

**ST. JOSEPH CATHOLIC ELEMENTARY SCHOOL  
CATHOLIC SCHOOL COUNCIL MEETING MINUTES  
Monday, February 9 , 2026 (5:30-7:00 pm)**

**In Attendance:** Sarah Towns, Kim Fletcher, Michelle Towns, Shawna Monroe, Rita Moloney, Kerri Riel, Sarah Sullivan-Berardi, Nicole Sullivan

**Regrets:**

**Minutes Recorded:** Michelle Towns

**A. Call to Order:** @ 5:30

1. **Welcome/Introductions** | Kim Fletcher
2. **Land Acknowledgment & Opening Prayer** | Kim Fletcher
3. **Declaration of Conflict of Interest** | none
4. **Approval of minutes from the previous meeting** | [Mon, Dec 1, 2026](#)

**MOTION # 16:** to approve Council Minutes, made by Kerri Riel Seconded by Sarah Towns, All in Favour-Carried

**B. Presentation - No Presentations Planned**

**C. Information Items**

**1. Student Advisory Council Updates**

**2. [Principal's Report](#)** | Kim Fletcher

**-Pancake Tuesday**

-volunteers be here at 8:30

-Linda Clements, Kevin Fitzgerald, Sarah Towns, Johnny Maloney

-gluten free- Sarah Towns will pick up

**-Ash Wednesday, mass**

**Kindness Week** | last week of February, includes Pink Shirt Day

**Catholic School Council Community Profile** needs to be completed by March 27, 2026

**3. Parish Report/Update** | not at this time

#### 4. Chairperson's Report | Sarah Towns

#### 5. Treasurer's Report | Kerri Riel

- PC Grant \$856.51
- Nutrition Program \$4300.57
- SC Craft Sale \$0.00
- SC Fresh From the Farm \$0.00 (waiting for 40% of proceeds from fundraiser)
- SC Fundraising Balance \$0
- SC General Account Balance \$5072.32
- SC Milk Program Account \$0.00
- SC Pathway for Kids Balance \$500.00
- SC Playground (New Account) \$1206.47
- SC Pro Grant 2024 \$0.00
- Sports Equipment: \$0.00
- SC St. Joseph Lottery Account: \$

Advise coming from the school board for more clarity.

Staff can provide ideas for needs in classrooms.

**Motion #17:** Motion to purchase school jerseys with new logo in the amount of \$2470.18. Motion made by Sarah Towns. Seconded by Michelle Towns.

**Motion #18:** Motion to accept the treasurer's reports. Motion made by Michelle Towns, Seconded by Sarah Towns.

#### D. Discussion Items

##### 1. Pancake Volunteers

-time, equipment, number of volunteers, students bring forks?

-Volunteers Secured: Kevin Fitzgerald, Linda Clements, Sarah Towns, Mike Korkus, Kelly Towns

##### 2. Fundraising Plan | funds remaining that need to be allocated

##### 3. Grade 8 Graduation

Funds to be allocated

Grade 8 Grad gift

**Motion #19:** Motion made to designate \$500 for graduation expenses. Motion made by Sarah Towns. Seconded by Rita Moloney.

#### 4. Once around the table

##### Fundraising Goals for Council

Confirmation and First Communion cake

Front Garden to add to existing

Spirit Wear: going to be offered; t-shirts, hoodies, toques, crew necks, ball hats, golf shirts

##### E. Closing

#### 1. Shout-outs and thank you from Catholic School Council

<p><b>Parent Council Meetings 2025-26</b></p> <p>April 20, 2026 May 25, 2026 All Meetings begin at 5:30 pm</p>
--

#### 3. Closing Prayer | Kim

##### F. Adjournment

**Motion #20:** to adjourn meeting @ 6:36pm made by Sarah Sullivan-Berardi, seconded by Nicole Sullivan.

All in Favour-Carried