

TERMS OF REFERENCE – Cluster Support Engineering Officer (Lumbini/Karnali)

Project Number	20620
Project Name	Local Infrastructure Support Programme (LISP)
Country of delivery	Nepal
Client	United Kingdom Foreign and Commonwealth Development Office (FCDO)
Beneficiary	FCDO/ Government of Nepal (GoN)
Level of Effort	Four Months (Dec 2025- March 2026)

Overall Programme Objective

LISP will improve the ability of Nepal’s local and provincial governments to respond to the demands of citizens for local infrastructure and increase the legitimacy and accountability of local government to their citizens with an emphasis on the empowerment of women. It will create green recovery jobs to stimulate the local economy and build climate resilience.

Programme Summary Overview

MoU between the GoN and British Embassy (BEK)	16th of March 2023
Grant support	£66 million for capital investment only which is on budget and on treasury
Technical Assistance (TA)	£ 20 million
Innovation, Evidence and Learning	£ 4 million
Provinces	Karnali, Lumbini, and Madhesh
LISP Implementation	13 November 2024 – 13 August 2029

LISP Approach

Our approach is to build on the understanding that as the LISP TA we will need to fulfil three roles to realise the full impact of LISP’s Objective:

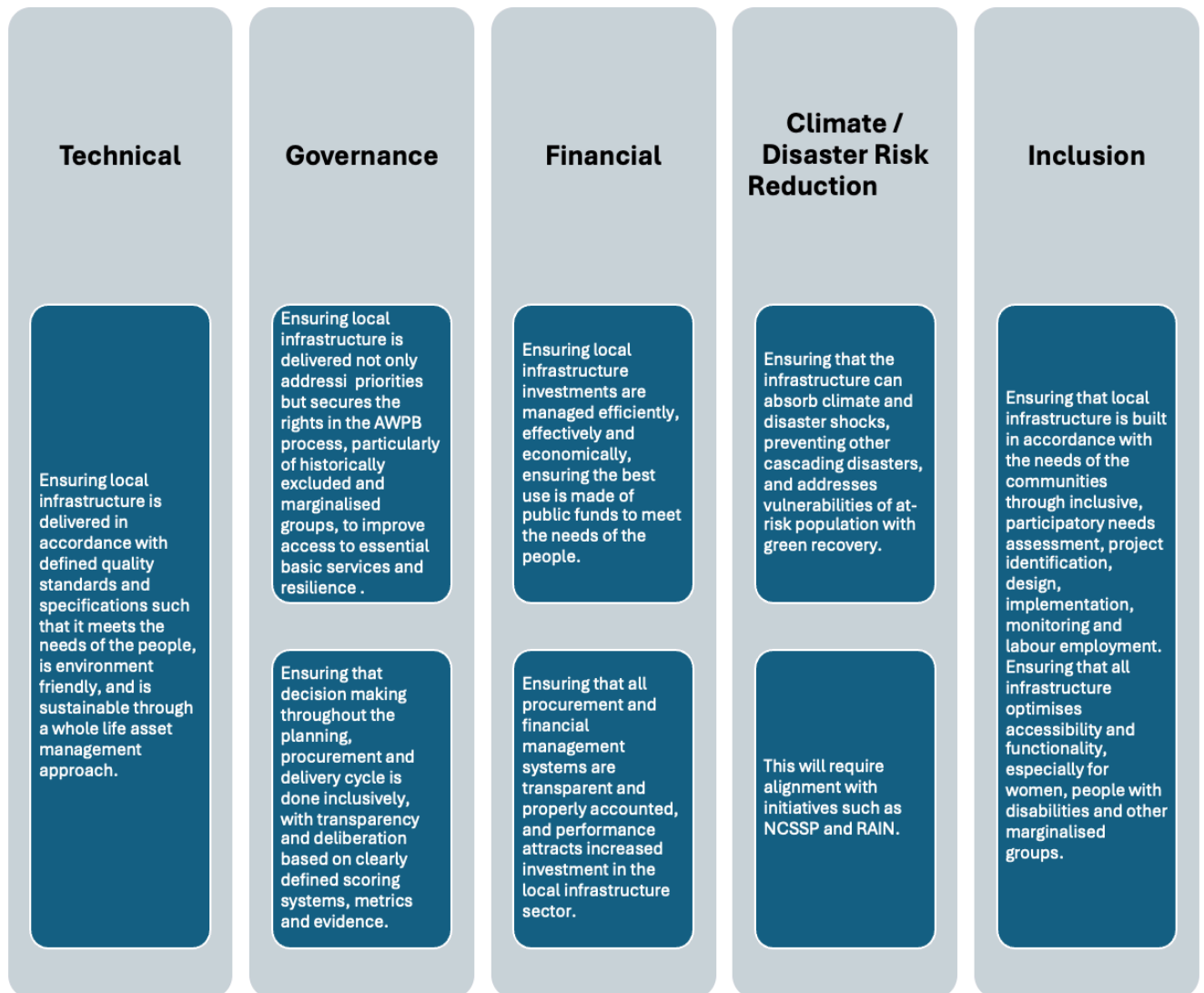
Strengthening Infrastructure Governance Institutionalising inclusive governance mechanisms from risk informed planning, design, implementation, monitoring, operation and maintenance. Integrating the system actors for a holistic planning and delivery to minimise siloed development efforts among different level of governments.

Capacity building and technical support To improve the capacity of LGs to deliver local infrastructure services according to strengthened governance systems.

Quality Assurance of LISP investments

to ensure that FCDO's funds are utilised in accordance with the strengthened governance systems, and with LISP demonstrating the effectiveness of these systems to build confidence and encourage others to invest in the local infrastructure sector in accordance with the improved governance systems.

The programme objective will be achieved through **five critical strands of delivery**:



Role of Cluster Support Engineering Officer

Overall: The cluster support engineering officer will be responsible for working closely with Local Governments (LGs) and other local level stakeholders. The officer will be responsible for the construction supervision and monitoring, capacity building and other technical support, such as for the preparation of detailed project reports, for quality assurance and quality checks to ensure the delivery of quality works including identification and designing and budgeting climate resilient infrastructure, to

fulfill the of LISP implementation in all aspects. The officer must be based at the infrastructure scheme site and regularly report to the Cluster Lead Engineer, Provincial Coordinator/Infrastructure Lead, and Infrastructure Lead. The officer will also be responsible to work in close coordination, and collaboration with the local government/ stakeholders and within the LISP TA team as well as be responsible for identifying and sharing project risks with mitigations measures and lessons learnt to support the strengthening of governance systems and the Innovation, Evidence and Learning component of the LISP TA.

Specific Tasks

1. Provide technical support to LGs in the project selection and budgeting process, conducting pre/feasibility surveys, detailed engineering surveys, designing, cost estimate preparation, contract packaging (User Committees (UC) or contractors), procurement, and evaluation and awarding of contracts to UCs or contractors.
2. Provide technical guidance to LGs to ensure that all projects consider and incorporate, (where appropriate) climate-resilient and GEDSI elements throughout the process from initial selection through to operation and maintenance of the infrastructure. This will require collaboration with LGs, community groups and UCs to promote and execute climate resilience and Disaster Risk Reduction (DRR) infrastructure projects. In addition, ensure that, where possible, all infrastructure projects are designed and built incorporating nature-based and GEDSI solutions, and the infrastructure meets the needs of local community people including accessibility and affordability.
4. Support LGs in the progress monitoring (per timelines and milestones) and supervision of ongoing construction works to ensure materials quality and workmanship meet the required standards, there is full compliance of the status and use of health and safety standards during construction, including the used of Personal Protective Equipment (PPE), health and safety measures (e.g. first aid kits).
5. Ensure the ongoing construction activities adhere to the climate-resilient and DRR design specifications and relevant codes.
6. Explore and modify/ revisit existing infrastructure to address any omitted climate-resilient features, such as adding and constructing flood barriers, improving drainage systems, or nature-based solutions, etc., to address climate-resilient infrastructure if the initial design of the infrastructure lack climate resilience and DRR considerations.
7. Support LGs to maintain and report detailed records of ongoing construction activities with documentary evidence such field visit reports, geo-referenced photographs, and updates on the project's status.
8. Establish and maintain good relationships and coordination with the LG officials, stakeholders and within the LISP TA team.
9. Act as the primary point of contact for the LG concerned, ensuring effective communications and close coordination throughout the project period.
10. Provide guidance and support to intern engineers for their professional development in various areas, including project selection and prioritization processes, monitoring and supervision, quality assurance and quality control mechanisms, and worker health and safety and in conducting pre/ feasibility surveys, detailed engineering surveys, designs and estimations, contract packaging, the procurement process; and in construction monitoring.

11. Other responsibilities as per the programme work plans and as directed by the Provincial Coordinator/ Infrastructure Manager.

Qualifications and Experience:

- Civil engineer at Diploma level with minimum 8 years of professional experience, or Bachelors' degree with minimum 5 years of professional experience.
- Experience in the use of the Government of Nepal (7 step) annual planning and budgeting process
- Excellent coordination and communication abilities, with experience working alongside government officials and stakeholders
- Preference will be given to candidates with prior experience in the pilot and transition phases of LISP, or the Nepal Climate Change Support Programme (NCCSP).
- Preference will be given to candidates who are resident in the two provinces.
- Willingness to be located in remote Municipalities
- Agreement to mobilise within one week of contract signature.

Lines of Communication:

Accountable to	Provincial Coordinator/ Infrastructure Lead
Technical Support	Cluster Lead Engineer

Duration

The position is expected to be continued till four months from December 2025 to March 2026.

Application Procedure:

If you believe this opportunity will enhance your career growth, we encourage you to apply by emailing HRLISP@dt-global.com with all required documents, including your CV, Nepali citizenship, academic certificates and experience letters.

Interested and qualified individuals are requested to submit the application by **Friday, 5th December 2025 at 5:00 PM**. Applications will be reviewed on a rolling basis until the position is filled.

We encourage applications from women and disadvantaged groups.

Note: No telephone inquiries will be entertained. If your application is a good fit, we will follow up with you directly for the screening process.

DT Global Values

At all times work to the DT Global Values ensuring LISP is delivered with a culture of inclusivity, civility and excellence.



Team Structure

