



Bayview PAC Meeting Minutes

Date: Tuesday May 12, 2026, 6:30pm – 7:30 pm

Location: In-person, Bayview Elementary School, Library

Attendees:

Executive: Sandra Nelson, Molly Johnson, Jess Ellis, David MacDonald, Jeanine MacDonald, Brie Lunn, Jacqueline Wasko

Non-Directors: Karen Trotter, Itzia Paz, Jordan Chamberlain, Jill Olson, Kristin Hopkins, Shannon Powell

Bayview: Douglas Park, Kelly Card

Agenda Items:

1. Introduction & Approval of last meeting minutes: Brie Lunn

The meeting was called to order at 6:33. The minutes of the February meeting were adopted as presented. Motion by Karen Trotter, all approved.

2. Teacher Update: Kelly Card

Mr Card collected reports from the teachers:

- Division 14 is working on writing and sounding out words, and the children's confidence is growing. They are making amazing art. The class outputs and choice time is a special time of the day. The class has grown close and many friendships have been formed.
- Ms. Jung's class has completed the dance residency, and they are now becoming green thumbs with lots of planting. The kids are growing chefs and learning food security.
- Ms. Taylor's class is doing a lot of gardening and are trying the food they have grown. Most of the class likes asparagus!
- Division 7 and 8 would like to thank the PAC for their field trip to see the the VSO Hockey Sweater performance.
- Division 4 has a few big projects underway, including a newscast production on renewable energy and world building, where kids are applying their knowledge of Canada to create their own world.
- Division 3 recently enjoyed a Ride the Road workshop about cycling and transportation. They have many other science workshops in progress including one on space.
- Ms. Hinds reported on all of the physical education happenings. The track and field mini meets start this week and volunteers are needed. She is also planning for the athletics diner; the date is TBD. Last, Bayview teams will be participating in the Dream ball hockey tournament on May 21.



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3. Principal Update: Doug Park

- Mr. Park thanked the PAC for the tech drive, noting that he has access to resources that many other school administrators do not. The computers are here! There is one cart on each floor, and each is heavily utilized already. Big thank you from the staff.
- Thank you for the staff lunch. It was a nice moment for staff to be able to sit and chat with each other over a nice meal.
- We have just over a month left in the school year and there is a lot happening:
 - Sports day is scheduled for this Friday. It is now tentative due to weather. The Grade 7 class will decide. Jill provided feedback that this date came up fast with little notice for parents; all agreed on earlier notification next time.
 - Grade 7 camp is next week.
 - The On Our Way to K event will be on June 1. The PAC will send a representative to talk with incoming families to generate increased parent involvement in the PAC.
 - The volunteer appreciation assembly is on June 5th. The PAC will have someone speak to represent what the PAC does to generate increased parent involvement.
- VSB allocations for 2026-27 are in process (how many divisions, what grades for what classes, etc.)
- The school will be seeking feedback from parents on the best learning environment for students - this is not for parents to request particular teachers. Discussions among class teachers are in process now.

4. Treasurer Update: David MacDonald

There was a hiccup with the Stripe account needing reauthorization; this has been fixed, but we are awaiting all of the spring fundraiser monies to come through.

That said, the balance of the regular account is \$31,400.76.

The game account remains steady at \$2,993. This figure will not change until we get the grant, which Dave is applying for this month.

We may need to think about funding activities that we usually fund from the gaming account out of the other account.

At the next meeting Dave will have next year's budget prepared; any input or feedback is welcome over the next month in particular.

5. Spring Fundraiser Re-Cap: Jeanine MacDonald

We will hold this item for the next meeting – when Kandy is back and we have final figures. Everyone had fun!



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6. Teacher Appreciation Week Re-Cap: Karen Trotter

Karen reported that parents were very generous in their donations for the lunch. There were lots of leftovers; next year we will need to adjust the amounts in the sign up.

Karen also discussed the certificates for teachers that were made for each teacher and had a thank you certificate for PAC parents to sign for Minuteman Press, the printer of the certificates.

Karen is compiling the learnings of running the event into a GoogleDoc for next year.

7. Spring Hanging Baskets Re-Cap: Itzia Paz

Itzia reported that 23 flower baskets were sold, despite sales only being open for one week. All agreed that this sale needs more advance notice.

8. Parents Supporting Bayview Sports: Jeanine MacDonald

Jeanine reported that parent Jenny Black organized a group of interested parents to support Ms. Hinds with the various extracurricular sports teams. The group will get the schedule for the year and start planning – which parents can support which sports, when to start practices, what space to use, etc. This group will be working with Ms. Hinds and will do a call out for coaches to help with each sport.

9. DPAC Update: Sandra Nelson

Sandra could not stay for the whole meeting, but texted to note that there was nothing to report.

10. End of Year Events

a. Bike to School Week: Jordan Chamberlain

Jordan reported on the planning for Bike to School Week, running June 1-5th. She and Shana Melanson are leading this effort and have a lot of ideas. The group discussed a range of events from a block party to bike decorating with reflective stickers and spoke beads, but noted this was budget dependent.

The group discussed how to run a manageable event, given the lead time. The loose plan is to have some kind of a parade event before school Monday with breakfast items donated by parents and then maybe a pizza party on Friday for the class with the greatest use of alternative transportation over the week or some other celebration at the end of the week.



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b. Sports Day: Jeanine MacDonald

Jeanine reported that the PAC is providing freezies and the PAC has donated several pairs of scissors to make serving freezies easier!

c. Pizza Lunch: Jess Ellis

There is no pizza day in May, but June 8th – ordering is open!

d. End of Year Picnic: Molly Johnson

The end of year potluck picnic will be at McBride Park on June 18th. We will have extra garbage cans from the city and it is very important that people take their dishes and leftover contributions when they depart!

11. Halloween Howl Lead: Jeanine MacDonald

The PAC needs a new person to take the lead of this event. The planning for this event needs to start right at the beginning of the school year. Brie made the point that this event can be different than prior years.

12. Join the PAC Exec - Openings: Brie Lunn & Jeanine MacDonald

The PAC Exec needs fresh blood! Brie discussed the need to get families of younger students involved in the PAC so that current PAC Execs can transition off over time. Brie talked about that parent volunteers must have some time to give to the PAC and Bayview and that it was important to come to meetings.

In terms of the current exec positions:

- Chair - Kandy can stay on for another year and is willing to do any type of transition to a new chair. This could be phased over the year or transitioned mid-year when Kandy's plate gets full planning for the annual fundraiser.
- Treasurer - Dave said that he may have someone who will shadow him next year and then take over the following year.
- Secretary - Molly is happy to continue on but if someone else is interested she will gladly hand over the reins.

The group discussed approaches to engaging families, including coffee mornings at the start of the year. This would work especially well for kindergarten families during gradual entry.

Shannon raised the possibility of holding PAC meetings in a hybrid setting – both in person and Zoom so that more families could participate if in person wasn't possible. The group discussed how to make this work, including tech and overall approach. Mr. Card has microphones that may help,



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and Mr. Park commented on the approach another school used. All agreed it was worth a try – although starting with a pilot with limited remote attendees before publicizing to the whole school. We may try this for the June AGM.

13. New Business

- Jill raised the issue of the state of the field. Jill would like to pursue options to get it repaired, including an analysis of the field for what should be done, a facility grant from VSB, and fundraising. Mr. Park raised the precarious situation with VSB regarding the field and noted that we continue to wait for permanent fencing. Jill and Mr. Park will discuss further to determine the best next steps.

The meeting was adjourned at 7:51pm.