

COLLINGBOURNE DUCIS PARISH COUNCIL

**YOU ARE SUMMONED TO ATTEND A PARISH COUNCIL MEETING
TO BE HELD IN COLLINGBOURNE DUCIS VILLAGE HALL AT 7.00 pm.
ON TUESDAY 4 JULY 2023**

AGENDA

1. **TO CONSIDER APOLOGIES.**
2. **25.23. CHAIRMAN'S ANNOUNCEMENTS.**
3. **26.23. DISCLOSURE(S) OF INTEREST AND GRANTING OF DISPENSATIONS**
To receive any declaration of interest by a member in relation to matters to be considered at this meeting, as defined by the Code of Conduct adopted by the Council on 12 July 2012 in accordance with the provisions of the Localism Act 2011 and to consider requests for dispensations. **Members are requested to declare any interests to the Clerk at least 48 hours prior to this meeting.**
4. **27.22. TO CONSIDER CO-OPTION APPLICATIONS RECEIVED.**
5. **28.23. TO APPROVE THE MINUTES OF MEETING** –The Parish Council Meeting held on 18 May 2023
29.23. Matters arising – for information only.
6. **30.23. TO CONSIDER POLICE REPORT AND POLICING ISSUES.**
7. **31.23. TO CONSIDER WILTS COUNCILLOR REPORT.**
8. **TO ADJOURNMENT FOR PUBLIC COMMENTS/QUESTIONS. Lead: Chairman**
9. **32.23. TO RECEIVE FINANCE REPORT** **Lead: Clerk**
To receive Current Liquidity statement and bank reconciliation.
Authorise bills and cheques for payment:
2068 Landmarc Sp Svcs(Court Farm ROW 1 Jun 23) £53.00
2069 Community 1st Insurance 1 Jun 23) £1,178.76
2070 P Knowlson (Tele Box Glass 26 May 23) £24.90 (VAT 4.15)
2071 Idverde (Gds Maint & Bins Apr & May 23) £1349.80 (VAT £ 224.96)
2072 JRC Svcs Ltd (30 May 23) £32.20 (VAT 5.37)
2073 K Earle (Website Hosting 24 May 23) £172.80 (VAT £28.80)
Bank Tfr (Rrev Ltd rec Electric Report 1 Jun 23) £300.00 (VAT £ 50.00)
DD Information Commissioner Registration 6 Jun 23) £35.00
2074 Idverde (Gds Maint & Bins 21 Jun 23) £674.90 (VAT £112.48)
2075 P Gill (Rec Electric 9 Jun 23) £7.88 (VAT £0.38)
2076 P Gill (Clerk's Sal & Exps Jun 23) £470.87
2077HMRC (Clerk's PAYE Jun 23) £103.60
Grants. To consider as received.
10. **33.23 PLANNING REPORT**
To consider report and planning applications as received from Wiltshire County Council.
Lead: Cllr Batley
PL/2023/03722. Lawful development: Existing use. Certification of lawfulness for existing Interior partition stables erected in barn, Menage built on previous hard standing and 30 acres of permanent grassland now being used as grazing paddocks at Court Farm, Church Street, Collingbourne Ducis, Marlborough, SN8 3EN.
PL/2023/00263. Lawful development: Existing use Certificate of lawfulness for use of land as garden at 79 Sunton, Collingbourne Ducis, Marlborough, Wilts, SN8 3DZ
11. **34.23. PROPERTY & MAINTENANCE REPORT.**
Communal And Play Areas Report.
To receive update from Cllr Knowlson. **Lead: Cllr Knowlson**
Defibrillator. To receive an update on installation of the new a new defibrillator. **Lead: Cllr Knowlson**
General Maintenance. To receive update. **Lead: Cllr Lyons**

12. **35.23. SPEEDING**
Speedwatch. To receive update **Lead: Cllr Knowlson**
13. **36.23. HIGHWAYS & ROW.**
To consider maintenance issues for raising to Highway Footway Improvement Groups To consider maintenance issues for raising to Highway Footway Improvement Groups (LHFIG's).
Road between Ducis & Kingston. To receive update from **Cllr Dennis/Knowlson.**
A346/A338 Church Street / High Street Junction. To receive update from **Cllr Dennis/Knowlson.**
Virtual Footpath in Cadley Road. To receive update from **Cllr Dennis/Knowlson.**
14. **37.23. DIGITAL, COMMS, IT AND ENGAGEMENT.**
General Update. To receive update. **Lead: Cllr K Earle**
Agreed Project Plan. To receive update from lead Cllrs on the progress of projects identified in the Agreed Project Plan as agreed at the 5 May 23 PC Meeting.
Lead: Cllr K Earle and Project Lead Cllrs.
15. **38.23. ENVIRONMENT.** To receive update. **Lead: Cllr T Earle**
16. **39.23. COMPLAINTS.** To consider as received
17. **40.23. COUNCIL EMERGENCY CONTACTS ORGANIZATION.** To receive and consider recommendations on an emergency call out organisation. **Lead Cllrs Wood & Dennis.**
18. **41.23 TO SET DATE OF NEXT MEETING:** To confirm as starting at 7.00 pm. on 7 September 2023.

Philip Gill

Parish Clerk 26 June 2023

Note: Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Freedom of Information, Crime & Disorder, Health & Safety and Human Rights.