

## St. Philip School Council – December 15th, 2025 Meeting Minutes

| Agenda Item                           | Discussion/Action Taken                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Person(s) Responsible |
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| Welcome                               | <ul style="list-style-type: none"> <li>• Call to order at 6:44PM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Sam                   |
| Opening Prayer & Land Acknowledgement | Land Acknowledgement<br>Prayer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Sam                   |
| Approval of Minutes and Agenda        | <ul style="list-style-type: none"> <li>• Minutes approved                             <ul style="list-style-type: none"> <li>◦ Rachael</li> <li>◦ Adrian</li> </ul> </li> <li>• Agenda approved                             <ul style="list-style-type: none"> <li>◦ Natalie</li> <li>◦ Jess</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Sam                   |
| Principal Report                      | <ul style="list-style-type: none"> <li>• <b>Construction Update:</b> <ul style="list-style-type: none"> <li>◦ Working on electrical over Christmas break and new telephone poll</li> </ul> </li> <li>• <b>Portable Update:</b> No permits yet for the additional portables, a classroom will remain in the learning commons</li> <li>• Bullying awareness and prevention week: Dare to care materials (parent resource)</li> <li>• Dec 5th PD Day: Anti-racism presentation</li> <li>• Working through reading interventions</li> <li>• Grade 4 team received professional development on reading intervention programs</li> <li>• EQAO results released on Dec 3:                             <ul style="list-style-type: none"> <li>◦ Grade 6 math scores lower than anticipated</li> <li>◦ Grade 6 team is looking at math programs to rollout this year and interventions for Grade 6 for next year</li> </ul> </li> <li>• Schedule: Dec 1st returned to traditional schedule</li> </ul> | Jennifer Murphy       |

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|                  | <ul style="list-style-type: none"> <li>○ Instead of 2 nutrition breaks, there is now morning recess, lunch and afternoon recess</li> <li>● Parish: Meeting with Father Bob and Deacon Louis to discuss church visit plans for the rest of the year</li> <li>● St. Philip Instagram account active: Will not replace email communication but updates and some reminders will be posted here</li> <li>● Suggestion to add a link to the school calendar (from the website) to the FB group to remind of important upcoming dates.</li> </ul>                                                                                               |                 |
| Teacher Report   | <ul style="list-style-type: none"> <li>● White elephant sale a success today</li> <li>● Upcoming concerts: <ul style="list-style-type: none"> <li>○ Kindergarten: Tuesday 16th</li> <li>○ Primary: Thursday Block 2</li> <li>○ Junior: Thursday Block 1</li> </ul> </li> <li>● Spirit week this week</li> <li>● Jammies &amp; joggers day: First Monday of the month</li> </ul>                                                                                                                                                                                                                                                          | Kristin Harcoff |
| Financial Report | <ul style="list-style-type: none"> <li>● On budget for Christmas social</li> <li>● Plan to get financial report update out by email before the holidays/early Jan</li> <li>● Question on form for reimbursemenet for educator expenses</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                        | Sam             |
| CSPA             | <ul style="list-style-type: none"> <li>● Last meeting was end of November</li> <li>● Presentation on mental health and well being</li> <li>● OCSB has mental health action plan available on their website</li> <li>● SAAC - OCSB is looking at multi-tier support levels for literacy</li> <li>● Update on family smart guide event, another one will be happening end of January</li> <li>● Focus groups available for families for friendship building and navigation transition from Gr 6 to Gr 7</li> <li>● Next meeting is Jan 28 (virtual only option). Highly recommend parents to attend for updates from the board.</li> </ul> | Jessica         |

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| Parish Rep Report    | <ul style="list-style-type: none"> <li>• Practices continuing for Christmas pageant and children's choir for the 4:30 Christmas Eve mass</li> <li>• Evening of reconciliation this Wednesday 7-9PM</li> <li>• Christmas Eve mass 4:30PM</li> <li>• Christmas Day mass 10:30 AM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Heather Gordon                                                                                          |
| Community Rep Report | <ul style="list-style-type: none"> <li>• Annual curl for the care on Jan 10</li> <li>• Trivia night for I Am Brainstrong Jan 30th</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Sarah                                                                                                   |
| New Business         | <ul style="list-style-type: none"> <li>• <b>Hot Lunch:</b> 147 orders for hot lunch</li> <li>• <b>Christmas Social:</b> The social was a success. Kris will post a list in the Drive folder of improvements for next year.</li> <li>• <b>Gift of Reading:</b> Just closed, brought in ~\$1000, improvement notes for next year (ordering a stamp for next year)</li> <li>• Offer to volunteer to organize the parent council closet. Not sure if this closet will be touched by the renovations, but suggestion to purchase shelves or a wall unit to better organize the space</li> <li>• <b>Black History Month event:</b> No lead yet but a few volunteers have signed up. Will resume call for volunteers this week. Oge will try to find someone to lead the event. <ul style="list-style-type: none"> <li>◦ CSPA application for grant to be used toward the event.</li> </ul> </li> <li>• PIC grant: We will leave this for January <ul style="list-style-type: none"> <li>◦ Vests or arm bands for volunteers to wear for events</li> </ul> </li> <li>• Little Casear's fundraiser: Start first or 2nd week of Feb and close orders at the end of Feb for March delivery. <ul style="list-style-type: none"> <li>◦ Will need to find out about Parish hall availability for 2nd week of March.</li> </ul> </li> <li>• Danby's Trivia night fundraiser: <ul style="list-style-type: none"> <li>◦ No baskets or donations, we'll do 50/50</li> <li>◦ Some small costs for prizes, or we can try to get some prizes donated</li> </ul> </li> </ul> | Stacey Woodruff<br><br>Chris<br><br>Lindsay<br><br>Chris<br><br>Sam<br><br><br><br>Basait<br><br>Stacey |

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|              | <ul style="list-style-type: none"> <li>○ \$25/person, teams of 4-6 people, includes entry and trivia</li> <li>● Science Fair/Invention Convention: Dates are flexible, usually in May (coincide with education week?). <ul style="list-style-type: none"> <li>○ Usually planned for the Wednesday, keep exhibits set up for Open House the following morning (parents can take home the items after the open house)</li> <li>○ Adrian and Chris offered to volunteer/help</li> </ul> </li> <li>● June Fun Fair update: <ul style="list-style-type: none"> <li>○ Looking into fair grounds or community centre (arena) as location option</li> <li>○ Rachael volunteered as lead</li> </ul> </li> </ul> | <p>Sarah</p> <p>Basait/Sam<br/>Lead: Rachael</p> |
| Adjournment  | <ul style="list-style-type: none"> <li>● Adjourned at 7:57PM</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Sam                                              |
| Next Meeting | <ul style="list-style-type: none"> <li>● January 26, 2026</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                  |