

Name Name Name

111 Street Ave, Apartment A, City, State, Postal Code

youremail@email.com [optional: phone number]

EDUCATION [Please list your current school first, followed by past schools in reverse chronological order. Add a new row for each school you have attended; it is not necessary to include high school but you are welcome to do so]

<i>Month + Year started – present</i>	Your Current College or University Major or concentration • if applicable: minor • your year of study (eg. “Sophomore”) [• optional: GPA] [optional: any other coursework you want to highlight] [optional: honor society, academic organizations, clubs, awards, scholarships, etc]
<i>Month + Year started – Month + Year ended</i>	Other School If college: degree program, major, concentration or coursework If high school: any relevant AP classes [optional: honor society, academic organizations, clubs, awards, scholarships, etc]

RESEARCH EXPERIENCE [Not required. This section can include laboratory courses that involved designing and carrying out experimental research or significant research papers for classes – or independent research with a professor or internships; if applicable, add a new row for each experience]

<i>Month + Year started – Month + Year ended (or “present” if ongoing)</i>	Research project or experience University, College, Organization, Company • City, State, optional Country <ul style="list-style-type: none">Brief description of what you did, what responsibilities you had, any particular skills or accomplishments you want to highlight, goals of the project
<i>Sep 2021 – May 2022</i>	Terrestrial Ecosystem Ecology BIO 130 & 131 Research Paper Your School • City, State, optional Country <ul style="list-style-type: none">Developed two-semester literature review project aimed at understanding the current state of research in climate change and megafloa population change in the Pacific Northwest. Presented this work at the student research symposium in May 2022.
<i>Jan 2021 – May 2021</i>	Statistical Physics PHYS 4B Laboratory Your School • City, State, optional Country <ul style="list-style-type: none">Worked collaboratively with a group of 5 other students to design and carry out experiments in thermodynamics and analyze and present data in a written report. Made sure all group members completed tasks and met deadlines.

WORK EXPERIENCE [Not required. Can also or instead include “VOLUNTEER ACTIVITIES” and/or “COMMUNITY SERVICE”; if applicable, add a new row for each one]

<i>Month + Year started – Month + Year ended (or</i>	Title of the Position if applicable: Company, Organization, University, College • City, State, optional Country <ul style="list-style-type: none">Brief description of what you did, what responsibilities you had, any particular skills or accomplishments you want to highlight
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<i>“present” if ongoing)</i>	
<i>Sep 2022 – present</i>	<p>Computer Lab Proctor University College • City, State</p> <ul style="list-style-type: none"> Proctor at university Computer Lab ~8 hours per week. Supervise other students, troubleshoot technical issues, and help locate resources.
<i>Jan 2021 – present</i>	<p>Family responsibilities</p> <ul style="list-style-type: none"> Care for my elderly grandmother ~5 hours per week. Watch over my nephew ~5 hours per week.
<i>May 2021 – May 2022</i>	<p>Customer Service Representative Walgreens • City, State</p> <ul style="list-style-type: none"> Worked part-time ~15 hours per week. Received a raise at 6 months. Praised for professionalism and consistency.
<i>Jun 2016 – August 2016 & Jun 2017 – August 2017</i>	<p>Homeless shelter volunteer Pete’s Place • City, State</p> <ul style="list-style-type: none"> Prepared sandwiches for a local shelter during summers.

OTHER INTERESTS [Not required. If applicable, add a new row for each item.]

<p>Header/Topic A short statement about how long you have done this, what particularly interests you, or other information you would like to share.</p>
<p>Running I have been a competitive long-distance runner for four years. I currently run 10K for my college team and am practicing to qualify for the Boston Marathon in 2025.</p>