3/20/24 Meeting Minutes

Allen Road Elementary

- After School Enrichment enrollment began on 3/20 at 6pm, 7 programs in current session
    - All clubs were asked to sponsor a spot in the program for students with financial hardships, the PTO agreed to match all sponsored donations in each program. Application form available and sponsored positions will be drawn in a lottery on 3/24/24. Parents can also sponsor a spot in a program. Any unutilized sponsorship will go into a pool for the next session.
    - Teachers have been asked to share information regarding sponsored program spots and application process
- Race For Education
    - Sara to get information over to Jennifer Harvey to research further
- School Supply Kits
    - Prices received from First Day School Supplies based on current supply lists for each grade
        - K - $47, 1st - $44, 2nd - $60, 3rd - $42, 4th - $60
    - Supply lists for each grade need to be updated by teachers by April 19th
    - Sara looking into options to get specific items in bulk, or removing some items to bring cost to $40 each
    - Parents would order a supply box online based on student's grade, would ship directly to the school on a pallet at no extra cost to parents, labeled with student name and grade
    - Orders would have to be placed by 7/1/24 for delivery by 8/1/24
    - Sara to attend advisory meeting on 3/21 to get idea out to teachers and have them begin to review supply lists
    - Headphones will be removed from lists and provided by the school moving forward
    - Need to look into delivery logistics of large pallet
- Field Trips
    - K – Lysasnder Splash Pad – 5/30, $50 from PTO already paid
    - 1st – MOST, teachers requesting $2 per student and $3 from parents
    - 2nd – Zoo, PTO to cover full cost of trip, $1.50 per student
    - 3rd – Gifford Family Theater – 5/23, Arts & Ed application submitted for funding, total cost to be $810
    - 4th – Warrior Factory – date TBD, Arts & Ed application submitted for funding, total cost to be $911, asking for $5 from PTO and $10 from parents
    - PTO to assist any student unable to afford trips
- 4th Grade Celebration, 5/31/24
    - Bounce house for carnival to be utilized, but waivers must be signed by all parents
    - Pizza being provided for students
    - 6/20 – Moving up ceremony
    - PTO to provide supplies for Ty-Dying, decorating caps, slime and snacks/beverages for ceremony
- Book Fair updates

    - Book Fairy – collecting donations to assist students unable to afford a book during the book fair, currently up to $295
    - Erin to get in contact with Ms. Benson Thursday 3/21 for update on books available, funding available in book fairy, and what items should be removed from purchasing options (posters, etc)
    - Teachers will provide names of student unable to purchase book and those students will shop the book fair on Friday 3/22 to select a book of their choosing. PTO to cover any additional costs not raised through donations.
- Carnival – 5/31, rain date of 6/7
    - To Do's
        - Secure bounce house (2), nacho machine, dunk tank – Erin completed with rain date option available
        - Games available: bingo, bean bag, bolaball, disk drop, spin wheel, blue pool, home run, cornhole, big tic tac toe, ball drop – needs to be painted, fish bowl game
        - Kona Ice – Erin secured, waiting on confirmation email
        - Book the grill - Ms. Lafountain
        - Food for helpers to be ordered through Ms. Bueti's family restaurant
        - Speak to Lakeshore El regarding borrowing games and what they may have available – Ms. Lafountain
        - Looking into the following trucks to be on site for the kids
            - NAVAC, bomb squad – Erin/Doreen
            - National Grid - Lia
        - Look into speed trap – Ms. Burns
        - Snip It's hair tinsel – Ms. Corwin
        - Book Van go – Sara
        - Town of Clay and Town of Cicero – Sara
        - Teacher themed baskets for each grade level – Ms. Burns
        - Honor society students from High School to assist – Becca to reach out to them
        - Parent volunteer sign up – needed on facebook/parent square
        - Purchase lemonade, popcorn, hot dogs
        - Drink donations – Vito
- Teacher Appreciation Week

- Quote for Canvas bags for all faculty (roughly 100 with extras) - $4.95 per bag
- Teachers also interested in t-shirts – need design, Colleen to look into (would need 100)
- Theme Days – Lia to come up with catchy themes for each day
    - Monday – Emily to supply breakfast, PTO to supply coffee
    - Tuesday - Mexican food, Erin to reach out to Ponchito's
    - Wednesday – Wear It Wednesday, give out teacher gifts
    - Thursday – Cookies, Erin to reach out to SugarTop Bakery
    - Friday – drinks
- Lia – post on facebook seeking parent donations for teacher gifts, Erin to make a google form