

Busby School Advisory Council
September 14, 2026—5:00pm
Busby School

1) Meeting called to order at 5:12pm by Victoria. Land Acknowledgement.

In attendance (14): Daryl Chattaroon, Victoria Demmink, Megan Romaniuk, Delanna Spargo, Sylvia Fischbuck, Jen Stoby, Miranda Srayko-Slifka, Charlene Hengen, Melissa Wortman, Alyssa Pfaeffli, Kayla McMillan, Erin Harder, Trustee Nolan Mast, Superintendent Raime Drake.

2) Previous meeting minutes: Sylvia adopted her May 25, 2026 minutes as presented and reviewed. Charlene seconded. Carried.

3) Standing business:

a. None.

4) New business:

a. 2026-27 meeting dates at 5:00pm:

- Oct. 5, 2026
- Nov. 9, 2026
- Jan. 11, 2027
- Mar. 1, 2027
- May 10, 2027

b. Hot lunch Schedule for 2026-27: (Mondays and Wednesdays – kindergarten days)

- Oct. 28 – Grade 6 – Jen & Karin
- Nov. 25 – Grade 5 – Victoria & Melissa
- Dec. 10 – Pizza lunch/Christmas Concert rehearsal (moved up a week from last year—Christmas Concert will be that night, on Dec. 10) – **TBD**
- Jan. 20 – Grade 4 – Karin
- Feb. 17 – Grade 3 – Victoria, Megan, Miranda & Charlene – mac & cheese
- Mar. 24 – Grade 2 – Alyssa, Kayla & Charlene
- Apr. 28 – Grade 1 – **TBD**
- May 19 – Kindergarten – **TBD**

c. January back to school pancake breakfast—Jen will coordinate, Victoria and Delanna will help as well.

d. Terry Fox Run September 24—volunteers (6 minimum): Victoria, Megan, Miranda, Melissa, Kayla, Karin, plus any other parents that would like to attend. Victoria will pick up

the oranges (10 bags—same as last year).

- e. Soccer Tournament Concession October 8—volunteers (5 minimum): Victoria and Jason on the BBQ, Alyssa (12:30-2:30pm shift only), plus anyone who signs up to help via the volunteer sheet. Jen and Kyli (lending her BBQ) are available to help answer questions on putting this together.
 - f. Breakfast program update by Charlene: This year, 2 days a week is a homemade breakfast (ex. Yogurt with sliced bananas, muffins). They are currently baking once a week, Wednesday mornings at the hall; later may cut back to twice a month baking (and freeze). Anyone that wants to come help is welcome to bring a recipe, and will be allocated an oven. This year, there are 117 students (108 excluding pre-k).
 - g. Volunteer sheet will be sent out by Aubrie in September.
- 5) Principal's report: see attached report, presented by Daryl. **Appendix A**
 - 6) Trustee's report: see attached report, presented by Nolan. **Appendix B**
 - 7) Adjournment

Next meeting is on Oct. 5. 2025 at 5:00pm, Busby School.

Meeting adjourned at 5:50pm by Victoria.

Appendix A Principal's Report

Busby Elementary School Administrators Report Monday, September 14, 2026

Busby Foundation Statements

- **Create a positive environment.** Through teamwork, we will provide a safe, caring atmosphere that secures wellness for everyone.
- **Motivate learning.** Use innovative ways to promote and assess growth, learning and achievement among students and staff.
- **Cultivate parent and community involvement.** We will encourage two-way communication, cooperation, and active involvement with parents, staff, students and community members.
- **Include all learners.** We will foster inclusion through "Universal Design for Learning" in collaboration with parents, students and staff. At-risk students will be identified and supported.
- **Develop organized, independent learners.** We will encourage students to be risk-takers, to do their best to become successful.

Motto

"Achieving Excellence - Child by Child - Day by Day - Together"

The Priorities are:

Wellness

When wellness is valued and supported, the foundational conditions for learning are established.

Thriving Communities

When community is valued and supported, connections are strengthened and collaboration fosters shared responsibility in learning.

Engaged Learning

When engagement in learning is valued and supported, relevance and ownership are enhanced, leading to increased achievement and success.

School Highlights

What an amazing start we have had to the 2026-2027 school year at Busby School! We are incredibly proud of how quickly our students have settled back into school routines and expectations. Students have been working hard, showing kindness and respect, and approaching each day with a positive attitude.

Our morning assemblies remain a wonderful way to begin each day together as Busby Bobcats. They give us a chance to celebrate birthdays and accomplishments, share important messages, have some fun, and reinforce the sense of community that makes Busby such a special place.

We are excited about the year ahead and look forward to continuing this fantastic start. There is already a wonderful energy throughout our school, and we are very proud of our students and staff!

Modular Update

The modular classroom project has been delayed after it was determined that a firewall will need to be constructed before the modular can be installed. We recently met with the architect, Division representatives, and structural, mechanical, and electrical teams to begin planning the required work and determine a timeline for construction and installation. We will provide further updates as the timeline becomes clearer.

Assemblies:

Last year, staff moved away from classroom-led assemblies because they required too much instructional time to prepare. We appreciated feedback from parents who understood these pressures while also sharing how much they valued opportunities to see their children shine. This year, on our opening staff days, we discussed how to find a balance and agreed to try two scaled-down divisional assemblies - Division I and Division II later in the year. This will give families an opportunity to see their children perform and celebrate their accomplishments while protecting valuable instructional time. We will revisit how this approach worked at the end of the year and determine if any changes are needed.

Upcoming Events:

Meet The Teacher Night - Book Fair - September 11

Cross Country Run - September 16

Professional Development Day - September 18

Farm Safety - September 23

Terry Fox Run - September 24

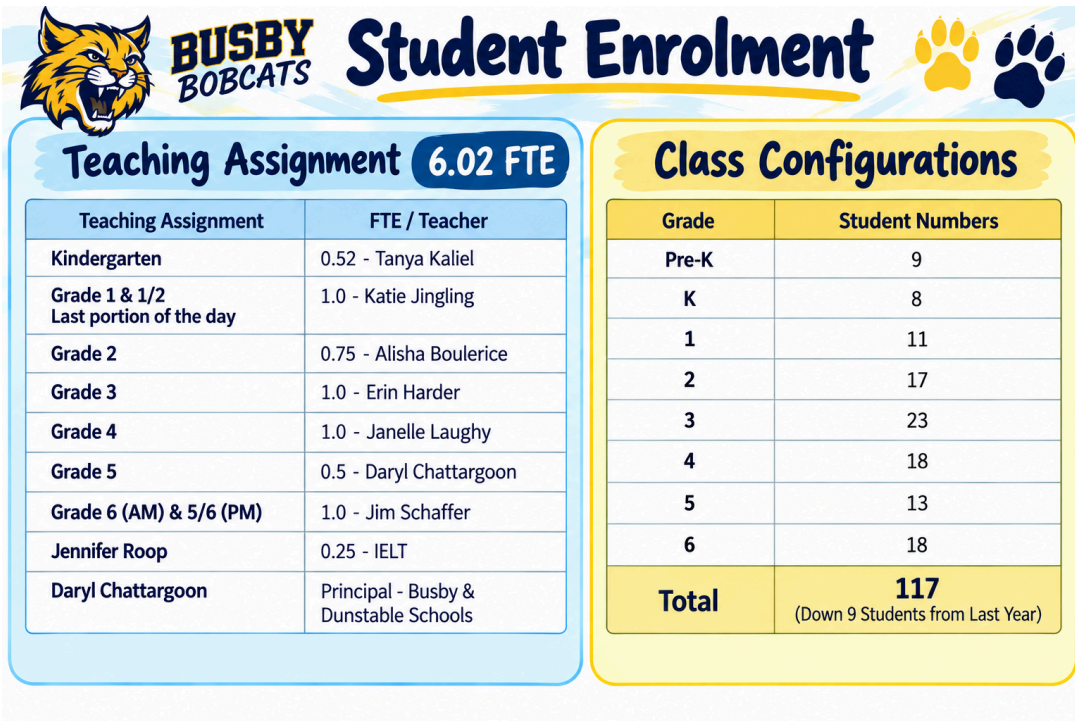
Picture Day - September 28

Busby Soccer Tournament - October 8

Parent-Teacher Interviews - October 19 & 21

Halloween Activities - October 30

Student Enrollment



Appendix B Trustee's Report

Trustee Nolan Mast
Busby School Council
September 14th 2026
Board Report

Welcome back everyone! We look forward to what 2026/27 will bring to our division.

That being said, we are very excited to begin the school year with our new Superintendent Raime Drake, who *officially* took office on September 1st!

We also welcome Judy Lefebvre as our new Board Chair, and David Truckey as our new Vice-Chair!

Board Annual Organizational Meeting

The board made some adjustments to 13 Policies. Many adjustments were made in order to align with the new legislation amendments presented by the Government of Alberta.

- Policy 02 Role of the Board (legislative changes)
- Policy 03 Role of the Trustee (legislative changes)
- Policy 04 Trustee Code of Conduct (legislative changes)
- Policy 05 Role of the Chair (operational changes)
- Policy 06 Role of the Vice-Chair (operational changes)
- Policy 08 Committees of the Board (operational changes)
- Policy 08 Appendix A - Committees of the Board (operational changes)
- Policy 08 Appendix B - Audit Committee (operational changes)
- Policy 11 Delegation of Authority (legislative changes)
- Policy 12 Role of the Superintendent (operational and legislative changes)
- Policy 15 Grade Configuration and School Closures (legislative changes)
- Policy 16 Recruitment and Selection of Personnel (operational changes)
- Policy 19 Safe and Caring Learning and Working Environments (legislative changes)

Full details of the revisions for each policy can be found in the August 26th, 2026 Board Agenda, on the Pembina Hills website.

Regulations: *An Act to Remove Politics and Ideology from Classrooms and Amend the Education Act, 2026.*

- Legislative amendments: Repealing/replacing “welcoming, caring, respectful...” language with “a safe and caring environment that fosters and maintains respectful and responsible behaviours” (Effective: September 1, 2026 / December 1, 2026)

- New student code of conduct statement prohibiting students from engaging in violence and reinforcing students' roles in assisting in preventing violence (Effective: September 1, 2026 / December 1, 2026)

September 1, 2026 / December 1, 2026

Remaining legislative changes including (abbreviated):

- Ensuring diverse student viewpoints
- Ensuring impartial education programming
- Refraining from issuing statements or taking positions on political, social, or ideological matters
- Protecting employees from being compelled to participate or express statements on conscientious, political, social, or ideological beliefs
- Ensuring courses, programs of study and instructional materials encourage a range of perspectives
- Meaningful parental involvement in their child's learning and non-instructional school activities
- Delivery of courses/programs of study is continuously monitored
- Teach courses/programs of study with a focus on academic rigor
- Trustees seeking nomination in a federal election or by-election to take a leave of absence without pay
- Oversight of superintendent contracts
- Ensuring literacy/numeracy intervention supports
- Digital administration of provincial assessments
- Removal of requirement for approval of external parties using or providing teaching and learning resources that deal primarily and explicitly with gender identity, sexual orientation or human sexuality to provide religious instruction
- Compelling the disposition of real property deemed underused

Timeline Extensions: Provisions related to flag displays, the national anthem, and school building naming/renaming will now be shared in Fall 2026.

As a board, our focus remains on supporting our schools, staff, and students as these adjustments are made in our division.

Key Updates:

- Updated Ministerial Orders: Orders covering the Teaching Quality Standard, Leadership Quality Standard, Superintendent Leadership Quality Standard, School Literary Materials, Personal Mobile Devices/Social Media, and Education Services Agreements have been updated to reflect the new legislative focus on a safe and caring environment that fosters and maintains respectful and responsible behaviors.

Busby Modular

Modular classrooms are arranged so that the classroom itself is constructed offsite, fully funded by Alberta Infrastructure, and delivered to the site. Once it's there, the logistics

and cost are on the school division to build the "link" and connect it to the rest of the building.

As part of this project, we were a little surprised to learn that the link was going to require a firewall installed - the building is considered two stories, and accordingly the building code requires either a firewall or a sprinkler system. The firewall added a significant amount of extra cost to the link (and we're incredibly appreciative that Alberta Infrastructure has agreed to fund the extra cost), but also some extra time for the construction phase.

The latest estimate is that the new modular will be ready for student occupancy in mid-to late-December. This isn't what we had hoped for, but we're pleased that the building will be safe.