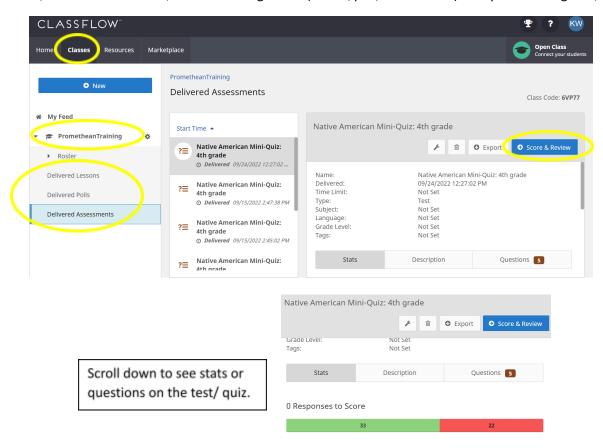
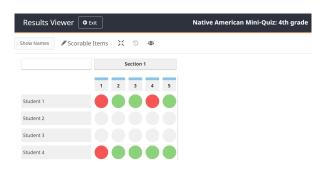
# **ClassFlow How-to Guide:**

- 1) Viewing Score Charts/Individual questions
- 2) Downloading and Calculating Final Grades for ClassFlow Assessments and Assignments

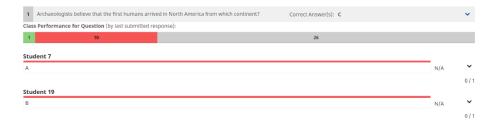
\*Select Classes; choose correct class; select the assignment (lesson/poll/ assessment) that you wish to grade,



"Score & Review" will give you charts and question breakdowns. However, it doesn't give you the final grade average %.

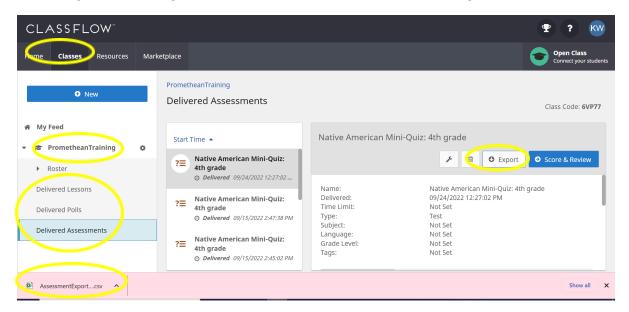


To see question breakdown by each student: Click on the question number:



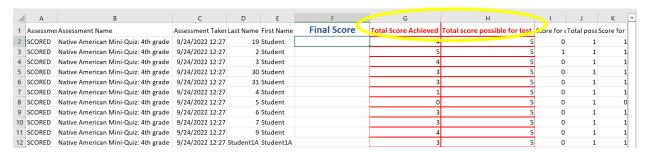
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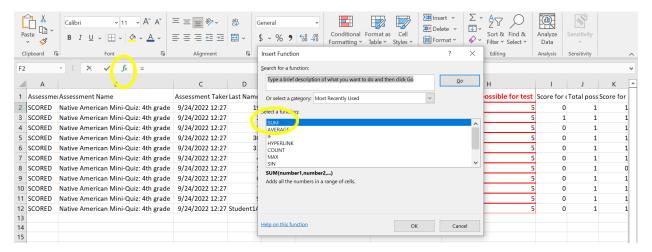
### **Exports to Excel Sheet:**

Teachers can export to excel to see total points earned/ total points possible for the assessment and each question.



Teacher must calculate the Total Score Achieved over the Total Points Possible:

## Teacher can choose sum and add a / instead of : =SUM(G2/H2)

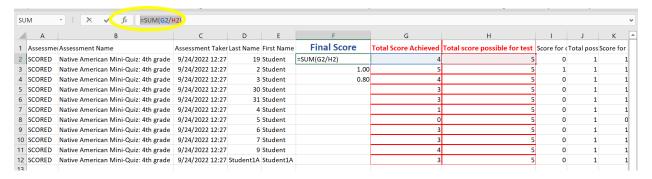


# **ClassFlow How-to Guide:**

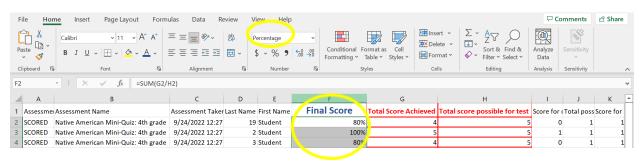
- 1) Viewing Score Charts/ Individual questions
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Teacher can choose sum or type the following into the formula bar =SUM(G2/H2) -or- =G2/H2

\*\* =SUM (G2:H2) will add the two numbers so you must use the / instead



Change number to % in window highlighted in order to see final grade % instead of decimal calculation



Click Here to watch a screen recording of these steps

Click Here to see additional Guides/ PPT for ClassFlow Polls