



DOUGHERTY VALLEY HIGH SCHOOL

Home of the Wildcats and Traditions in Excellence!

STUDENT CODE OF CONDUCT

BACKGROUND

As DVHS student enrollment continues to grow, there has been an increase in the amount of student clubs on campus. There are also a number of clubs with similar goals and objectives. To eliminate working through 300+ club applications at the beginning of the school year, we are accepting returning clubs first, and then sending out a list of tentative clubs for next year. After that we will open the applications for new clubs to apply. At the beginning of the next school year, clubs will be required to complete a short "Annual Update" form in order to be formally recognized as a club for the 2023-2024 year.

CLUB BYLAWS

- I. Clubs must submit a club application and budget plan before the deadline set forth by the DVHS Leadership and Dougherty Valley High School.
- II. Clubs must hold official meetings at least once a month. Failure to meet for any two months over the course of the school year will result in the termination of the club.
- III. Clubs must meet on the days set forth in their club application (i.e., every second Tuesday of the month) except in the event of another school or club event. If they wish to switch the date they must let the clubs team know.
- IV. Clubs must take minutes at all meetings and submit a copy of the minutes to the Leadership class. Failure to submit minutes on a regular basis and in a punctual manner may lead to termination of the club.
- V. **Each club must have a minimum of 12 active members excluding officers. At least 8 people must be in attendance at every meeting, excluding the officers. Attendance must be recorded at all meetings in the club minutes, unless given a specific exemption from the club's team.**

VI. Club officers must be a full-time student at Dougherty Valley High School.

VII. Club advisor(s) must be a certificate teacher at Dougherty Valley High School. A club advisor must be present at **all** club meetings, club events, and club fundraisers. If the advisor cannot be present, another Dougherty Valley High School teacher can be designated as a substitute.

VII. The SRVUSD Board of Education must approve all beneficiaries in the club budget.

IX. The only four positions considered club officer positions are club president, club vice-president, club secretary, and an optional club treasurer. All other positions within a club are considered leadership positions, not officer positions. There may be as many or as few leadership positions as the club sees fit. Clubs with fewer than 150 members may only have one of each of the club officer positions.

XII. Two violations of any of the club bylaws will result in the termination of the club for the remainder of the school year. (This means violations of any two bylaws or the same bylaw twice).

XIII. Clubs and their members must respect all other student clubs on our campus. The clubs team, and DVHS Leadership may remove you as a student club if made aware of any disrespecting of other clubs and students on our campus.

XIV. If club officers personally contact members of the club team or leadership through messages, instagram, etc) regarding club related issues, the club team is permitted to administer strikes, or terminate your club.

XV. Club officers are required to submit their own bylaws during the application cycle including but not limited to election process, officer impeachment process, and club communication policies.

XVI. Should an internal conflict arise within a club, the officers are required to go to their advisor before contacting the DVHS clubs team. As student leaders, club officers are expected to act professionally and respectfully to both the members of their club as well as fellow officers.