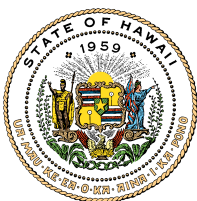


JOSH GREEN, M.D.
GOVERNOR



KEITH T. HAYASHI
SUPERINTENDENT

**STATE OF HAWAII
DEPARTMENT OF EDUCATION
KA 'OIHANA HO'ONA'AUAO
P.O. BOX 2360
HONOLULU, HAWAII 96804**

MAYOR JOSEPH J FERN ELEMENTARY SCHOOL
1121 Middle Street
Honolulu, HI 96819

Dear Fern Ohana,

This letter serves as annual notice that Fern Elementary School has installed surveillance cameras on buildings throughout campus. Video surveillance cameras help to deter unauthorized outsiders from entering our campus and/or offices, decrease vandalism and property damage, discourage students from inappropriate behavior, and assist in the investigation of incidents.

Recorded video images are viewed exclusively under the discretion of school administration and are only used in connection with investigating misconduct, safeguarding buildings and equipment, and assisting law enforcement. Video recordings will be erased or written over within ten (10) calendar days unless an incident is recorded. No audio recording is used and all cameras are in use only in areas that are considered public spaces where there is no expectation of privacy - school entrances, hallways, exteriors of buildings and other open areas on campus. Cameras will not be installed in any area where students, staff, or visitors may have a reasonable expectation of privacy, such as classrooms, offices, teacher workrooms, restrooms, locker rooms, or other designated dressing rooms.

Mahalo,

Glen Miyasato, Principal
Fern Elementary School