

Face to Face Interview Feedback

Industry Standard	0 - Does not demonstrate standard	1 - Approaching Industry Standard	2 - Meets Industry Standard
Entrance, Introduction, and firm handshake	0 Does not enter room appropriately or does not introduce self by full name or does not offer hand	1 Enters room appropriately or introduces self by full name, or demonstrates firm handshake	2 Enters room appropriately and introduces self by full name, and demonstrates firm handshake
Posture, eye contact, and listening skills	0 Exhibits one of the three skills	1 Exhibits two of the three skills	2 Exhibits all three skills
Dress and grooming are appropriate (clean/neat/good hygiene)	0 Applicant exhibits one or none of the three expectations	1 Applicant exhibits two of the three expectations	2 Applicant is well groomed and dressed appropriately for the position and exhibits good hygiene
Positive attitude	0 Minimal effort to display a positive attitude	1 Positive attitude for most of the interview	2 Positive attitude for the duration of the interview
Expressed personal strengths and weaknesses	0 Unable to express strengths or weaknesses	1 Expressed either a strength or a weakness with minimal prompts	2 Expressed strengths and weaknesses with examples
Asks related questions	0 Asks 0 questions	1 Asks 1 questions	2 Asks 2+ questions
Answers questions	0 Struggled to answer most questions, used one word answers, off	1 Answers most questions appropriately, on topic	2 Answers all questions completely and

	topic	and with few prompts	appropriately, on topic and with examples
Speech	0 Speech was difficult to understand and unclear	1 Clearly and articulately throughout most of the interview	2 Clearly and articulately throughout the interview
Displayed appropriate interview behavior	0 Exhibits some or all of these traits (fidgets, cell phone, beverage, tapping, gum) for most or all of the interview	1 No fidgets, no cell phone, no entering with beverage, no tapping, no gum, for most of the interview	2 No fidgets, no cell phone, no entering with beverage, no tapping, no gum, for the entire interview
Appropriate close to interview and exit	0 Does not thank the interviewer, restate their name or leave the room appropriately	1 Stands or thanks the interviewer or restates the interviewer's name or leaves room appropriately	2 Stands and thanks the interviewer and restates the interviewer's name and leaves room appropriately

Comments:
