

VOLUNTEER ROLES

Collect and deliver equipment (2-3)

Greeters (3-6) = welcome students and parents into the facility and direct them to the designated locations according to the schedule (11:15am-11:50am if students/parents are PLAYING in the game, they should dress and get on the ice; if students/parents are NOT PLAYING in the game, they should take a seat in the stands)

- Front entrance - closest to Police Station =
- Back entrance - closest to Shoppers =

Assist players with equipment (20) = help students with helmets, tie skates and keep equipment together; send students on/off the ice when directed; maintain a safe environment both in the locker room and on the ice

- PRE-GAME (10)

K-3 Female Locker Room Volunteer #1 =
K-3 Female Locker Room Volunteer #2 =
K-3 Male Locker Room Volunteer #1 =
K-3 Male Locker Room Volunteer #2 =

4-6 Female Locker Room Volunteer #1 =
4-6 Female Locker Room Volunteer #2 =
4-6 Male Locker Room Volunteer #1 =
4-6 Male Locker Room Volunteer #2 =

7-11 Female Chaperone =
7-11 Male Chaperone =

- POST-GAME (10)

K-3 Female Locker Room Volunteer #1 =
K-3 Female Locker Room Volunteer #2 =
K-3 Male Locker Room Volunteer #1 =
K-3 Male Locker Room Volunteer #2 =

4-6 Female Locker Room Volunteer #1 =
4-6 Female Locker Room Volunteer #2 =
4-6 Male Locker Room Volunteer #1 =
4-6 Male Locker Room Volunteer #2 =

7-11 Female Chaperone =
7-11 Male Chaperone =

Photos with Santa (2-3)

Donation/family-rented equipment coordinator (1) = accept family donations or rented-equipment from parents and bring into the locker rooms asking who is looking for equipment. Be sure everything is labeled if the family is looking to have it returned. Write down the person's name and phone number of who would like it returned and what they are lending

Facility-rental equipment coordinator (1) = assist identified students with obtaining their proper rental gear and returning it at the end of the day

Hot beverages (3-5) = hand out hot chocolate/hot coffee to paying parents/students; keep the table and items tidy; pick up garbage around the facility

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Any parents attending are asked to assist when needed (in locker rooms, on ice, in stands, etc) to help this event - thank you!

Email address	Je suis intéressés à participer en tant que bénévole/ I am interested in volunteering in the following area:
pamela_osborne@hotmail.com	Attacher des patins/Tying skates
matt.wetzel@ottawa.ca	Attacher des patins/Tying skates
shannon@revtechelectrical.ca	Chocolat chaud et café/Hot chocolate and coffee, Attacher des patins/Tying skates, Station de photo avec le père Noël/Photo Santa's photo booth
jaime.thorpe@gmail.com Tyler Thorpe	Chocolat chaud et café/Hot chocolate and coffee
NatalieAREilly@gmail.com	Aider avec l'habillement de l'équipement de hockey/Player prep for game, Attacher des patins/Tying skates

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