

Pine Lane Elementary Executive PTO Meeting
August 19, 2021

Board Member Attendees:

Hannah James – President
Marilyn Preston – Vice President
Amanda Sears – Secretary
Stacy Allacher- Treasurer

Chris Stairs – Principle
Krista Franks – Kindergarten South Rep
Melinda McShane – 2nd grade South Rep

Call to order at 5:00 pm

Treasure's Report

- Laptop has been donated by a friend of Marilyn
- Anonymous donation of \$250 received
- Awaiting a \$500 donation from ULA for Josh Clements volunteer hours with SAC
- \$525 received from Parker Showcase booklets that were sold in Spring 2021
- Still waiting on the MOD Pizza fundraiser
- \$10,000 check was delivered to PLE last week for the library grant

2021/2022 Budget

- Struggling with how to work this years budget, as year after year the budget has stayed the same, and we're missing expenses from the budget lines. Mrs. Franks, the reason the budget has stayed the same is because we've always allotted the same amount of money to each event PTO hosts. Stacy wants to update the budget to meet with inflation costs.
 - o Fall Fundraiser: no expenses to run fundraiser, profit will post at \$15,000
 - o KNO \$600 in expenses, profit will post at \$4,000
 - o Fall Fest: expenses \$3,000, profit will post at \$1,000
 - o Conferences: Each conference (fall and spring) budget will be \$700
 - o Winterfest: expenses \$4,000, profit will post at \$1,000
 - o Staff Appreciation: \$1,200 in expenses
 - o Bear Brunch: \$1,000 in expenses
- Budget will be finalized by the PTO board, PTO will vote by October 6th, at the public SAC/PTO meeting.

RECAPS:

Family Movie Night Recap (Aug. 6th)

- Huge success!
- Beautiful evening to celebrate, good turn out
- \$314.09 brought in at the concession stand
- Expenses= \$127.06
- Profit= \$187.03

Kindergarten Boo Hoo/Yahoo Recap (Aug. 12th)

- Probably 40+ families represented at the event
- Interest to volunteer from many

UPDATES:

Crew Journals Grant

- Originally ordered 720 notebooks
- Enrollment numbers have increased more than expected
- Additional, 50 books (\$46.95) ordered to meet the demand for the first day of school
- Around 30 remaining books for students that arrive throughout the school year

Yearbook Update

- Additional order for 50 books that was supposed to arrive no later than early June has finally arrived
- Jenn Gammel has sorted them and handed them out
- Collection awaiting pickup in the office for e-learners, middle schoolers, and those who have moved since May

Yubbler (update as of 8/16/21)

- 155 orders placed
- \$1,250.12 in profit sharing
- \$414.97 in donations

PAWSitive Influence Award 2020/21 Update

- Need to purchase Mrs. Taft's \$300 worth of items for the classroom

THINGS TO COME:

PLE Spirit Bracelets

- Clearing out old inventory (44 bracelets total)
- Bracelets for sale on plepto.square.site for \$12

Fall Fundraiser (Fundraiser Cart, LLC)

- Kick off assemblies on Aug. 18th
- All orders packets due back at school on Aug. 31st
- Need more trustworthy volunteers to help count funds (South Conference Room 8/31-9/3)
- Items arrive at PLE on 10/1 to be picked up by families

Back to School Night

- PTO will have an informational table in the lobby
- Need board members and other members to take shifts at the table so we can all make the rounds with our kids
- 2-3 food trucks will be at the playground
- Looking for a volunteer to be the Bear

Kids Night Out (Sept. 17th)

- Mission: POSSIBLE is our theme
- Registration is underway
- Sign up genius to be published soon to staff and another for high school students

looking for volunteer hours

- We need a minimum of 20 adult volunteers throughout the 3 hours of KNO

- High school volunteers to run games, crafts, etc.
- Planning to have 2 off-duty, volunteer officers join us

Scholastic Book Fair (Oct. 11-15)

- Chairs: Amanda and Kasey
- Amanda has been working to communicate with Scholastic re: date change
- Scholastic is overbooked from Oct. 4-22
- Not able to change our date and they're actually rescheduling many book fairs

due to a staffing shortage

- Have offered to reschedule our fair in September or between Thanksgiving break and Winter break

Conference Meals (October 12th & 14th)

- Chair: TBD

Fall Festival (Oct. 29th)

- Chairs: Kasey and Emilie

Winterfest (Dec. 10th)

- Chair: Stacy

Staff Gift Idea

- T-shirts in December

Spring Fundraiser

- Co-chairs: Ashley Mooney, Hilary Clement
- Silent auction
 - o Will send info to the teachers in November
 - o 4-5 years ago this was tried, it was unsuccessful, so PTO will try again and see how it goes
 - o Will coordinate with spring conferences, and spring book fair. Budget \$200, profit will be placed at \$1,750.
- Baskets and opportunities available
- Dinner option available

Bear Crawl Rescheduled (May 20)

- Chair: TBD
- Ninja Nation mobile units have been booked
- Field trip style, MSB payment method
- T-shirt sales to bring in money for PTO
 - o This money will go to the school; PTO will sell t-shirts for profit. Expenses \$2,000; profit \$900

Open Discussion:

- Will come back to by-laws work; this will include Chris, Amanda, and Jen Taft

Adjourned at 7:00 pm