ST JAMES' CATHOLIC HIGH SCHOOL

"I HAVE COME THAT THEY MAY HAVE LIFE AND HAVE IT TO THE FULL" JOHN 10:10

Headteacher: Anthony Ellul

3 April 2025

Dear Parents/Carers

I wanted to take this opportunity to remind all members of the school community of the school's uniform policy and equipment requirements. Adherence to the uniform policy ensures a sense of pride and equality among our pupils, bringing the required equipment each day ensures that all pupils are ready to learn each and every lesson, and no learning time is lost due to lack of equipment.

All pupils are expected in school on Tuesday 22 April 2025 for an 8.30am start as per a normal school day, in the full correct school uniform as identified below:

Uniform Requirements:

- Blazer: Black blazer with the school badge.
- Tie: Clip-on school tie.
- Shirt: Plain white school shirt, worn with the top button fastened and tucked in properly.
- Pullover/Cardigan: Black V-neck, without logos.
- Trousers/Skirt:
- Black school trousers (correct length and fit) with black socks.
- School kilt (from our uniform supplier) worn at knee-length with the red band visible, paired with plain black opaque or flesh-colored tights or black knee-high socks.
- Girls may wear black school trousers with the school logo.
- Shoes: Black leather or leather substitute shoes. Trainers, including all-black trainers are not permitted except during PE lessons.
- Socks: Black socks.
- Outerwear: A plain black coat without designs, logos, or inappropriate materials (e.g., leather, PVC, denim, sportswear, or tech fleece).
- Bag: Plain black school bag large enough for A4 books, securely fastened.
- Lanyard: In the colour assigned to their year group, worn at all times.

Personal Appearance

- Hair must be neat, tidy, and of natural, subtle shades. Hair should be tied back if waist-length or longer. Shaved patterns in hair or eyebrows are not permitted.
- Only a traditional watch and one small, discreet earring per ear lobe are allowed. Other jewellery and non-uniform hair accessories are not permitted.
- Makeup, nail varnish, nail/eyelash extensions, nose studs, and other piercings are not allowed.

Procedure for Non-Compliance

- Minor Violations: Issues like an untucked shirt or missing blazer will result in a reminder. Repeated offenses may lead to further action.
- Major Violations: Serious breaches, such as dyed hair, will result in a detention or IER referral until resolved.
- Severe Violations: Pupils may be sent home briefly to rectify the issue. When making this decision, the school will take into account the child's age and vulnerability, the ease and time it will take, and the availability of the child's parents. If the pupil continues to breach the school's rules on appearance or uniform in such a way as to be sent home to avoid school, or takes longer than is strictly necessary to effect the change, the pupil's absence may be counted as an unauthorised absence. Any considerations for excluding a pupil based on a breach of the school's rules on appearance or uniform will be in line with the school's Exclusion Policy.

Confiscated Items

Banned items (e.g. mobile phones, smartwatches) will be confiscated and held until a parent/carer collects them. The school is not responsible for loss, theft, or damage to confiscated items.

Equipment requirements

It is so important that pupils come to school every day equipped to be successful. One child without their equipment costs the learning time of the entire class if the teacher is then forced to stop delivering their lesson to provide this. Every learning minute is important and therefore every child must bring the following items to school every day:

- Two Black pens
- Green pen
- Pencil
- Ruler
- Rubber
- Scientific calculator
- A reading book

If a child does not have one or more of these items they will receive a 30 minute equipment detention in recognition of the accumulated learning time they cost everyone else in the class by not having the correct items

We appreciate your support in ensuring your child presents themselves in a manner that reflects the values of our school and ensuring that your child is equipped and ready to learn.

Thank you for your cooperation.

Yours sincerely

S.Wills

Mr S Wills
Assistant Headteacher