CAL STATE EAST BAY

ACADEMIC SENATE
510-885-3671

INFORMATION TECHNOLOGY COMMITTEE

April 6, 2026

TO: Members of the Information Technology Committee (ITC)
FROM: Jaesung An, Ad Hoc Secretary for April 6
SUBJECT: ITC Minutes of Meeting

Present: Jaesung An, Sweety Law, Kim Shima, Sarah Nielsen, Dan Legate, Dawna Komorosky, Jeffra Bussmann, Patrick Fleming
Absent: Taejoon Kim, Manpreet Chatha (on approved leave), Gene Lim (on approved leave)

Meeting called to order at 2:03
All votes were unanimous, unless otherwise noted.

1. Land Acknowledgement (short version) - Read by Dawna Komorosky
2. Approval of the agenda (M: LeGate, S: Komorosky, Pass)
3. Acknowledgement of meeting secretary and AI use and review by human secretary (see sign up). An Volunteered.
4. Approval of Minutes of Meeting – March 16, 2026 (M: Nielsen, S: LeGate, Komorosky, Pass)
5. Dan LeGate report (SBRN meeting at 2:30 PM)
   - Dan provided a brief update on SBRN changes and happy to answer questions if needed. CSUEB's new HR system will be CHRS (part of SBRN). Training sessions are provided here
6. ITC chair report
   - Membership change was informally approved by ExCom earlier. Now ITC 3 (policy change draft) is moving through ExCom on 4/7 & Senate on 4/24.
   - Sweety had a meeting with the new SBRN CIO regarding a plethora of faculty issues with technological changes. She highlighted the importance of separating personal and professional tools in work.
   - Sweety shared that anything related with Calendar activities or issues – we need to reach out to ITS via email or take laptop to Hayward Campus ITS office (Tech Lounge) to receive temporarily recovery permission.

- Many technological changes are happening; therefore, faculty need to stay informed and attend various training sessions that are made available.
- Sweety shared that Ohio State University – 2nd largest public university – is moving forward with AI integrated as part of their undergrad curriculum by incorporating AI fluency as mandatory learning outcome (see here), following Purdue University which made AI literacy as part of the mandatory GE requirement last fall

7. Deputy Network CIO report (Gene Lim absent)
8. Business
   a) 25-26 ITC 2: P&P Membership Change - Draft proposal (on Senate 3/24 - Agenda)
   b) Collaboration with CAPR (invited to comment) - 5-Yr Review Draft
   - Patrick specified that we should look at enrollment, graduation and retention data by concentration. These additional data points are needed to understand and estimate demand and costs. Sweety summarized ITC recommendation that instead of only enrollment size, need to include recent growth or decline in concentrations under the “Enrollment and Demand” section.
   - Kim mentioned the need to include faculty qualifications, currency, and sufficiency beyond just enrollment and student-faculty ratio. Sweety agreed with this specially to ensure long-term sustainability of programs; and the committee discussed how different disciplines may be relevant to this topic. Group agreed to add a point to section 2.5 in the CAPR Review Draft - about faculty preparation and qualifications, with Sweety planning to reach out to the College of Health, Sarah to CLASS, and Patrick to the College of Science.

   c) Prioritize recommendations - follow-up to ITC response-suggestions re: WASC review
      - AS Resolution on Concentration Definition? CalPoly example
        - Sweety advocated to use same language and standards across reviews

   d) Serving students and faculty during as well as after business hours and weekends - Postponed.

9. From the floor
10. Adjournment

Meeting adjourned at 3:21

Minutes respectfully submitted by Jaesung An.