lorimer (SACO), Alan Ringwood (MCB)

II. Board Action Required

BCC requests MLA Board approval of the following proposed plan for the move of the NACO-Music Project from the auspices of the Music OCLC Users Group (MOUG) to MLA's Bibliographic Control Committee. If approved, the plan would be implemented after the 2015 MOUG and MLA annual meetings.

Background:

In 2012, the MLA Board formed the Bibliographic Control Committee Task Force, made up of Kathy Glennan, Mary Huismann, Beth Iseminger, and Karen Little (chair). The charge of this group included reviewing the internal structure of BCC and also examining BCC's role in relation to other groups, both internal to MLA and external.

One of the topics included in the Task Force's report was exploring the relationships between BCC, MLA, MOUG, and the NACO-Music Project (NMP). NMP is one of three PCC (Program for Cooperative Cataloging) music funnels. The other music funnels are the BIBCO Music Funnel (for bibliographic records) and the SACO Music Funnel (for subject, genre, and medium of performance authority records). Both the BIBCO and SACO funnels were established by MLA-BCC and are under the auspices of MLA. NMP was established by and currently resides with MOUG. The BCC Task Force recommended moving NMP to MLA, which would align all three PCC music funnels under MLA-BCC and would streamline and enhance the music cataloging community's PCC involvement.

The BCC Task Force's [report](#) was approved by the MLA Board during the MLA Annual Meeting in San Jose. In approving the report, the Board tasked BCC to work with MOUG and NMP to investigate options for how a move of NMP to MLA might be implemented. Additionally, in 2014 the MOUG Board expressed interest in pursuing the possible move of NMP. The current MLA Board Action Item presents a plan for the move of NMP to

MLA. The plan has been reviewed by BCC, the NMP Advisory Committee, and the MOUG Board.

Plan for Establishing the NACO-Music Project as part of MLA:

Under MLA, the NACO-Music Project will have a Coordinator and an Advisory Committee.

The Advisory Committee will be made up of:

- An NMP member who serves as Chair of the Advisory Committee;
- Two NMP at-large members;
- NMP Coordinator;
- Library of Congress representative;
- Chair of the BCC Authorities Subcommittee* (ex officio).

Advisory Committee and Coordinator Terms

- The NMP member who is Chair and the two NMP at-large members will serve five-year terms.
- The NMP Coordinator will serve a five-year term that is renewable up to two times, for a possible total of fifteen years. (The [guidelines](#) for funnel coordinator terms were recently approved by the MLA Board.) The NMP Coordinator's term on the Advisory Committee will be concurrent with their term as Coordinator.
- The Library of Congress representative will serve an ongoing term.
- The BCC Authorities Subcommittee* Chair will serve concurrently with their BCC term.

Advisory Committee and Coordinator Recruitment

- For the NMP Advisory Committee member serving as Chair, the NMP Coordinator will issue a call for applicants to the NMP membership and will forward those volunteers to BCC. BCC will discuss the applications and will vote on the NMP Advisory Committee Chair.
- For NMP at-large Advisory Committee members, the NMP Coordinator will issue a call for applicants to the NMP membership and will forward those volunteers to BCC. BCC will discuss the applications and will vote on the NMP at-large Advisory Committee members.
- For the NMP Coordinator position, the BCC chair will issue a call for applications for NMP Coordinator at the end of each five-year term. The current Coordinator can and should apply, if they wish to continue as Coordinator (up to fifteen years). BCC voting members will vote on the NMP Coordinator. The BCC recommendation will be sent to the MLA President for approval and appointment.
- The Library of Congress representative will serve as determined by the Library.
- The BCC Authorities Subcommittee chair will be selected and appointed following the guidelines for BCC subcommittee chairs.

NMP Funnel Members

- The NMP Advisory Committee will review applications for new NMP members. New funnel members will be notified of acceptance by the NMP Coordinator.

NMP Coordinator and NMP Advisory Committee Tasks

- NMP Coordinator
 - Plans training for funnel members;
 - Oversees administrative matters;
 - Assigns reviewers/mentors to new funnel members;
 - Compiles funnel statistics;
 - Represents the funnel's interests to PCC and vice versa;
 - Serves on the NMP Advisory Committee and issues calls for NMP at-large Advisory Committee members;
 - Runs the NMP Participants' Meeting during the MLA Annual Meeting;
 - Serves as an ex-officio member of BCC and of the BCC Authorities Subcommittee;
 - Contributes a report from the funnel to the BCC Annual Report;
 - Casts votes for PCC offices and participates in PCC business.
- Advisory Committee
 - Review and approve new funnel member applications;
 - Re-approve membership for existing funnel members if they move to a different institution and review participation of the member's former institution.
 - Participate in discussions of policy and practice with BCC and its subcommittees as appropriate.

Current NMP Advisory Committee Members and Continuing Terms

- Alan Ringwood, NMPAC Chair (through 2016)
- Phyllis Jones (through 2017)
- Mary Huisman (2015-2020)
- Mark Scharff, NMP Coordinator (2015-2020, renewable)
- Michi Hoban, LC Representative (ongoing)

Additional NACO-Music Project Business

- The processes and standards through which NMP members are reviewed and achieve independent status will remain the same.
- MLA membership and BCC membership will not be requirements for NMP funnel members. MLA membership will still be required for the BCC Authorities Subcommittee chair and the NMP Coordinator (who is an ex-officio member of BCC).
- The NMP listserv will continue to be used and administered by the NMP Coordinator, using the same platform.
- The NMP Website will become part of the MLA-BCC website and will be managed by the BCC Webmaster in consultation with the NMP Advisory Committee and the BCC Chair. The site may remain a unique entity, under the

BCC website umbrella. All of the current documentation will be preserved. The BCC Chair, BCC Webmaster, and MOUG Webmaster will coordinate transfer of the website, in consultation with the NMP Advisory Committee

- NMP will hold an NMP Participants' Meeting during the MLA Annual Meeting. This meeting will need to be submitted by the NMP Coordinator when a call for business meetings is put out by the MLA Program Committee Chair. The current NMP Advisory Committee feels strongly that an in-person meeting to discuss current issues pertinent to music authority record creation is needed during the Annual Meeting.

*The other BCC Action Item proposes a reorganization of BCC into three subcommittees. If approved, the Authorities Subcommittee will become part of the new Content Standards Subcommittee. Where "Authorities Subcommittee" occurs in this document, it should be understood to also stand for "Content Standards Subcommittee", pending approval of the BCC reorganization.