Unapproved Minutes

Caledonia Central Supervisory Union

CALEDONIA COOPERATIVE SCHOOL DISTRICT

BOARD OF DIRECTORS' MEETING

Monday, November 11, 2024 - 6 PM

Call to Order by Jessica Roy

Consent Agenda: Additions – Find a representative for the negotiation committee & discussing mail in ballots and ideas from the town clerk.

Board Members Present: Jessica Roy, Dan Gingue, Dana Maxfield, Jay Miller, Bobbie Roy, Heather Mulligan, James Hemond, Principals, Superintendent Matt Foster, Asst Superintendent Mike Moriarty, Director of Finance Michael Concessi, Curriculum Director Des Hertz

Public Comment: None

Meeting Minutes –
September 9, 2024 – no changes – no quorum from that meeting so cannot be approved.
September 11, 2024 – a **motion** to approve the minutes by Dan Gingue and seconded by Jay Miller. Motion approved.

Superintendent Report – Matt Foster and Mike Moriarty were present to highlight a few items

- Commission of Education is working hard. Attended a few listening tours by Zoie Saunders.
- Teacher negotiations have started. Fact finding process right now for support staff negotiations.
- IT is looking at updating software to improve communications.
- Strategic planning with the design team is moving along. About 25 people make up the design team at this point.
- Working on assessment and reporting.

Principal Reports -

Walden – Anthony Fontana was present to highlight a few items.

- Bringing the community into the school and taking students out into the community.
- Community members have been renting out the school.
- 7th graders are applying for a grant. It will help make the nature trails ADA accessible.
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Waterford – Chris Miller was present to highlight a few items.

- Trunk and treat was very successful. 8th graders did a haunted walk and raised about $800.
- Cliff grant – speaker presented to students the importance of sharing and retaining family stories.
- After school program is going very well. Lots of credit to Tiffany Lasnier and her team.
- Craft fair is coming up.
- Veterans breakfast was a great event.
- Nature trails being worked on.

Barnet – Luisa Millington was present to highlight a few items.

- Cliff grant – enhancing community involvement.
- Stewardship day – students worked on front lawn, trails and greenhouse.
- 4th Grade is continuing to visit the Hood Museum.
- Veterans' days breakfast went very well.
- Math manuals – students go from station to station. Helps identify student's needs.
- Dress code is being worked on and updated by a group. Middle school leaders will be involved in supporting the new dress code.
- Still interviewing for the BI position.
- Woodsville eyecare will be screening all students.

Bobbie Roy noted how nice it was that communities are being invited in and going back into the schools.

Student Service Report – no discussion.

Negotiations Committee – a member from each board typically is part of the committee. James Hemond was on the committee but not able to continue. Dana will consider it and let the Superintendent know. This position does need to be confirmed by the board.

CIP Goals and Academic Achievement Update – Des Hertz gave a presentation.
CIP is a continuous improvement plan that is submitted to the state yearly. Based on two goals – academic achievement and school safety (attendance & major behaviors). Des collects data and then works with the team. Des presented on the academic data and the safety data.

FY26 Draft Budget – Michael Concessi was present to go over the FY26 draft budget.
SU Assessment – Spec Ed costs are a large part of the assessment. Most items housed in the SU such as Spec ed, transportation, food service are site specific. Michael shared how special ed is funded – block grant money and then dispersed by site. Spec ed costs will be down this year. There will be an SU assessment decrease this year. Cal Coop assessment is coming in around a $137k decrease. Michael then shared the Cal Coop budget figures. The principals and Michael work together for the school's needs. Up around $468k from the FY25 budget. Increases include wages, health care (update 12% this year), tuition costs are up, Money management has increased income due to interest. Still waiting on State figures.

Discussion on FTE count. Any reduction in FTE is not due to cost cutting, it is based on looking at student's needs and the staffing required. These can be positions that were simply not backfilled from last year due to no longer needed. Michael will look into these FTEs and share the data with Jay Miller.

Jay Miller shared some thoughts from the town clerk's office regarding school vote ballots and timeline. Discussion on the cost and how the board can save money. Mail in ballots are popular. Boards will want to discuss how they want to handle the mail in ballots. Also, the importance of having information available at the town clerk's office regarding the budget vote. Will find out from the town clerk's office how much the cost is for mail in ballots processing. Will add to the agenda for next month.

Early Retirement Incentive for Cal Coop Teachers – Superintendent recommends to not offer this incentive at this time.
A **motion** that the board does not offer the early retirement incentive this year by Dana Maxfield and seconded by Dan Gingue. Motion passed.

Cell Phone Use Policy Discussion – Survey was sent out and 78% were in favor of a no cell phone experience for the students at the school. Board discussion on what the policy can look like. The principals talked about the current process in their buildings and any issues that they have encountered. Students do very well with the processes in place. Heather supports a model policy that the 3 schools can agree on in writing. Matt will reach out to the VSBA for their model policy. This will be added to the next agenda.

Future Agenda Items:
Negotiation committee member
Cell Phone Policy
Discussion on board member seats that will be opening – Matt will get data on current terms and board seats that will be up for re-election.

Meeting adjourned by Jessica Roy
Minutes Respectfully Submitted,
Nicky Cole