



KELSO SOCCER CLUB

Meeting Minutes

Meeting Date: Nov 11, 2024

Next Meeting: Dec, 9 2024

Board of Directors

- Cassandra Rosales (President)
- Michael Cunningham (Vice President)
- OPEN (Secretary)
- Rainee Morrison (Treasurer)

Committee Members

Amanda Copeland, Cameron Svenson, Leilani Grasser, Shannon Funkhouser, Jose Contreras, Alex Contreras, Joe Chicks, Kelso Rosales, Erickah Love, Casie Sanders, Kaelie Murray, Candice Farvour

Board/Committee members in attendance (* virtual):

Cassandra Rosales, Micheal Cunningham, Rainee Morrison*, Amanda Copeland, Cameron Svenson, Leilani Grasser, Shannon Funkhouser, Jose Contreras, Joe Chicks, Kaelie Murray

Community in attendance:

Bobby Bolar, Shebanyah VanHoof, Erin Brunelle, Megean Richard

Not in attendance:

Candice Farvour, Kelsey Rosales, Erickah Love, Alex Contreras

[Roberts Rule of Order](#)

Meeting type: Monthly Meeting

Meeting begins: 7:30pm

Meeting Location: 803 Vandercook Way Ste 3 Longview WA

[Virtual Meeting Room](#)

Meeting Time: 6pm-7:30pm



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Meeting called to order: 6:10pm

1. Secretary
 - a. Approval of past minutes
 - i. Micheal Cunningham motion to approve meeting minutes from October; Cameron Svenson seconds; All in favor; 0 opposed; 0 abstained. Motion passes
 - b. Committee members not on whatsapp: Kelsey Rosales
2. CYSA Meeting report
 - a. Bills went out and referee bills have been sent to clubs
 - b. A lot of operational stuff for referee payment moving forward
 - c. Next OPS and Board meeting Wed Nov 13th 6-7 OPS and 7-8 BOD.
3. Chair Reports/Check-ins
 - a. Treasurer Report
 - i. Owe CYSA see report
 - ii. Referees to be paid soon
 1. Certified refs bill \$1223
 - a. Micheal Cunningham motions to pay CYSA for referee payment; Cameron Svenson seconds; All in favor; 0 opposed; 0 abstain. Motion passes.
 - iii. Paying Shannon Funkhouser for field maintenance
 - iv. Payment for Scott Ray for Manasco Payment \$300
 - v. Need to make a 2025 Budget
 - b. Registration Report
 - i. Registration opens January 1
 - ii. Action Items for registration
 - c. Disciplinary Chair
 - i. No report
 - d. Scholarship/ Fundraising Chair
 - i. Fibre Federal to purchase goals for the club. Paperwork completed and waiting for final approval. Goals totalling approximately \$5,321.82



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- ii. Grocery Outlet Share Program. Need graphics, website and social recognition of this program (5% back to the club when our club is mentioned at checkout). They have a check for us.
 - iii. Spring 2025 Medals for teams (need sponsors)
 - e. Referee Liaison
 - i. No report
 - f. KSD Liaison
 - i. Open Position
 - g. Coaching liaison and resource chair
 - i. Needs access to registration system to send out Coaches email.
 - h. Vice President
 - i. PO Box key motion micheel; second cameron; All in favor; 0 opposed; 0 abstained. Motion passes.
 - i. President
 - i. No Report
- 4. Spring Season with Castle Rock Soccer Club and KSC
 - a. Kelso and Castle Rock/Toutle Partnership Committee
 - i. Leilani Grasser, Shebanya Vanhoof, Shannon Funkhouser (chair), Megean Richards, Cassandra Rosales, Bobby Bolar. WhatsApp for primary communication tool.
 - ii.
- 5. Field Reports
 - a. Manasco Fields
 - i. contract approved, signed, submitted.
 - ii. Space use conversations with city in works.
 - iii. W9 for Scott and James Ray Manasco field maintenance submitted to treasurer. Payment needed for October Field Maintenance.
 - iv. Elias Mendez requested to do work at Manasco fields to make the field "training ready" for Spring soccer. Time and work to be volunteered and donated, only request was his team have it for needed training space come spring.
 - v. Riverside fields contract to renew in February



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- vi. Season upkeep report (shannon)
- vii. Paint needs to be ordered. Will we order with Castle Rock or our normal company?
- viii. Lost and found
- 6. Competition committee report
 - a. Tryouts November 22nd and 24th (pending approval, 23rd tryout had to be moved due to kelso event)
 - b. Academy QA for parents and players is this week Nov 13th 6:30-7:30pm at KHS cafeteria
 - c. Actively looking for new academy coaches
- 7. Print and drop off Club photo to sponsors. Approval for costs to print and frame.
 - a. Micheal Cunningham motions to reimburse purchase of the All club sponsor photo up to \$20; Cameron Svenson Seconds; All in favor; 0 opposed; 0 abstained
- 8. Registration trailer
 - a. Cassondra and Jose taking lead
 - b. Double check the tabs and make sure they are updated
 - c. Work to begin in off season
 - d. Request for dump reimbursement
 - i. Cameron Svenson motions for reimbursement of costs to dump trailer items; Micheal Cunningham seconds; All in favor; 0 opposed; 0 abstained. Motion passes
 - e. Items worth anything to be sold will be taken by Cameron and Casie for selling purposes.

Action Items

Check-in Date	Due Date	Task	Assigned



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Meeting Adjourned: 7:34PM