



Beginning of Year Information 2023-2024

Student Schedules

- If you have completed all new or returning student registration information AND have submitted your new proof of residency for the 23-24 school year, your child's schedule will be printed and ready to pick-up on our Schedule Pick-Up days.
- If we are missing enrollment/registration information or a current gas, water or electric bill as proof of residency your child's schedule will not be available until registration and documentation is complete.
- Schedule Pick-Up is as follows:
 - o ALL 5th Grade; August 10, 2023, 8:30 a.m. - 6:30 p.m.
 - o ALL 6th Grade; August, 14, 2023, 8:30 a.m. - 6:30 p.m.
 - o This is a schedule pick-up event only. If you'd like, you are welcome to walk around the campus, however teachers will not be available and individual classrooms will not be open. We will be hosting some Professional Learning on parts of our campus so if you are walking the campus we ask that you avoid those areas where sessions are being held.

Meet the Teacher: This is a come and go event when you are able to walk through your child's schedule and meet all your child's teachers. If you have specific questions or concerns that you need to discuss with a particular teacher please schedule a separate individual conference with the teacher(s) for a different date/time. Be aware that the doors will not open until the designated time so the teachers can adequately prepare to receive families.

- August 31, 2023; 5:30-7:00 p.m.

School Supplies: Pre-packaged supplies that were ordered in June will be delivered to your child's advisory teacher and your child will receive all supplies on the first day of school. If you did not order pre-packaged supplies then please divide the supplies and send them in manageable quantities the first 3 days of school. The most important items for your child to have the first day of school are; district issued chromebook/laptop, paper, pen/pencil, copy of schedule.

School day hours: 8:30 a.m. - 4:00 p.m. Tardies are assigned if a student is not in class at 8:30. Pick-up preference, car rider, bus rider, etc. can not be changed after 3:45 p.m. Students will not be released for early dismissals after 3:50 p.m.

Student drop-off and pick-up information: Please remember Student Safety is ALWAYS our top priority. Students are allowed to enter the building beginning at 8:00 a.m. The tardy bell rings at 8:30 a.m., students will be counted tardy if they aren't in their classroom when the tardy bell



rings. **DO NOT DROP STUDENTS OFF BEFORE 8:00 A.M.** no staff is available to supervise students before 8:00 and it is NOT SAFE for students to wait outside.

All students will receive 2 car tags to bring home on the first day of school. These tags will be used with our electronic system, iDismiss. Each student has a number unique to them so it's very important that you display your car tag any time you are picking up in the car line after school. For the first day of school please print your child's first and last name in large legible font on an 8.5x11 inch piece of paper and display it on your windshield when you arrive.

Our front drive entry is for buses only. The only cars allowed to enter the main/front drive between 7:45-8:45 a.m. and 3:45-4:15 p.m. are individuals that need to park in a space and come into the front office for business purposes. All car traffic for drop-off and pick-up must enter the drive in the back entry located at the Southwest corner of our property. There is a map and a video with detailed directions at the links below. If you do not want to wait in the car line in the afternoon, you're welcome to park along Bluff Creek on the North side of the campus and have your student exit the building as a "walker". These students will be escorted down the sidewalk where they will walk to Bluff Creek to meet you. **There is no place for cars to wait to meet students other than along Bluff Creek.**

[Traffic Video](#)

[Traffic Map](#)

P.E. Students will not be dressing out for PE this school year so students will not need a specific PE uniform. Students will be required to wear tennis shoes on the days they attend PE. More information on PE rules and activities will be shared by our coaches.

Busses: Bus routes for the 23-24 school year have been established and can be located on the MISD website at this link: <https://www.mansfieldisd.org/student-central/bus-routes>

Lockers: Due to the limited number of lockers on our campus, students will not be using hallway lockers so there is no need to purchase or learn how to use a combination lock.

Quest: The Quest before/after school program will be offered on our campus this year for families that need to drop students off before 8:00 a.m. or need students to remain on campus after 4:00 p.m. Registration information can be found here:

<https://www.mansfieldisd.org/departments/communications-and-marketing/asp/quest>

Cell Phones and/or Personal Electronic Devices: Martinez will follow and implement the MISD cell phone, personal electronic device policy. Please see the link below for the detailed information. Our administrative staff will work with families of students who require the use of cell phones/electronic devices for medical purposes through the implementation of a 504 plan. <https://www.mansfieldisd.org/news-events/newsroom/news-content/~board/district-news/post/misd-implements-cell-phone-guidelines-for-23-24>