

To: All Administrators and Directions  
 Date: 7/1/22  
 RE: Administrative & Director Assignments  
 For: 2022-2023

| Name                                                                                                        | Assignment                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Title IX</b> (Student - harassment/bullying sexual harassment, sexual discrimination, sexual misconduct) | <b>Phil Eastman</b> - Title IX Coordinator for claims of student sexual harassment, sexual misconduct and sexual discrimination.<br><br>Investigators - Ryan Junge, Jason West<br><br>Decision Maker: Shawn Pfiffner<br><br>Superintendent - Appellate Decision-Maker<br>Alternative - Anna Selk, Craig Huegel |
| Equal Opportunity and Affirmative Action                                                                    | Phil Eastman                                                                                                                                                                                                                                                                                                   |
| Section 504                                                                                                 | Ryan Junge                                                                                                                                                                                                                                                                                                     |
| Special Education                                                                                           | Ryan Junge                                                                                                                                                                                                                                                                                                     |
| IDEA Part B Reports                                                                                         | Ryan Junge                                                                                                                                                                                                                                                                                                     |
| Homeless                                                                                                    | Ryan Junge                                                                                                                                                                                                                                                                                                     |
| 4-year old Statewide Voluntary Preschool Programs                                                           | Jason West                                                                                                                                                                                                                                                                                                     |
| 3-year old Preschool Programs (tuition-based)                                                               | Shawn Pfiffner                                                                                                                                                                                                                                                                                                 |
| Talented & Gifted                                                                                           | Anna Selk                                                                                                                                                                                                                                                                                                      |
| Curriculum & Instruction                                                                                    | Anna Selk                                                                                                                                                                                                                                                                                                      |
| Teacher Leadership                                                                                          | Anna Selk                                                                                                                                                                                                                                                                                                      |
| Title I                                                                                                     | Dr. Ewell/Shawn Pfiffner                                                                                                                                                                                                                                                                                       |
| Empowerment Board                                                                                           | Dr. Ewell                                                                                                                                                                                                                                                                                                      |
| DECAT                                                                                                       | Shawn Pfiffner                                                                                                                                                                                                                                                                                                 |
| Safety & Security/Crisis                                                                                    | Dr. Bieschke/Deputy Brandt                                                                                                                                                                                                                                                                                     |
| Dropout Prevention                                                                                          | Ryan Junge/Craig Huegel                                                                                                                                                                                                                                                                                        |
| Home School & Home School Assistance Program                                                                | Dr. Ewell (Karen Lough will handle 1st level questions and paperwork)                                                                                                                                                                                                                                          |
| English Language Learners                                                                                   | Ryan Junge                                                                                                                                                                                                                                                                                                     |
| Equity Coordinator - <b>Employment</b> (Adults) (Nondiscrimination)                                         | Anna Selk                                                                                                                                                                                                                                                                                                      |

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| Foster Care & Foster Care Claim                                                                                                                                                                                                                                                                                                                                                                                        | Ryan Junge                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Equity</b> Coordinator for <b>Student Programs</b> ,<br>Nondiscrimination, bullying and harassment<br>regarding student to student                                                                                                                                                                                                                                                                                  | Anna Selk                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Graduation Verification - state portal                                                                                                                                                                                                                                                                                                                                                                                 | Rob Arnold                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Perkins                                                                                                                                                                                                                                                                                                                                                                                                                | Rob Arnold                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Secondary CTE & portal reporting                                                                                                                                                                                                                                                                                                                                                                                       | Rob Arnold                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| eRate                                                                                                                                                                                                                                                                                                                                                                                                                  | Tyler Maschino                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Non-Public Transportation & other                                                                                                                                                                                                                                                                                                                                                                                      | Dr. Bieschke/Karen Lough                                                                                                                                                                                                                                                                                                                                                                                                                             |
| CASA                                                                                                                                                                                                                                                                                                                                                                                                                   | Anna Selk and All Admin.                                                                                                                                                                                                                                                                                                                                                                                                                             |
| TLC Plan and Reporting                                                                                                                                                                                                                                                                                                                                                                                                 | Anna Selk                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Facilities Data Reporting (portal)                                                                                                                                                                                                                                                                                                                                                                                     | Dr. Bieschke                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Concurrent Courses in portal                                                                                                                                                                                                                                                                                                                                                                                           | Dr. Bieschke/Rob Arnold/Melisa Venneman                                                                                                                                                                                                                                                                                                                                                                                                              |
| Level I Investigators<br>(reports of child abuse)                                                                                                                                                                                                                                                                                                                                                                      | Shawn Pfiffner, Dr. Jamie Bieschke<br>Alternate: Anna Selk                                                                                                                                                                                                                                                                                                                                                                                           |
| Level II Investigators<br>(reports of child abuse)                                                                                                                                                                                                                                                                                                                                                                     | Dr. Pamela Ewell, Deputy Brandt                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <p>Reports of bullying/harassment by students<br/>(between students) or teacher-to-student<br/>bullying/harassment claims.</p> <p>Use forms and follow policy:<br/> <a href="#">103.1E2</a> Complaint Form<br/> <a href="#">103.1E3</a> Witness Disclosure Form<br/> <a href="#">103.1E4</a> Disposition of Complaint Form<br/> <a href="#">104.R1</a> Anti-Bullying/Anti Harassment<br/> Investigation Procedures</p> | <p>Report by students and between students<br/> All elementary grade levels - Jason West<br/> Middle School - Ryan Junge<br/> High School - Rob Arnold<br/> (other admin. To be assigned depending on claim/report)</p> <p>Report of teacher to student bullying or harassment<br/> Dr. James Bieschke<br/> Alternate: Anna Selk<br/> (other admin. Assigned depending on claim/report)<br/> Final investigator/Decision maker: Dr. Pamela Ewell</p> |