

**Christian Education Activities Corporation
Stark College and Seminary
Hand and Dove Legacy Foundation
BOARD MEETING AGENDA
November 3, 2022 ~ 1:00 pm**

Join meeting online 10 minutes early here:

- [Zoom link](#)
- Meeting ID 618 782 883
- Passcode: Trustee

Call to Order & Invocation (CEAC & HDLF) by Dr. Karlene Lyn, Chairwoman

Consent Agenda Items

[11.03.22 Memorandum of Dept. Highlights](#), Minutes, and [Policies](#) in review:

- [July 2022 Executive Summary & Minutes](#)
- [9.27.22 Executive Committee Meeting Minutes](#)
- CEAC Policies for Review
 - [Constitution](#) *(no changes)*
 - [By-Laws](#) *(no changes)*
 - [Fixed Asset Policy](#)
 - [Independent Study Policy](#) *(deletions in red, additions in blue)* **Complete**
 - Q: How many students requested independent study in 2021 vs 2022?
 - A: See memo of departmental highlights under academics.
- Updates resulting from ABHE's Site Team visit:
 - [Employee Handbook](#) *(deletions in red, additions in blue)* **Complete**
 - [Faculty Handbook](#) *(deletions in red, additions in blue)* **Complete**
 - [Earl and Ohuita Hill Library Handbook 2022-2023](#) *(new handbook)*
- Proposed CEAC 2023-24 officer list:
 - Board Chair - Kevin Pagan
 - Vice Chair - Kathryn Albin
 - Treasurer - Jim Naismith
 - Secretary - Velma Kemp
 - Academic Chair - Dr. Derrick Reaves
 - Development - Andrew Miller
 - Governance - Kathryn Albin
 - Business/Finance - Kevin Wood
 - Student Services - Troy Riggs
- Vote

Governance Committee Recommendation

- Trustee Candidate for November Vote
 - [Dr. Melinda Rodriguez CV](#)
 - [Dr. Melinda Rodriguez Letter Testimony](#)
- Vote

Audit Presentation

- 2021-22 CapinCrouse Financial Audit
 - [Management Letter](#)
 - [2021-22 Audit Report](#)
- Q&A

Break

President's Report

- [Strategic Plan Update](#)
- Hand and Dove Award recipient recommendation
 - Joe McCombs, member at FBC Corpus Christi, TX
- [2022 Board Giving Report as of 10.26.22](#)
- President's Gala tonight (6:30 pm-8 pm)

Finance Update

- Stark College & Seminary
 - [Statement of Financial Position as of 9/30/22](#)
 - [Statement of Financial Activities as of 9/30/22](#)
- Hand and Dove Legacy Foundation
 - [Statement of Financial Position as of 9/30/22](#)
 - [Statement of Financial Activities as of 9/30/22](#)
- Investment Update
 - [High Ground Investment Ladder](#)

Executive Session

- [409A Presentation](#)
- Special Funding Request

New Business

- Any items moved from Consent Agenda

Benediction and Adjourn

***All trustees need to sign [CEAC Conflict of Interest](#) form and [11.03.22 Board Meeting Evaluation](#).

[**CEAC/HDLF Board Directory as of November 2022](#)

**Items underlined are linked documents on the trustee website at <https://ceacboard.org>.*