



## Custodian/Maintenance

**Job Type:** Full-Time or Part-time, Non-exempt

**Location:** Round Rock, TX

**Hours:** **Monday - Friday, night shift (5pm-1:30am) or (2pm-10:30pm)**

Founded in 2011, Meridian School is a public, tuition-free charter school open to all students living in Williamson County. As a charter school, we are a school of "choice," offering an inquiry-based curriculum and continuum for the International Baccalaureate Program K-12. Our mission is to "provide an invigorating, educational environment that develops responsible citizens who can artfully navigate our complex world and enjoy a good life with others." Meridian has been recognized by the US News & World Report and others as one of the best schools in Texas.

### KEY RESPONSIBILITIES

- Perform general cleaning and janitorial duties in campuses (including mopping, sweeping, vacuuming, cleaning windows, and trash/compost/recycling pick up)
- Complete general maintenance and repairs as needed, including replacing light bulbs
- Assist with set up and break down of tables, chairs, etc. during special events
- Assist in cleaning and sanitizing restrooms and cafeteria
- Assist in examining grounds for potential safety hazards and report to supervisor
- Keep building safety standards when working throughout the grounds, including keeping exterior doors closed and locked unless actively supervised
- Perform other duties as assigned

### QUALIFICATIONS

- Ability to keep positive, cooperative working relationships with students, staff, and vendors
- Ability to work above ground on ladders and lifts
- Ability to safely lift up to 50 pounds
- Ability to follow written and oral work orders from supervisor

### WORK ENVIRONMENT

This position will operate in a professional, non-smoking office environment, which at times can be busy with moderate noise and many unscheduled interruptions. Must be able to lift, bend, stoop, climb, reach, and lift up to 50 pounds.

### OUR BENEFITS

Meridian School offers competitive salaries commensurate with experience. We also offer a comprehensive package of benefit options, including:

- Health, Dental and Vision Insurance
- Basic Life & Accident Insurance
- Short- & Long-term Disability
- Participation in the Texas Teachers Retirement System
- 403b Investment Plans
- Health Savings and Flexible Spending Account Options
- Generous Time Off Benefits including Holidays and PTO
- A culture of continuous learning with opportunities for professional development

Due to the nature of this position and our business, fingerprinting and background checks will be conducted as a condition of employment.

Reasonable accommodations may be provided during the hiring and selection process to qualified individuals with disabilities. If you are contacted for an interview and need accommodation to participate in the interview process, please notify the person scheduling the interview.

Meridian School is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, genetic information, or any other legally-protected characteristic.