

MASSP Executive Board Meeting
Office of Special Olympics
3701 Commerce Drive, Suite 103
Baltimore, MD 21227
September 28, 2024
Hybrid

8:30 – 11:00 a.m.

Breakfast 8:00 a.m.

Minutes

MASSP General Meeting: September 28, 2024

Call to Order 8:30 am: Michael Brown (President)

Sponsor Presentation : [Secure & Reliable End-To-End Credentials Support | Parchment](#) Credential Management Solution

- Parchment - Kathleen Cummings
 - Transcript Services
 -  Maryland K12 Discovery Call Deck.pdf

President/ President Elect Report: Michael Brown and Kris Hemsetter

- Legislative Bill 598 - Michael Thomas (Governor's office)
 - Looking for feedback from LEA
 - Hoping to plan an event in Annapolis State Advocacy Event TBD (January/February 2025)
 - Awareness is extremely important
 - Governor to visit some schools and counties on behalf of MASSP
 - Request has been made for Howard County
- United Conference Nashville Summer 2024
 - Maryland well represented as attendees and presenters
 - UNITED NASSP/NAESP Conference- Seattle July 11-13, 2025
 - Call for Proposals closes October 18, 2025
 - [Call for Proposals | UNITED Conference](#)
- Start of School Year Activity
 - Share a positive interaction and challenges

Secretary's Report: Erin O'Hara

- Attendance
- Approval of May 2024 minutes
 -  Minutes May 18, 2024 Board Meeting
 - 1st: Linda Chandler 2nd: Robynne Prince

Executive Director's Report: Addie Kaufman new number 443-545-6874

- The MASSP Committee to hire the new Executive Director, recommended that the officers hire Mr. Christopher Truffer. Mr. Truffer will begin as Executive Director on October 15th, 2024.
- Liz Brooks and Vicki Jordan, and Karen Jacobs (President)
 ICF-MD Research Grant Proposal.2024.vOverview.docx
- Providing Coaching services MASSP Board Principals and Assistant Principals
 - Pro bono coaching and participate in research
 - 16 coaches to support the Participants to start February 2025
- Introduction of Special Guest: Dr. Deann Collins, Deputy State Superintendent, Office of the Deputy Superintendent of Teaching and Learning
 - Office: (410) 767-0651
 - deann.collins@maryland.gov
 - Wants to work with school leaders to ensure Principals have a voice at MSDE.
 - A lot of initiatives that involve Principals and want to work with us to ensure input is included and feedback is provided , especially around the work around the Blueprint.
 - Big thank you for Dr. Collins and Dr. Wright!
- Maryland United Annual Conference November 14-16, 2024
 - [Conference '24 - MAESP/MASSP Leadership Conference 2024 \(cvent.com\)](#)
 - 93 registrations currently-Bring a friend!
 - Ashore Hotel
 - Make your reservations now!
- Membership Coordinator Vacancy - interviews to happen soon
- Bookkeeper Vacancy - happening soon
- Thank you to Salazar Catering for breakfast this morning
 - <https://www.yelp.com/biz/salazar-services-boardroom-cafe-ellicott-city>
- Thank you to the Special Olympics of Maryland for hosting the meeting
 - Melissa Kelly
 - Senior Director
 - Unified Champion School Engagement
 - mkelly@somd.org
 - 410-242-1515 x142
 - Jeff Abel MASSP Event Polar Bear Plunge Vice President, Local Program Development
 - jabel@somd.org
- Assistant Principal Conference - February 13, 2025

- Introduction of New Board Members -Kim Magginson- Baltimore County & Allison McCoy - Howard County
- *Assistant Principal of the Year (APOY) and Principal of the Year (POY) Updates*
 - **Updated Timeline:** The POY program timeline for the national level will gradually shift over the next two years. By 2026, it will align with the APOY timeline. This phased approach will help program administrators implement changes gradually and allow for a larger national recognition event in April 2026 in Washington, D.C.!
 - **FY24 POY Submissions:** Now – March 1, 2025
 - **FY25 POY Submissions:** September 1, 2025 – December 15, 2025 (with celebration and announcement of National POYs in April 2026)
 - **Introducing a New Program Recognition Level:** We're thrilled to announce that NASSP is bringing back its recognition program for middle school level principals and assistant principals. We appreciate this change, as many educators know that there are distinct differences between the middle school and high school leadership.
 - Our state will be able to select a middle school principal AND a high school principal and a middle school assistant principal AND a high school assistant principal. This means we can honor and celebrate a total of four school leaders from our state, who will have the opportunity to attend NASSP's national recognition event and access the organization's wealth of resources.
 - These four school leaders will also be considered for National Principal of the Year for their respective levels if they meet the program's [eligibility requirements](#). With this change, there will be two NASSP winners for POY and two NASSP winners for APOY. Explore more about our state level recognition programs here · Learn about NASSP's [POY](#) program, [APOY](#) program, and NASSP [membership](#) opportunities.
- Welcome Chris Truffer, New Executive Director!
 - cmtruffer@mdmassp.org
 - 228 Cloister Road, Arnold, MD 21012
 - 443-545-9988- work cell
 - 443-307-3296 personal cell

New Executive Director's Report: Chris Truffer

- Introductions
- Topics for future Meetings
 - Women in Leadership Conference March 2025
 - Connections and relationships
 - Influence and impact of Administrators
- Membership and Sponsorship is important
 - Promote membership
 - Messaging/ promoting the MASSP story
 - Updating social media and website -tell our story
 - Branding -possible business cards for Board Members

- Let's share positive stories on social media

Treasurer's Report: Marc Cohen

- Fiscal End-of-Year Report for 2023-2024
- 2024-2025 Budget Presentation
 - Fiscal year begins July 1
 - <https://app.screencastify.com/v3/watch/3pRtMMey8w0r0EjCeDx6>
- Approval of Budget
 - 1st motion to approve: Linda Chandler
 - 2nd Ricardo Hernandez
 - At this time, approval of Budget!

Membership Report: Ronnie Bohn

- Membership Email (Erin)
 -  Membership email
- Fall Recruitment
-  MASSP Membership Report 092724.xlsx

NASSP State Coordinator Report: Melissa Shindel

-  Copy of State Coordinator's Report, 9/28
 - October is National Principals Month. All school leaders are encouraged to invite a lawmaker to your building for a shadowing visit. Please reach out if you need assistance or a scheduling contact.
 - Save the Date! Maryland Advocacy Day is tentatively scheduled for Wednesday, February 19. I am working with Josh Fine, MAESP, to schedule this with our elementary colleagues. More information will be shared at our next meeting.
 - The call for proposals for next year's NASSP/NAESP UNITED Conference is already open, and the application period closes on October 18. [Submit a proposal now if you are interested](#) in presenting next year.

Committee Reports: Committee Reports will be done in writing and attached to the minutes.

- **Attendance Committee:** Yetunde Reeves and Sherri Murphy: Meeting on 9/20/24
- **Commission on Juvenile Justice Reform and Emerging and Best Practices:** Anthony Barone: Awaiting first meeting for the 2024-25 School year
- **MPSSAA:** Donna Clabaugh:  MPSSAA update 09/28/2024
 - Possibly join a future conference -AP conference
 - Please discuss concerns or things with your Principals and APs about MPSSAA Donna.Clabaugh@fcps.org
- **PSTEB:** Stephanie Farmer : Awaiting first meeting for the 2024-25 School year
 -  Draft Meeting Minutes 6.6.24 - ARC Edits (002).docx

- [w Draft Meeting Minutes_July PSTEB.docx](#)
- **MSDE Student Data Privacy:** Tony Bevilaqua: Awaiting first meeting for the 2024-25 School year
- **MASC:** Deborah Dennie: All superintendents should have received information about each public high school having the opportunity to nominate one current sophomore or junior for the student member on the state Board of Education ([SMOB](#)).
 - Nominations for High School Nominations for State Student Member on the Board
 - [SMOBApplicationPacket2024.pdf \(mdstudentcouncils.org\)](#)
- MASC membership is open and would love encouragement for schools to join. We also have committee applications open plus for the divisions, they will be having open meeting for regional and school student leaders monthly - all info on the web or in the [September Bulletin](#) (you should get the monthly bulletin).
- MASC also sent an email to the principals of our MASSP Conference student presenters and all of our staff (43) encouraging them to register for the Conference.
 - **Note that the Maryland Page Program is open as well as the United States Youth Senate Program.
- **Special Education Blueprint:** Michael Brown: Awaiting first meeting for the 2024-25 School year
- **Maryland Center for School Safety:** Michael Brown: Awaiting first meeting for the 2024-25 School year
 - Michael Brown new chairperson -First meeting in November 2024
- **School Based Health Centers:** Vacancy
- **Telehealth:** Ricardo Hernandez and Jenifer Rayne: Awaiting first meeting for the 2024-25 School year
- **AIB Pillar 5 Committee:** Michael Brown, first meeting in the Fall 2024
- **Maryland Fine Arts Education Advisory Panel:** Dr. Yolanda Holloway
- **Assessment and Accountability:** James Allrich

Future Meetings and Upcoming Events:

- November 14, 2024 (Annual Conference, Ocean City)
- January 11, 2025 (Virtual)
- March 22, 2025 (Virtual)
- May 17, 2025 Hybrid- Special Olympics