

TLG Service Position Description
Greeter

Arrive at 11:30am - Hang the A.A. sign on the Door

It is suggested to please greet from the top of the ramp, or sidewalk outside so that you can catch people who look like they may be trying to find the meeting.

Greet everyone who you don't know with:

"Welcome to the Three Legacies Group!"

If they are new to A.A., ask how many days sober they have and introduce them to the newcomer representative.

Not an alcoholic- family, student, professional, Al Anon, NA, OA, ACA, etc. Welcome them and tell them we are glad they are here, and that we love having visitors. *(If it is a closed meeting day, explain what a closed meeting is and invite them back to one of our open meetings)*

After the meeting, bring in the A.A. sign on the door and store in cabinet

Name:

Day of the week:

Through what date:

Name of the chairperson:

Chairpersons phone number: