

CRISPUS ATTUCKS CS

Charter School Annual Report | 2023 - 2024

School Profile

LEA Name

Crispus Attucks CS

AUN

112673300

Address 1

605 S Duke St.

Address 2**City**

York

State

PA

Zip Code

17401

Chief Administrator Name

Ms Jacqueline Martino-Miller

Chief Administrator Email

jmartino@crispusattucks.org

Chief Administrator Phone

(717) 848-3610

Extension

Charter School Principal

Principal Name

Derek Daniel

Principal Email

ddaniel@crispusattucks.org

Principal Phone

717-848-3610

Extension
259

Authorizing District(s)

Upload a summary of the Wellness Check Data collected from the previous school year (pdf only)

Primary Authorizing District's AUN
112679002

LEAD District (LEA) Name
York City SD

Charter Authorized Year Range (Maximum range is 5 years):
Start Year
2022

End Year
2027

Superintendent Name
Dr Andrea J Berry

Superintendent Email
berryand@ycs.k12.pa.us

Superintendent Phone
(717) 845-3571

Extension

Upload Current Charter (PDF only)
CACS FINAL CHARTER RENEWAL AGREEMENT 2022 mini compressed.pdf

Governance and Staff

Board of Trustees Members

Name	Office	Check if New Member
Louise Doweary		
Joshua Santiago		
Anna Breland Williams		
Bonnie Hastings		
Ashley Ruth		
Robert Redman		

Explanation of Board of Trustees Changes

Louise Doweary replaced Ashley Ruth as president. Joshua Santiago replaced Bonnie Hastings as Vice President. Ritamarie Trippett resigned due to other commitments. Tina Hutton resigned due to health issues. Jerald Ebon Proctor resigned due to moving out of the county.

Upload the Act 55 training certificates for all Board Members (pdf only)

Board of Trustees Meeting Schedule

Location	Date	Time
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-07-24	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-08-28	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-09-25	5:00 PM

Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-10-23	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-11-20	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2023-12-14	5:00 PM
Via Zoom Room: https://zoom.us/j/8264099944	2024-01-22	5:00 PM
Via Zoom Room: https://zoom.us/j/8264099944	2024-02-26	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2024-03-25	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2024-04-22	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2024-05-20	5:00 PM
Conference/Board Room at 605 S. Duke Street, York, PA 17401	2024-06-24	5:00 PM
Via Zoom Room: https://zoom.us/j/8264099944	2023-07-27	5:00 PM

Upload Board Minutes
Board Minutes 23-24.pdf

Leadership Team

Name	Title/Position	Check if New Member
Jacqueline Martino-Miller		
Timothy Hoke	Other	
Derek Daniel	Principal	
Donna Williams	Business Manager	
Chuck Maxfield	Business Manager	

Explanation of Leadership Changes

Chuck Maxfield is working with Donna Williams in the business management department.

Upload of Professional Staff Member Roster (PDE-414 Form)

PDE 414 for 2023-2024.xlsx

Quality of Teaching and Other Staff

	# of Staff per Category	# of Staff Appropriately Certified	# of Staff Promoted	# of Staff Transferred	# of Staff Terminated	# of Staff Contracted for Following Year
Chief Executive Officer	1	1	0	0	0	1
Chief Administrative Officer	0	0	0	0	0	0

Principal	1	1	0	0	0	1
Assistant Principal	0	0	0	0	0	0
Classroom Teacher (including Master Teachers)	6	6	0	0	0	6
Specialty Teacher (including Master Teachers)	0	0	0	0	0	0
Special Education Teacher (including Master Teachers)	1	1	0	0	0	1
Special Education Coordinator	0	0	0	0	0	0
Counselor	0	0	0	0	0	0
Psychologist	0	0	0	0	0	0
School Nurse	0	0	0	0	0	0
IT Director	0	0	0	0	0	0
Business Administrator	0	0	0	0	0	0
ISD, Curriculum Developers, Tech Support	0	0	0	0	0	0
HR Manager	0	0	0	0	0	0

Student Support Manager, Facilities Manager	0	0	0	0	0	0
Business Office, Administrative Support Staff, Teaching Assistants	3	1	0	0	0	3
Other	0	0	0	0	0	0
Totals	12	10	0	0	0	12

There were no substantial differences. (CHECKED)

Fiscal Matters

Major Fundraising Activities

We did not have any major fundraising activities.

Fiscal Solvency Policies

There have been no changes to policies or procedures to ensure or monitor fiscal solvency. Our policies and procedures are reviewed annually by our independent CPA firm and they deem them sufficient to monitor the fiscal operations of the Charter School. We will continue to review our policies and procedures and make any changes as deemed necessary.

Accounting System

There have been no changes to policies or procedures to ensure or monitor fiscal solvency. Our policies and procedures are reviewed annually by our independent CPA firm and they deem them sufficient to monitor the fiscal operations of the Charter School. We will continue to review our policies and procedures and make any changes as deemed necessary.

Preliminary Statements of Revenues, Expenditures & Fund Balances

Statement is attached.

Upload Statements of Revenues, Expenditures & Fund Balances

ACCOUNTING DEPARTMENT PROCEDURES, March 20, 2019.doc

Fiscal Solvency Policies.pdf

Preliminary Statement of Revenues Expenditures.pdf

Financial Audit Basics

Audit Firm

RKL, LLP

Date of Last Audit

2024-03-24

Fiscal Year Last Audited

06/30/2023

Explanation of the Report

The report was prepared in accordance with Government Auditing Standards, with an unqualified opinion. There were no findings or questioned costs issued by our independent CPA firm.

Upload Financial Audit Document(s)
2023 FS Crispus Attucks Charter School FINAL.pdf

Financial Audit Citations

Financial Audit Citations Description	Response
There were no financial audit citations.	There were no financial audit citations.

Federal Programs Consolidated Review
Federal Programs Consolidated Review Document(s)
No

Special Education

Special Education Support Services

Position Title	Building(s) Name and Location for Charter Schools	Caseload	Low Age	High Age
Special Education Teacher	Crispus Attucks Charter School	28	17	21

Special Education Contracted Services

Title	Amt. of Time per Week in Days or Hours	Operator	# of Students
N/A	0	N/A	0

Special Education Cyclical Monitoring

Date of Last Special Education Cyclical Monitoring

2019-11-04

Upload Executive Summary (pdf only)

Crispus Attucks CS_Corrective Action Verification_CS_2019_637474333178020194.pdf

Upload the policy and procedures surrounding IEP development (pdf only)

Did you receive a corrective action report?

Upload Corrective Action report (pdf only)

Special Education Personnel Development

Autism

Training not offered.

BehaviorSupport

Training not offered.

Paraprofessional

Training not offered.

Transition

Training not offered.

ScienceofLiteracy

Training not offered.

ParentTraining

Training not offered.

IEPDevelopment

Description of Training			
Training in special education background, categories, descriptions of common categories in our school and ways to help students in those categories.			
Lead Person/Position		Year of Training	
Derek Daniel, Principal		2023-2024	
Hours Per Training	Number of Sessions	Provider	Who Participated (Audience)
1.5	1	School Entity	Teaching Staff

Training Date Complete

2023-12-06

Dec 6 Agenda.pdf

Dec 6 Sign In.pdf

Special Education Program Profile

FTE ID	Classroom Location	Full-time or Part-time Position?	Revised
1	Secondary	Part-time (0.5)	06/28/2024 11:09 AM

Building Name

Crispus Attucks CS

Support Type

Learning Support

Support Sub-Type

Learning Support		
Level of Support		Case Load
Itinerant (20% or Less)		22
Identify Classroom	Classroom Location	Age Range
School District	Secondary	17 to 21
Age Range Justification		FTE %
Our school is only for 17-21 year old students.		0.44

Building Name		
Crispus Attucks CS		
Support Type		
Emotional Support		
Support Sub-Type		
Emotional Support		
Level of Support		Case Load
Itinerant (20% or Less)		3
Identify Classroom	Classroom Location	Age Range
School District	Secondary	17 to 21
Age Range Justification		FTE %
Our school is only for 17-21 year old students.		0.06

Facilities and Agreements

Fixed assets acquired by the Charter School during the past fiscal year

Fixed Asset Description	Location	Capital Expenditure
N/A	N/A	0

Facility Plans and Other Capital Needs

The Charter School's plan for future facility development and the rationale for the various components of the plan

The Charter School has no future facility development plans.

Memorandum of Understanding

Organization	Purpose
Crispus Attucks Employment and Training (CACET) Student Services	Student Services
York City Police Department (YCPD)	Safety
Crispus Attucks York (formerly Crispus Attucks Association)	Services and use of space
York County School of Technology	Career Training Services

Upload of Memorandum of Understanding Document(s)
Do not include MOUs already reported in the Safe Schools Reports.

CACS Lease Agreement.pdf

CAY & CACS Service Agreement.pdf

2024-27 - CACET & CACS MOU.pdf

2024-27 - YCST & ETC MOU.pdf

MOU with YCPD.pdf

Articulation Agreements

Partnering Institution
Harrisburg Area Community College (HACC)

Agreement Type

Program/Course Area
None specified

Upload Articulation Agreement
HACC MOU 2023.pdf

Management Survey

Charter School Management Survey

Charter School Name

Crispus Attucks CS

Point of Contact Name

Derek Daniel

Point of Contact Telephone Number

717-848-3610

Extension

259

Point of Contact Email

ddaniel@crispusattucks.org

Management Organization Information

As of the start of the current school year, has the Charter School had a Management Organization (i.e., a separate legal entity that contracts with one or more charter schools to manage, operate, and oversee the schools OR that holds charters to operate two or more charter schools)?

No

Does the charter school plan to add a management organization in the Future?

Signatures and Affirmations

Upload Board Affirmation Statement

CS ANNUAL RPT AFFIRMATION-07312024164338.pdf

CS ETHICS AFFIRMATION-07312024164433.pdf

CS LAW AFFIRMATION-07312024164402.pdf

CS ADMIN AFFIRMATION-07312024164453.pdf

CS students with sp disabilities-07312024164536.pdf

Date of Approval

2024-07-22

Charter School Annual Report Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller

Charter School Law Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller

Ethics Act Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller

Charter School Annual Background Check Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller

Charter Annual Administrative Certification Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller

Charter School Identification of Students with Specific Learning Disabilities using Response to Intervention Assurance/Affirmation

Board President

Board President Signature for Charter Annual Report Affirmation can be found in the Uploaded Board Affirmation Statement.

Chief Administrator

Jacqueline Martino-Miller