

Training Requirements for Family Child Care Homes

Training requirements for Family Child Care Homes include specific required courses and requirements for annual ongoing professional development hours. Please use the charts on the following pages to learn more about the specific training requirements and how to complete them.

Colorado Shines PDIS and Approved Training Vendors

Most of the required training courses are offered free of charge through the Colorado Shines Professional Development Information System (PDIS). To access the Colorado Shines PDIS, visit www.coloradoshines.com and select “PDIS” in the top right corner. The Department of Early Childhood also approves training vendors who offer required courses in an instructor-led format (whether virtual or in a classroom). [View approved training vendors](#).

Course	Licensing Rule	Where to Find It	Frequency	Who Needs to Take It	PDIS Course Hours
Complete Prior to Caring for Children					
Emergency and Disaster Preparedness for Child Care Providers	2.133.A	Information is on the Colorado Shines PDIS. Providers should take the training and build an emergency response plan.	One time+	Primary Provider, Applicant 2, equally qualified providers, qualified substitutes, and all staff	Not applicable
Training on fire safety and use of available fire extinguishers and fire alarms	2.133.B	This training is developed and facilitated by the primary provider for applicant 2, equally qualified providers, qualified substitutes, and all staff members to identify specific environmental hazards at the family child care home.	One time and if changes occur *	Primary Provider, Applicant 2, equally qualified providers, qualified substitutes, and all staff	Not applicable
Pre-Licensing	2.312.B	Available through approved training vendors.	One time *	New Family Child Care Home providers, Applicant 2, and equally qualified providers	Not applicable
Standard Precautions	2.312.C	Available online on the Colorado Shines PDIS or through approved training vendors.	Annually	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	1.5 hours

* Does not count toward annual training requirements

+ Previous course completions satisfy this requirement

Updated September 19, 2024



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Course	Licensing Rule	Where to Find It	Frequency	Who Needs to Take It	PDIS Course Hours
CPR & First Aid Certification*	2.312.D	Available through approved training vendors.	Listed on certificate *	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	Not applicable
Introduction to CPR & First Aid	2.312.D	Available online on the Colorado Shines PDIS.	Every 2 years*	All staff who are not required to be certified in CPR and First Aid.	1.5 hours
Medication Administration Training, Parts 1 & 2	2.312.E	Part 1 is available on the Colorado Shines PDIS and through approved training vendors. Find a Part 2 trainer on the Healthy Child Care Colorado website.	Every 3 years	Primary Provider, applicant 2, equally qualified providers, and qualified substitutes	4 hours
Building and Physical Premises	2.312.F	This training is developed and facilitated by the primary provider for applicant 2, equally qualified providers, qualified substitutes, and all staff members to identify specific environmental hazards at the family child care home.	One time and if changes occur*	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	Not applicable
Prevention of Shaken Baby Syndrome and Abusive Head Trauma	2.312.G	Available online on the Colorado Shines PDIS or through approved training vendors.	Every 2 years	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff if licensed for children under 3 years of age	1.5 hours
Preventing and Responding to Child Abuse and Neglect	2.312.H	Available on the Colorado Shines PDIS and local County Department of Human Services.	Annually	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	2.5 hours

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Course	Licensing Rule	Where to Find It	Frequency	Who Needs to Take It	PDIS Course Hours
Infant Safe Sleep Practices	2.312.I	Available online on the Colorado Shines PDIS or through approved training vendors.	Annually	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff licensed for children under 1 years.	1.5 hours
Child Care and Preschool Immunizations	2.312.J	Available on the Colorado Shines PDIS.	Annually	Staff responsible for the collection, review and maintenance of children's immunization records	1.5 hours
Complete within 30 Calendar Days of Caring for Children					
Playground Safety for Homes	2.312.K	Available on the Colorado Shines PDIS.	One time +	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	2.25 hours
Complete within 90 Calendar Days of Caring for Children					
Introduction to the Early Intervention and Preschool Special Education Programs	2.312.M	Available on the Colorado Shines PDIS.	One time +	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	1 hour
Recognizing the Impact of Bias on Early Childhood Professionals	2.312.N	Available on the Colorado Shines PDIS.	One time +	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	1 hour (SE)
Training on child development	2.312.O	Training on the major child development domains meets this requirement. Options are available on the Colorado Shines PDIS.	One time +	Qualified substitutes and all staff	Varies, 1 hour minimum
Injury Prevention for Homes	2.312.P	Available on the Colorado Shines PDIS.	One time +	Primary Provider, applicant 2, equally qualified providers, qualified substitutes, and all staff	2 hours

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Course	Licensing Rule	Where to Find It	Frequency	Who Needs to Take It	PDIS Course Hours
Working with an Early Childhood Mental Health Consultant	2.312.Q	Available on the Colorado Shines PDIS.	One time +	Primary Provider, Applicant 2, and Equally Qualified providers	1 hour (SE)

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General Annual Training Requirements

Each year, the following are also required:

- It is required for all license types to have fifteen (15) hours of annual training with at least three (3) hours with a focus on social-emotional development.
- Fifteen hours of ongoing professional development. All of the courses listed above count toward these 15 hours in the 12 months it is completed, except for CPR and First Aid Certification, which is marked with an asterisk (*).
- Ongoing professional development and social/emotional hours can be obtained on the PDIS or from other sources that provide a certificate that meets the [external training requirements](#). For more information, please go to the PDIS > Resources > [Learning and Training Support](#).



** Does not count toward annual training requirements
+ Previous course completions satisfy this requirement*