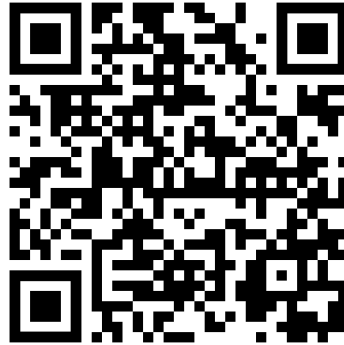


NLDC is changing the class registration process and moving from a Google Doc system to using Ubindi a web-based class management system. This doc goes over the registration process and how to sign up for classes and more. This system requires an email address as a user account and also as a means of communication from NLDC to the student.

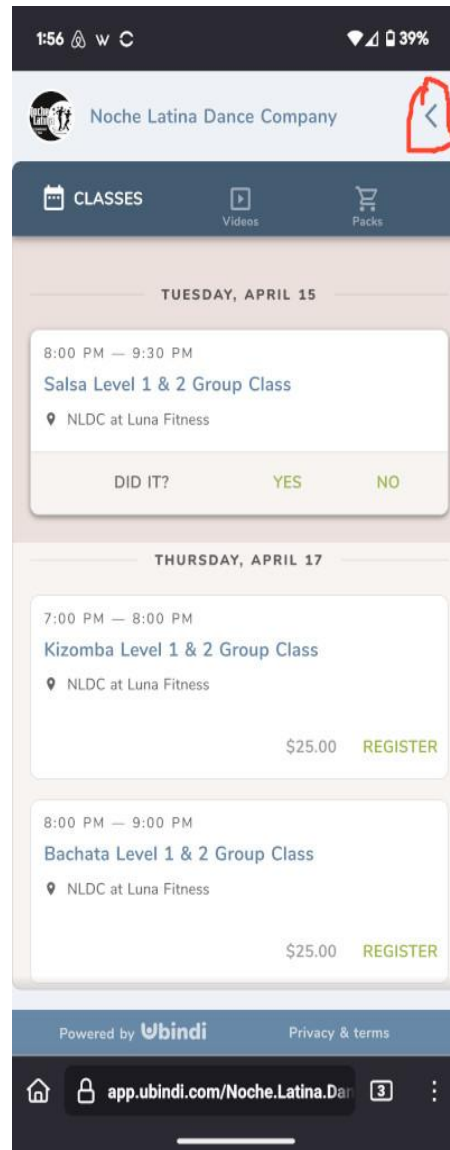
Registration Steps

Go to the NLDC account, open
<https://app.ubindi.com/Noche.Latina.Dance.Company>

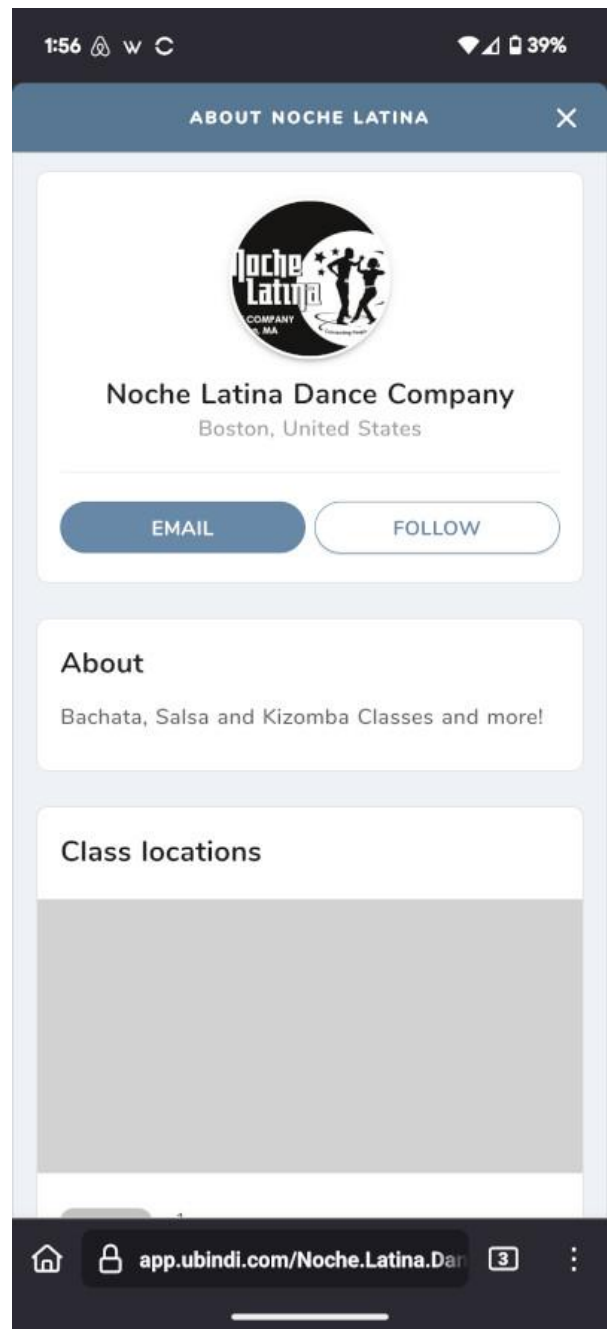
Note: The address is case-sensitive so enter it exactly as shown.



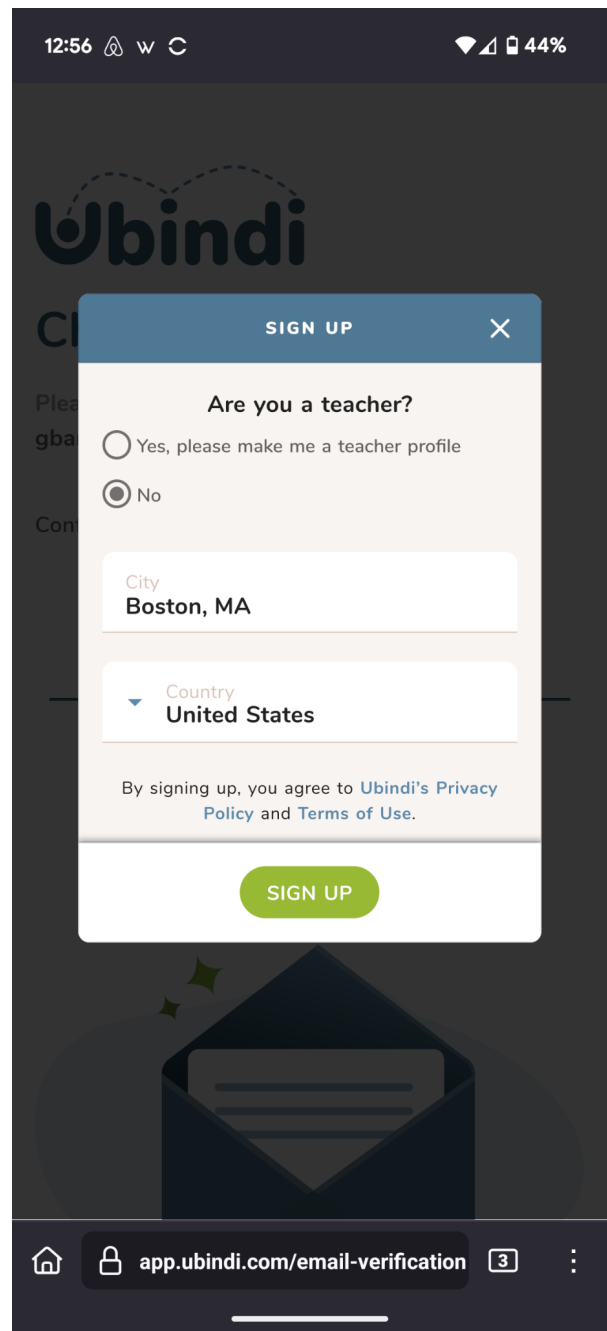
Click on the menu on the right to get more info about the teacher



Click on the FOLLOW button. This will show a "LOG IN" window.



3 Select **No** to the question “Are you a teacher?”. Add the address details



4 A confirmation code will be sent to the email address. Enter it to complete the registration

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Ubindi

Check your email!

Please enter the code we sent to
gbanga5002@gmail.com

Confirmation code

VERIFY

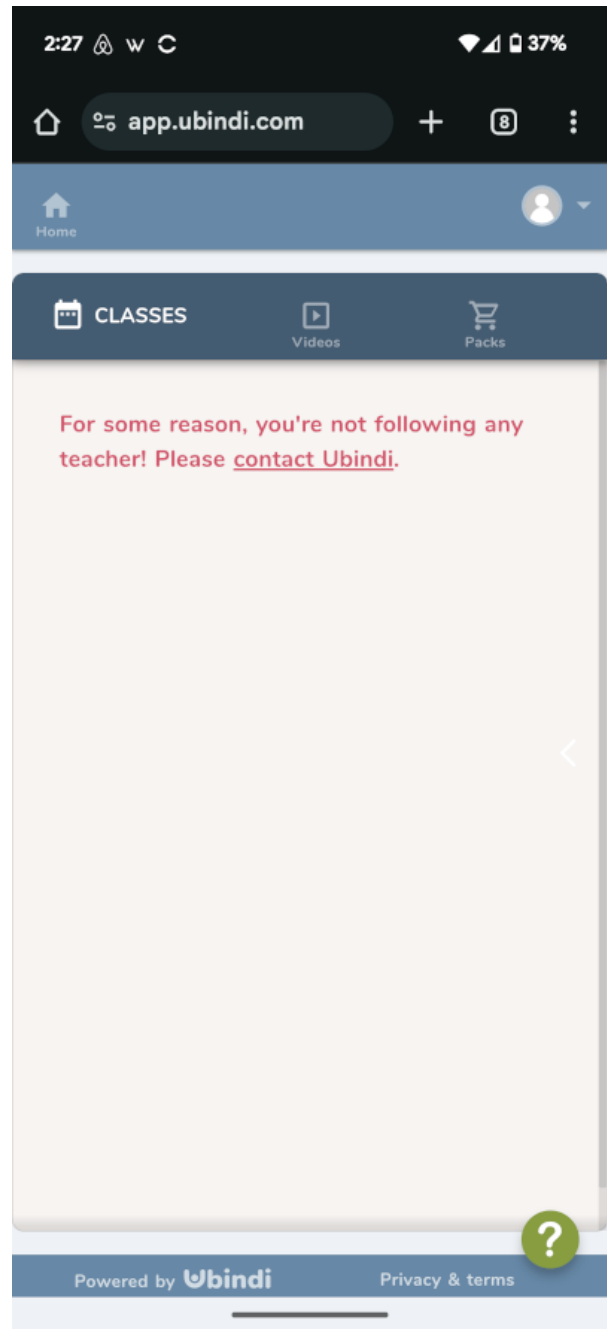
Resend code or Log out



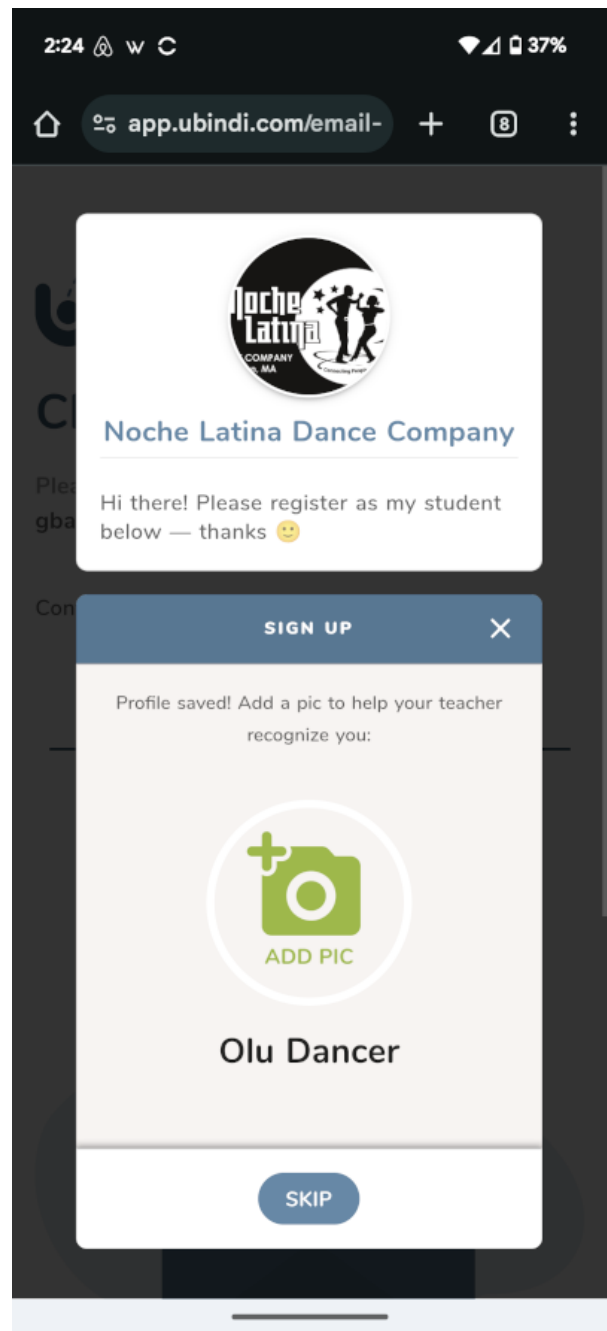
app.ubindi.com/email-verification

3

Ignore warning page about not following any teachers.

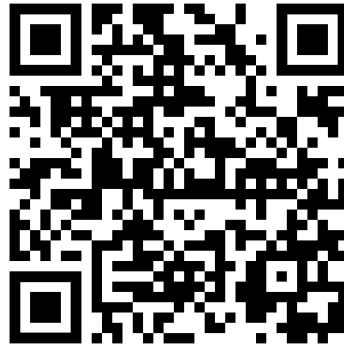


Optionally set a picture in the account settings



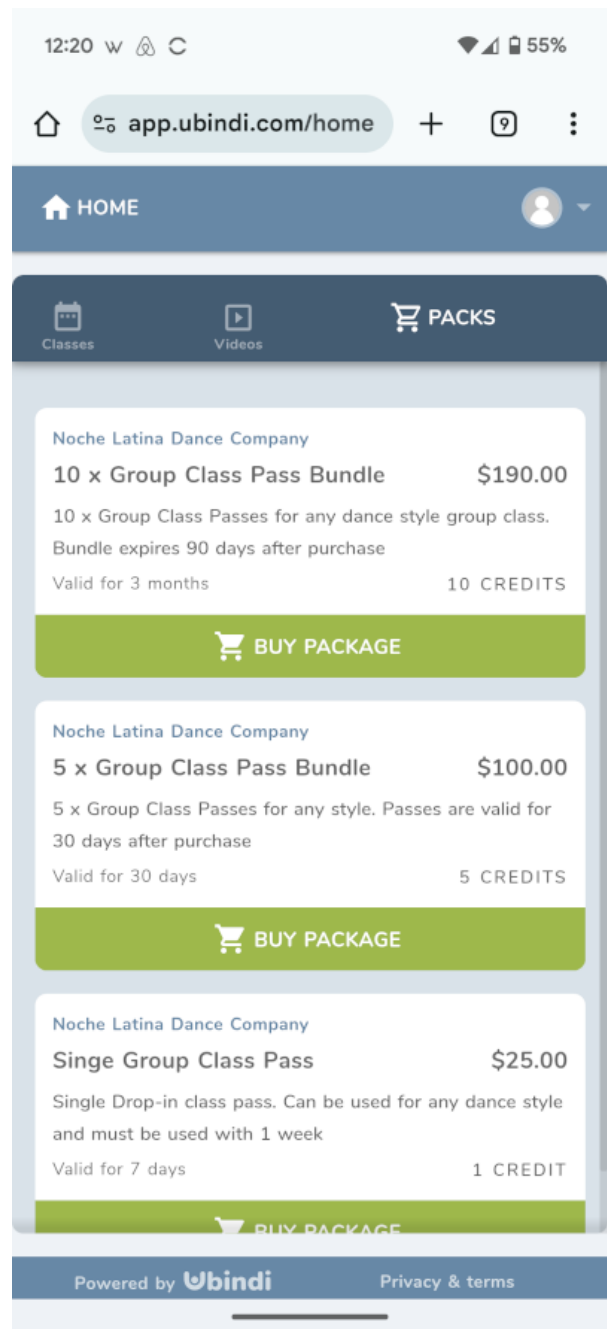
Buying Class Passes

Go the NLDC Ubindi page at
[https://app.ubindi.com/Noche.Latina.Dance.C
ompany](https://app.ubindi.com/Noche.Latina.Dance.Company)



Select "Packs" to add a class package

- single
- 5, 10 or more



Click “BUY PACKAGE” to load the credit card payment screen. The package credits are then added to your account and can be used to register for classes

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🏠 app.ubindi.com/Noche + ⓘ ⋮

Home

Noche Latina Dance Company <

Classes Videos PACKS

Noche Latina Dance Company

10 x Group Class Pass Bundle

10 x Group Class Passes for any dance style group class. Bundle expires 90 days after purchase

Card number
1234 1234 1234 1234 **Autofill link**

Card expiration
MM / YY

Card CVC
CVC

PAY \$190.00

Singe Group Class Pass \$25.00

Single Drop-in class pass. Can be used for any dance style and must be used with 1 week

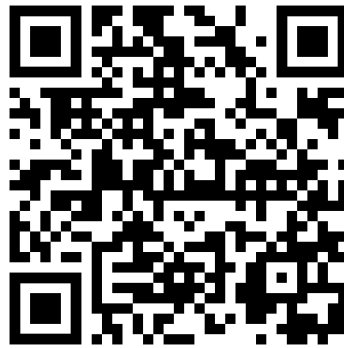
Valid for 7 days 1 CREDIT

BUY PACKAGE

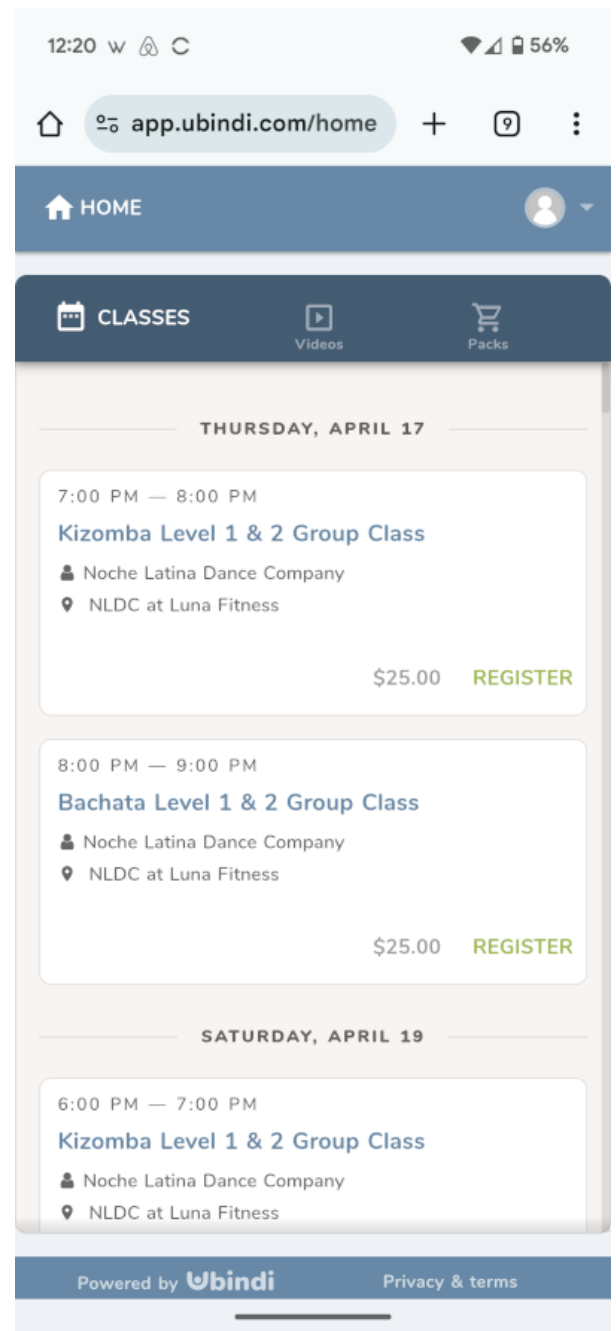
Powered by ubindi Privacy & terms

Signup for Classes

Go the NLDC Ubindi page at
[https://app.ubindi.com/Noche.Latina.Dance.C
ompany](https://app.ubindi.com/Noche.Latina.Dance.Company)



Select "CLASSES" to show the NLDC Group Class Schedule, Select the desired date



Click "REGISTER" to the selected time, the first time you register, a waiver is shown and you must accept to proceed

The screenshot shows a mobile app interface with a dark theme. At the top, the status bar displays the time 12:20, Wi-Fi, cellular signal, and 55% battery. The browser address bar shows 'app.ubindi.com'. The app's home screen has a 'Home' button and a user profile icon. A modal dialog titled 'PLEASE ACCEPT MY POLICY' is centered on the screen. The dialog contains a paragraph asking the user to read the waiver and confirm their assent for participation in Noche Latina Dance Company classes and events. It lists three points: 1. Acknowledgment of physical risks (injury, illness, disability, death) and voluntary participation. 2. Release and hold harmless of the company, its directors, officers, agents, employees, instructors, and representatives from all liabilities, claims, damages, costs, or expenses arising from any injury, loss, or harm occurring in these activities or on the premises. 3. Recognition of the contagious nature of COVID-19. At the bottom of the dialog are two buttons: 'CANCEL' and 'YES, AGREE'. Below the dialog, the app shows the company name 'Noche Latina Dance Company' and the location 'NLDC at Luna Fitness'. The footer includes 'Powered by ubindi' and a link to 'Privacy & terms'.

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app.ubindi.com

PLEASE ACCEPT MY POLICY

Please read the following required waiver carefully and confirm to indicate your assent for participation in all Noche Latina Dance Company classes and events.

1 - I acknowledge that participation in dance classes, workshops, and related activities at Noche Latina Dance Company involves inherent risks of physical injury, illness, disability, or, in extreme cases, death. I affirm that I am voluntarily participating and assume all associated risks.

2 - In consideration of being allowed to participate in the activities and programs of Noche Latina Dance Company, I release and hold harmless the company, its directors, officers, agents, employees, instructors, and representatives from all liabilities, claims, damages, costs, or expenses arising from any injury, loss, or harm occurring in these activities or on the premises.

3 - I recognize the contagious nature of COVID-19

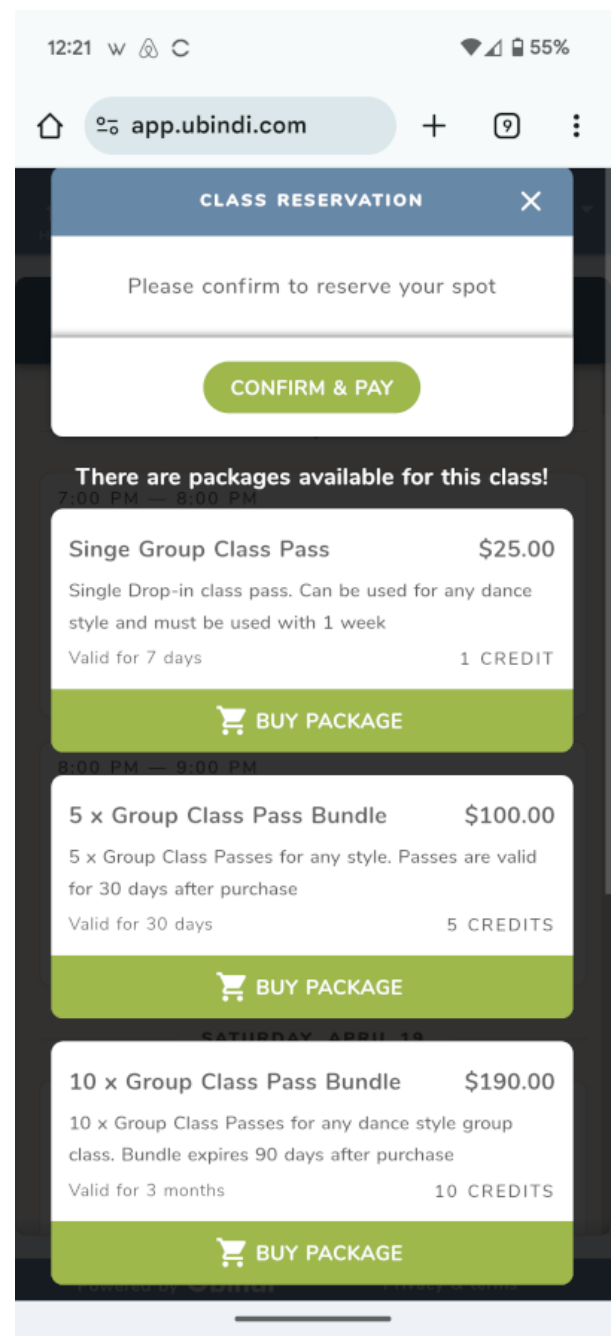
CANCEL YES, AGREE

Noche Latina Dance Company

NLDC at Luna Fitness

Powered by ubindi Privacy & terms

If you do not have any class credits, you see a list of available packages. Note: If you want to buy a package with cash, contact the NLDC staff and they will take payment and update your class account.



With a class pack, the user can complete the registration.

