Google Meet Tips for Virtual Horror Movies

*Google Chrome is recommended for best quality of watching

*We do recommend PCs or laptops as people on phones have mentioned issues where they are struggling with the quality of the Google Meet experience and watching the stream.

*The hosts will stream the movie and everyone will have access to it by share screen. You will not have to have the movie on your side.

*If you are having issues with lag or bandwidth, it is recommended to close out other Internet tabs or windows

*Announcements will take place first and then some basic tech tips will be shared. Movie will start soon after. Intermission typically happens halfway into the movie for 5-7 minutes. A brief discussion after the movie takes place for 20 or so minutes.

*If you want to have a different name than the one on the screen (and you have Google), you will have to leave the room and can change the name by going to your Google profile. You can do this by leaving the room, going to your Google Mail product for instance and clicking your icon at the top right with your name initial. Go to Manage your Google Account. Then click on the second tab (Personal Info). Then you can edit your name that appears which will impact the name presented in the Google Meet meeting.

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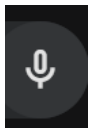
*Chat is the main way for talking during the movie. You can access the chat by going to  at the bottom.

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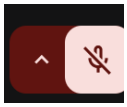
*We require everyone be muted and cameras off during the movie.

*We also request that people are on mute if they are not talking during the discussion or if they have loud sounds like TV or other people in the background to reduce distractions.

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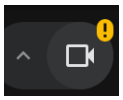
*To mute, you can go to  at the bottom and click it. You will know it is muted when it is: 

*If the wrong mic is active, you can change it by clicking the up arrow next to the mic button:



Note: If it turns out your sound is on, the hosts may mute you during the movie. That is why you may see sound get turned off.

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*To turn on and off your camera, you can click on  at the bottom

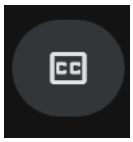
Note: The hosts cannot turn off cameras, but you can turn off a camera if you notice someone's camera is on. You can do this as a participant by going to  at the bottom and clicking on the dots by the person's name. You can then click on "Don't Watch".

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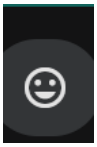
*If you are having problems or need someone to address something and may be having trouble getting into the conversation, please click on  to raise your hand. It is requested that folks lower their hands when the question has been answered.

Note: We also recommend to folks to try to keep watch for when folks raise their hands so they have a chance to speak. This just helps to ensure multiple voices can be heard out.

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*If you want closed caption/subtitles, you can do this on your side by clicking on  at the bottom.

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*If you want to do a laugh react or like as a reaction but don't want to speak in chat, you can use reaction emojis by clicking on  at the bottom.

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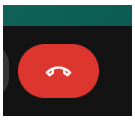
*If you are wondering why your screen view is so small, you can adjust the view by going to  at the bottom and clicking on it. Then click on the fourth or fifth option called Full Screen.

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*If you have tried some of the troubleshooting recommended earlier and still are having lags, please put it in the chat so that the hosts are aware and others can also voice if there is a technical issue on the host side. Hosts can rewind as needed once the issue is resolved.

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*If you need to leave the room, please know that you can get back in at any point during the movie.

*To leave the meeting, you can click on  at the bottom of the screen.

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*Please know that Google Meet currently does not allow for the muting of the sound in chat if you have the chat window closed. To avoid that sound and annoyance, we encourage folks to keep the chat window open. If it is problematic to see the chat on the right side and interferes with your movie watching, we encourage taking your browser

screen out of full size and maneuvering the screen right so only the movie is seen and the chat is outside of the visible window screen.

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* To see different views, you can also go to  and try Adjust View instead of Full Screen.

Some mentioned using Auto (Dynamic) as it can change based on needs from meeting side to movie Viewing side.

