



2025 Flash! Monday Night Benefit Performance Guidelines

What We Provide:

- List your event in our summer schedule (shared with local media, our website, and Facebook).
- Stay in touch with you to confirm plans and answer questions.
- Monitor weather and health conditions for safety and involve you in any cancellation decisions (by 3 p.m. on event day).
- Arrive 1 hour early to set up our tent and instruments.
- Perform a fun 90-minute outdoor show, with one 10-minute break.

What We Need from Your Organization:

- Promote your event by:
 - Contacting media outlets for event calendars.
 - Posting on social media, newsletters, and putting up posters.
 - Consider offering food, raffles, prizes, or other activities to boost donations.
- Plan your outdoor venue ahead, including:
 - Necessary permits.
 - Parking and signs for the band, volunteers, and the public (make sure signs are readable from a distance).
 - Lighting, bathrooms, and any extra activities.
- At the venue, provide:
 - Space for equipment vans and parking for 15-20 band vehicles.
 - A 20x40 ft. level area with access to electricity for our tent.
 - Tables for donations at entrances with volunteers to staff them.
 - Petty cash (\$50 in \$1s and \$50 in \$5s) for making change.
 - Volunteers for parking, collecting donations, helping attendees, and running activities.
- Post-event cleanup (immediate and next-day cleanup by 9 a.m.).

Donation Distribution:

- All gate donations are split equally between your organization and Peninsula Pan (Flash!'s parent non-profit). Count donations at the end of the event and give our half to a Co-Captain or designated person.
- You keep all money from your food, merchandise, and sales of other items you offered.

Flash! Co-Captains Contact Info:

Primary Performance Contact: Kris Deveau kdeveau1@gmail.com 207-319-6131

Backup Contact: Sue Hipsky sfhipsky@gmail.com 207-479-4978