

Appendix No. 04/DKHN

(Issued together with Circular No. 296/2016/TT-BTC dated November 15, 2016 of the Ministry of Finance)

CONFIRMATION DOCUMENT

ACTUAL WORK TIME IN FINANCE, ACCOUNTING, AUDIT

To: (Name of agency, organization, unit where the person registered to practice accounting services worked):

1. Full name:; Male/Female:

.....

2. Year of birth:

.....

3. ID card/Citizen identification card/Passport number Issued on.../.../.... At...

4. Register permanent residence at:

5. Current residence:

.....

Please (name of agency, organization, unit) confirm the actual process of doing finance, accounting and auditing work at the unit as follows:

From month...to month	Title, position	Actual number of months working on finance, accounting, and auditing work
A	B	C
Total		

Date.....month.....year.....

**AGENCY'S CONFIRMATION,
ORGANIZATIONS AND UNITS**

(Sign, write full name and seal)

APPLICANT

(Sign, write full name)