

RiSE Advisory Team Meeting Agendas

Advisory Team Meeting Agenda, December 10, 2021

1. Meet, greet (put name and role at the college in chat), and breathe (5 min)
2. Introduce [2021-22 Scale of Adoption Assessment \(SOAA\) and its integration with Student Equity and Adult Education Program \(AEP\) planning efforts](#) (10 min)
 - We will be assigning homework to review this on your own and provide input/feedback
 - o please focus on Columns F and H
 - o if relevant, contribute to Column K
3. Review highlights of work done and work remaining to meet all four areas of Guided Pathways:
 - Review work to date on Academic and Career Communities (ACCs) (5 min)
 - o CurriQunet
 - o CCCApply
 - o Working with Web Advisory to make more prominent on website
 - Review work to date on Student Success Teams (10 min)
 - o Pilots in progress and emerging teams
 - o Evolving purpose and new focus on students who are not associated with a support program
 - o Naming proposal based on input to date: “ACC Success Networks” (objections or concerns?)
 - Discuss work remaining - bandwidth/funding/sustainability (20 min)
 - o Success Networks
 - o Website navigation and content
 - o First-Year Experience (FYE) for undecided students
 - o Other?
4. Closing: Solicit future agenda items - planning for 2 meetings during Spring 2022 (10 min)
 - Possibility: Discuss takeaways from the Puente presentation/conversation with Luis Chavez as a possible model for supporting Black and Latinx STEM student completion?
Reminder - components of the Puente model:
 - o Cohorted English 1A and 1B with same faculty

- *Courses integrate Latino and other multicultural literature in combination with skill-appropriate scaffolding*
- o *Counseling*
 - *Case load approach*
 - *Includes academic, career, and personal counseling*
- o *Mentoring*
 - *Faculty, administrators, staff*
- o *Community building events/activities*

Advisory Team Meeting Friday, May 7, 2021 - Last Meeting of the Year!

1. Introductions (name and role at the college) and Virtual Icebreaker: When you think of the Student Success Teams (SSTs), what are three words that come to mind? (10 minutes)
2. Follow up on [ACC assessment](#) (10 min)
 - o Any questions/thoughts from last meeting?
3. Discuss future of SSTs (10 minutes)
 - o Next year: two new Noncredit and Arts, Media, and Entertainment
 - o Student coaches at the core with centralized coordination/training/support for the student coaches
 - o Institutionalization/sustainability through assignment of Academic Deans to ACCs as facilitators
4. Discuss items 3b-c in break out groups of ~5 (10 min)
 - o Report highlights to whole group (2 min per group; share additional feedback in writing)
5. Brainstorm names for SSTs (review icebreaker word cloud results and see what percolates; 10 min)
6. Closing: Solicit future agenda items (2 min)
 - o Takeaways from the Puente presentation/conversation with Luis Chavez

Thank you everyone! We'll start up again on September 10 (first Fridays thereafter).

Advisory Team Meeting Friday, April 9, 2021

7. Icebreaker/Introductions: If you could live in any world, which world would you choose? (10 minutes) - *credit to VC Cooper Wilkins for the icebreaker!*

- Craig Kleinman, Jennifer Kienzle, Tessa Brown, Cynthia Dewar, Michele Sieglitz, Micheline Pontius, John Halpin, Michelle Simotas, Kristin Charles, Alan D'Souza, Katrina Evasco, Dave Stevenson, Saramanda Swigart
8. Discuss [assessment of the ACCs](#) - Matt Weisinger/Micheline Pontious (15 minutes)
 - Help students decide on a major
 - Are students interacting with the ACCs? We want to track students' behaviors interacting with the views and clicks on the website, read materials on flyers, emails, etc, discusses ACCs with counselors/faculty.
 - We want to know if these help students to make a decision about a major.
 9. Presentation on Puente as food for thought - Luis Chavez, Puente Board of Directors/Career Ladders Project (10 minutes)
 10. Discuss Puente components and potential for incorporation current RiSE work such as the STEM Student Success Team (20)
 11. Closing: Solicit future agenda items (5 min)

Advisory Team Meeting Friday, March 5, 2021

1. Icebreaker/Introductions - What's the first thing you want to do when we have herd immunity? (10 minutes)
2. Discuss progress and plans (30 minutes)
 - a. ACC videos - Michele Sieglitz
 - b. SLOs - Dave Stevenson/Cherisa Yarkin
 - c. Student experience with website program maps - Matt Weisinger/Micheline Pontious
 - d. ACCs in CCCApply, Major Change Form, CurriQunet - Kristin Charles/Pam Mery
3. Discuss assessment of the ACCs - Matt Weisinger/Micheline Pontious (15 minutes)
4. Closing: Solicit future agenda items (5 minutes)

Advisory Team Meeting Friday, February 5, 2021

1. Icebreaker/Introductions (5 minutes)
2. Update on the [Guided Pathways Self-Assessment](#) and feedback solicited (10 min)
3. Discuss Student Success Teams:
 - a. Update on progress to date with Canvas and outreach plan (10 min)
 - b. Discuss evaluation ideas (30 min)
4. Closing: Solicit future agenda items (5 min)

Advisory Team Meeting Agenda - Friday, December 4, 2020

1. Icebreaker (5 minutes)

2. Update on Starfish Early Alert testing plans (10 minutes; Cynthia Dewar/Jen Kienzle)
3. Review notes from last meeting and discuss equity considerations for each area
 - a. Breakout room discussions by area assigned (25 minutes; please assign a notetaker/presenter!)
 - b. Whole group report out/discussion (20 minutes)

Advisory Team Meeting Agenda - Friday, November 6, 2020

1. Icebreaker (5 minutes) - Name one thing you are doing for your own self care.
2. RiSE Self Assessment gap analysis - Areas 1-4
 - a. Breakout room discussions by area assigned (15 minutes)
 - b. Whole group report out/discussion while taking note on any areas we need to revisit during later meetings (40 minutes)

Advisory Team Meeting Agenda - Friday, October 2, 2020

1. Introductions:
 - Please state your name, role(s) at CCSF, and one word that comes to mind when you think of the work of RiSE
 - Words: Student-centered, dots, transformation, Barcelona, pathways, purpose, collaborative, progress, equity, post-its, maps, connection, community, access, success
2. Updates
 - Academic & Career Communities (ACCs)
 - ACCs on the CCSF Website
 - Student Success Teams
 - ACCs in CCCApply
3. Review homework for our next meeting:
 - Review the [RiSE Self Assessment](#)
 - Within your [assigned goal](#), focus on the next steps within the Self Assessment
 - Consider the following and please bring your thoughts to the next Advisory Team meeting (November 6):
 - What questions do you have about the next steps?
 - What gaps do you see in the next steps?

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Advisory Team Meeting Agenda - Monday, August 19

1. Greet/introduce members, guest facilitator (Sia Smith-Miyazaki, 10 min)
2. Review meeting norms/guiding principles from Advisory Team — using as foundation for all teams' guiding principles (5 min)

RiSE Advisory Team Guiding Principles

- Transparent
- Reflective
- Inclusive, especially of student voices
- Asset-based and equity-centered language

3. Opening Activity with student focus group data
4. Student challenges activity
5. Closing reflection

Monday, September 9

Advisory Team Meeting Agenda - Monday, October 14

- Updates: Lead Coordinator updates (10 min)
- Action item: [Bucket drafts](#) and vetting process. Vote on buckets moving forward. (45 min)
- Discussion: [RiSE Visioning](#)
- Next meeting prep: Coordinators prepare to report on progress of teams in 2 slides at next Leadership Team meeting. Send to Michelle by Friday, October 18.

Advisory Team Meeting Agenda - Monday, November 18

- Action Item: [GP Self-Assessment](#) (25 min)
- Discussion: [RiSE Visioning](#) (Years 3-5) (90 min)

Advisory Team Meeting Agenda - Monday, December 9

- Warm Up in Groups of 3-4: What's on your mind? (5 min)
- Action Item: Endorse [GP Self Assessment](#) (20 min)
- Action Item: Review and suggest final changes to [Interest Area Communities](#) (35 min)
- Discussion: LFM Connection Campaign idea (25 min)
- Discussion: Review timelines for Spring 2020-Spring 2022 (35 min)

Advisory Team Meeting Agenda - Monday, January 13

1. Warm-up: Share one highlight of your winter break with a partner (5 min)
2. Discussion: Review and refine Spring 2020 Team Goals (55 min)
3. Discussion: 2020-2021 Pillar Planning using the Self-Assessment (60 min)
 - Review the assigned pillar/area on your own
 - Discuss the assigned pillar/area with your group
 - Consider what we have completed and are working on this semester and identify what still needs to be done to meet the area goals
 - Of that work, what work is best facilitated by the RiSE Team and what work is best led by other areas of the college?

Advisory Team Meeting Agenda--Monday, February 10

1. [Internal Communication Tool](#) (10 min)
2. Quick recap: What have we done so far? (5 min)
3. Continuing/ emerging work (5 min)
4. Where are we going? Why? (90 min)
5. Closing/Agenda items for next meeting (5 min)

Advisory Team Meeting Agenda--Monday, March 9

1. Warm-up
2. Discussion: Processes for updating ACCs and program maps after this year
3. Conversation: What questions are you hearing at the college?

Advisory Team Meeting Agenda--Monday, April 13

1. Warm-up
2. Discussion: [Review language for the ACCs](#)
3. Brief update: Operationalizing plans for next year

Advisory Team Meeting Agenda--Monday, May 11

1. Warm-up: What symbolizes summer to you?
2. Discussion: GP Participation Structure for 20-21
 - a. Advisory Team
 - b. Pathways Committee
3. Discussion: Projects
 - a. Student Success Teams
 - b. Peer Mentors
 - c. ACC development--maps and media
 - d. FYE
 - e. Welcome Day
 - f. Continued Curriculum work
 - g. FRISCO Day support
4. Closing remarks: