



Academic Coach

Course Syllabus Spring 2025

Welcome to Academic Coach. This unique and hands-on program will combine foundational skills in teaching with an internship experience working with your peers and younger students in a classroom. You will be paired with a teacher who's classroom you will be interning in for the semester. Once a week will be instructional activities and assignments going over theories and educational skills that can then be applied to the classroom internship the remainder of the week.

Class Section Google Classrooms SpringI 2025: Academic Coach I class code: Ue4yuet Academic Coach II class code: 75dask6 Academic Coach IV class code: gadpsrd	Suzanne Hermanson shermanson@bisd303.org (206) 855-0433 Room 215A
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Course Information

Description

Academic Coaches will be interning in classrooms as an assistant teacher. They can assist with preparing classroom materials, leading and preparing lessons, and work with groups or individual students on projects or for extra support.

Academic Coaches are different from TAs, because the expectation is they are working with other students and will be learning the fundamentals of teaching and applying what they are learning during their internship in the classroom.

Format

As a part of this course you will be working alongside a teacher three days a week. Monday/Tuesday, Thursday and Friday unless otherwise approved by the AC advisor. Once a week, typically Wednesdays, students will meet in my office and learn foundational teaching skills and concepts. Occasional Wednesday lessons are completed asynchronously in the BHS Library.

Course Site

Assignments will be posted and submitted via Google Classroom. Students must enroll in Google Classroom; if parents/guardians would like to receive Guardian Summaries, they can contact any one of their child's teachers to sign up.

Learning Resources

Course Overview (tentative)

Semester I Overview: Classroom Leadership Effective Feedback Questioning Strategies Learning Focused Verbal Tools How the brain processes information Building Relationships Goal Setting and Organization Reinforcement vs. Punishment Challenging Behavior	Semester II Overview: Inclusive Teaching Practices Neurodivergent Learners Universal Design for Teaching Groupings Lesson Planning Classroom Behavior Behavior Management Strategies	Semester III Overview: Why Teach? Systems & Structures in Education Student Centered Models of Education Law and Ethics Observation as a skill Creating a Personal Education Philosophy
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Student Expectations

Attendance and Engagement

Please see the [Academic Coach: Attendance](#) document for specific attendance procedures for Academic Coaching. Unless ill, all students are expected to participate in all learning activities, whether these are held on campus or online. If a student is unable to participate in these activities, they must make alternative arrangements with the teacher. Because success in this class is determined mostly by participation, we expect students to prioritize regular attendance. Frequently missing classes is likely to affect your grade. Google Classroom coursework and activities will be assigned weekly and are expected to be completed independently unless notified via email or Google Classroom that they will occur in-person.

Academic Honesty

Honesty is a compelling principle by which we operate all aspects of student and school life. Academic honesty is highly valued at BHS. Students should not cheat or plagiarize, nor should they tolerate such among fellow students. Students do not receive credit for work that is not their own. Cheating is defined as an attempt to earn credit or receive a grade for coursework in a manner other than defined as acceptable by the teacher. Plagiarism is the taking of language, ideas or thoughts from another person or resource without acknowledging the source. Students who use plagiarized papers or projects or are involved in any other form of cheating will be subject to reduction in grades and/or disciplinary action for a first offense. Because of the serious nature of academic honesty, violations of this code may result in loss of credit for the assignment with a recorded failing grade. It may also entail loss of credit for the course with a recorded failing grade, removal from the course with a failing grade, and/ or additional appropriate disciplinary action. ([BHS Student Handbook](#))

Self-Advocacy

As young adults, a major skill to develop is learning to advocate for themselves. Students should reach out with questions or concerns, please email teachers and/or counselors. We cannot help unless we know what is needed. We are best reached via email. At this age, I encourage students to take the lead on communication.

Policies & Procedures

Communication

Majority of communication will be done via email and Google Classroom. If you would like to be added as a guardian to google classroom to receive summaries, please send me an email and I will quickly get you added to your student's account. Occasionally I will send out a mass email via Skyward messenger. Those messages will come through as an email and will also show when you log into Skyward.

Attendance

Attendance is a key factor to success as an Academic Coach. Attendance is recorded at the start of every class.

Grading

Bainbridge High School reports grades at the end of each semester; progress reports are available for at the end of Term 1 and 3. Letter grades are calculated using the following grading scale:

Google classroom activities and Assignments: Weekly assignments and activities shall count for 40% of student grades. **Assignments are not accepted 1 month after the due date.**

Classroom participation and evaluations: Participation in academic coaching settings and evaluations account for 60% of student grade.

Grade			
Mark	Description	High	Low
A	A	100.00%	93.00%
A-	A-	92.99%	90.00%
B+	B+	89.99%	87.00%
B	B	86.99%	83.00%
B-	B-	82.99%	80.00%
C+	C+	79.99%	77.00%
C	C	76.99%	73.00%
C-	C-	72.99%	70.00%
D+	D+	69.99%	67.00%
D	D	66.99%	60.00%
F	F	59.99%	0.00%

Technology

To fully participate in this course, you will need to have access to your BISD chromebook or a similar device and an Internet connection.

Students are expected to have their cell phones stored in their backpack and off their person during the entire duration of this class, both during intern time in classrooms and during instructional time for this course. Cell phones, smart watches and headphones are not permitted for any reason during class time unless directed to do so by the teacher.

For tech support, please go to www.bisd303.org/techsupport and report your issue.