



Linscott Charter School
 Site Management Team Meeting
 April 19, 2022
 Linscott Campus - Lion's Lair

Time:	Item:		
Call to order @ 5:38 pm	SMT Members Present: • Tom West (in-person) • Felipe Gamboa (in-person) • Emily Tatro (in-person) • Sarah Diaz-Bastin (in-person) • Mirella Gonzalez (in-person) • Josie Montes (virtual) • Gina Galvan (in-person) • Jason Hall (virtual) Absent: • Karina Vega		
Approval of Agenda		Motion: Motion to approve the agenda as written.	Moved: Josie Seconded: Felipe Yes: 8 No: 0 Absent: 1
Read Mission Statement			
Correspondence	• None		
Announcements & Appreciations	• Yearbook, call for pictures! Please upload any and all pictures to the shared Linscott Google drive. Alicia will ask teachers to upload pictures ASAP. ◦ Shout out to parent, Lety Gomez Gong for volunteering to help with next year’s yearbook!		



Student Council Report	• None
PVFT Report	• Salary negotiations have started
LFKF Report	• Field trips will resume next year • 8th grade graduation support • Possible future overnight trip for 7th/8th graders • Field trip wish list for next year was submitted last week by teachers • Fundraising
Director's Report	• Covid-19 update • Enrollment ○ K-7th: Full ○ 8th: 22/30 ○ Total: 251 • Budget review ○ Alicia has been working really hard with PVUSD accountant to clean up the budget and move funds around. As it stands right now, Linscott will not end the year in the "red," • Annual Family Survey • Parent education night on Learning Differences (Moved to next school year) • Teacher Appreciation Week (May 2nd - 6th) • Student-lead Conferences (5/11-5/13) • Talent Show (5/13) • Science Fair (5/18-5/19) • Million Words Carnival (5/20) • Olympic Day (5/25) • Summer Program (7/11-7/29)
PUBLIC COMMENT: <i>The public may comment on closed session agenda items listed. The Board may not respond except to ask clarifying questions. The length of comments shall be limited to 3 minutes.</i>	
• None	
CONSENT AGENDA:	



		Motion: To approve the minutes from the March 29th SMT meeting as written.	Moved: Sarah Seconded: Gina Yes: 8 No: 0 Absent: 1
4. Action/Discussion Items:			
1. (Discussion) Annual SMT LCAP Feedback Session	● Review of goals ○ Action steps ○ Feedback discussion		
2. (Action) AB 361- Open meetings: state and local agencies: teleconferences	Existing law, the California Emergency Services Act, authorizes the Governor, or the Director of Emergency Services when the governor is inaccessible, to proclaim a state of emergency under specified circumstances. AB 361, which is good until January 1, 2024, would authorize a local agency to use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency, as that term is defined, when state or local health officials have imposed or recommended measures to promote social distancing, during a proclaimed state of emergency held for the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees, and during a proclaimed state of emergency when the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees, as provided.	Motion: Given that the SMT has considered the circumstances of the State of Emergency; and the State and local officials continue to impose or recommend measures to promote social distancing, I motion that SMT meetings for the next 30 days be via teleconferencing software.	Moved: Sarah Seconded: Mirella Yes: 8 No: 0 Absent: 1
3. (Action) Revised Salary Schedules	● PVUSD has asked that we align the formatting of our salary schedules to provide clarity for the HR/Payroll Departments. The Classified and AD schedules have been amended to update formatting and to include a line for the Enrichment Instructors which did not exist on a schedule before. ● In addition to this, the AD schedule has been updated to reflect the increase in contracted days to 215 as approved in June 2021. The	Motion: Motion to approve the Classified and the AD salary schedules as written.	Moved: Sarah Seconded: Jason Yes: 8 No: 0 Absent: 1



	AD schedule has also been changed to create multiyear steps instead of a step every year to allow for slower salary growth for that position, limiting budgetary impact.		
4. (Action) 2022-23 School Calendar	This is the proposed academic calendar for the 2022-2023 school year.	Motion: Motion to approve the 2022-23 school calendar as written	Moved: Jason Seconded: Felipe Yes: 8 No: 0 Absent: 1
5. (Action) Revised Attendance/Truancy Policy	The Attendance/Truancy Policies (#5112 and #5113) were reviewed by our attorneys. The policies have been combined into one and updated to align with current law.	Motion: Motion to approve the attendance/truancy policy as written.	Moved: Sarah Seconded: Emily Yes: 8 No: 0 Absent: 1
6. (Action) General Complaint Policy (in lieu of SMT Protocol #9104)	During the February 15th SMT meeting, SMT By-Law Protocol #9104 was reviewed. Questions arose regarding how to proceed when a complaint is made to the SMT. The attorneys reviewed this question and determined that a new General Complaint Policy is needed to address this concern.	Motion: Motion to approve the general complaint policy as written.	Moved: Jason Seconded: Sarah Yes: 8 No: 0 Absent: 1
Meeting adjourned to Closed Session: 7:40 pm			
1. Conference With Labor Negotiators (Gov. Code section 54957.6.)			
Reconvene to Open Session: 7:40 pm			
ACTION/REPORT ON CLOSED SESSION			
1. Conference With Labor Negotiators (Gov. Code		Nothing to report from closed session.	



section 54957.6.)			
Meeting Adjourned: 7:55pm			
Next Meeting: May 10th at 5:30			