

**SUPERVISOR YEARLY EVALUATION
FACULTY DEVELOPMENT AND APPRAISAL PROGRAM**

Name of faculty member _____ Date _____

Chairperson's name _____ Signature _____

The purpose of this form is to promote communication between a faculty member and their dean or program director regarding the faculty member's development. After carefully reviewing the faculty member's submitted materials, please complete the following in as much detail as possible. In evaluating the candidate in each area, please take into consideration the following statements.

I. TEACHING EFFECTIVENESS

A. Intellectual Breadth

Seems well read beyond the subject taught; can suggest reading in any area of the general field; knows about developments in other fields; is sought by colleagues for advice on academic matters; keeps current with developments in the field.

Strengths:

Weaknesses:

B. Quality of Teaching

Expresses interest and concern about the quality of teaching; is dependable in meeting class; returns papers promptly; upgrades teaching techniques by taking courses and attending meetings; does research geared toward improving teaching performance; is thoughtful in selection and preparation of texts, syllabi, reading lists, projects, audiovisual materials, tests, etc.; upgrades lecture materials; performs effectively in the classroom.

Strengths:

Weaknesses:

C. Concern for Students

Shows skill in advising and is conscientious in carrying out advising duties; is conscientious about keeping appointments with students; shows concern for students' personal growth; keeps regular and sufficient office hours.

Strengths:

Weaknesses:

D. Student Evaluations

For courses taught during the past year, list the course number, class size, student-evaluation average (on four- point scale), and grade-point average.

<u>Course No.</u>	<u>Class Size</u>	<u>Student Evaluation Average</u>	<u>Average Grade</u>
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How do these student evaluations compare with those of professors in comparable courses?

II. SCHOLARLY ACTIVITY

Publishes in scholarly journals; gives papers at meetings of learned societies; lectures to knowledgeable public groups; participates in colloquia or panel discussions at their own or other institutions; has exhibited or performed creative work outside or within the University; has unpublished manuscripts of significant worth.

Strengths:

Weaknesses:

III. SERVICE

A. Professional and Community Service

Actively participates in state, regional, or national professional organizations; holds advisory and consultative positions of recognized stature; serves the community through religious, political, or other organizations.

Strengths:

Weaknesses:

B. Division, College, and University Service

Does committee work, carries out administrative responsibility within the division, sponsors student organizations, works with Faculty Organization; attends convocation.

Strengths:

Weaknesses: