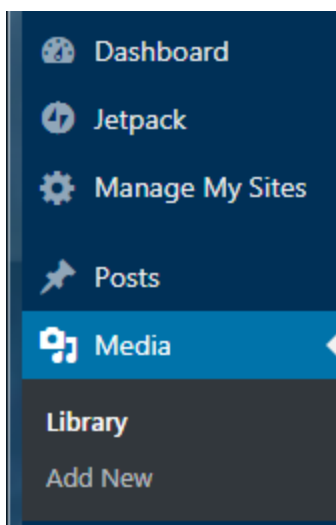
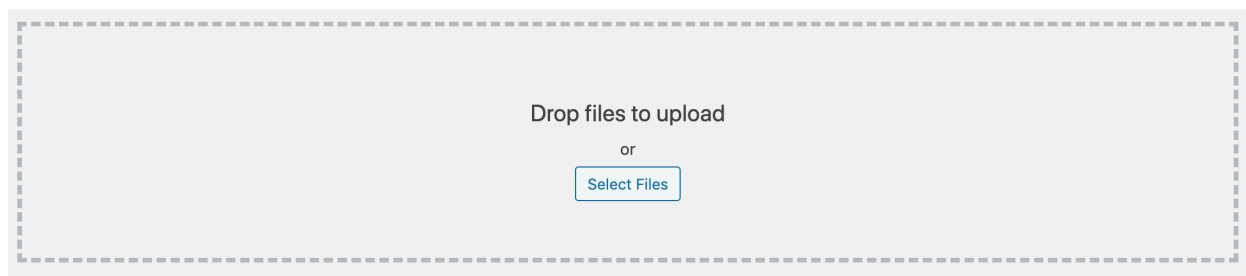


## Adding to the Gallery



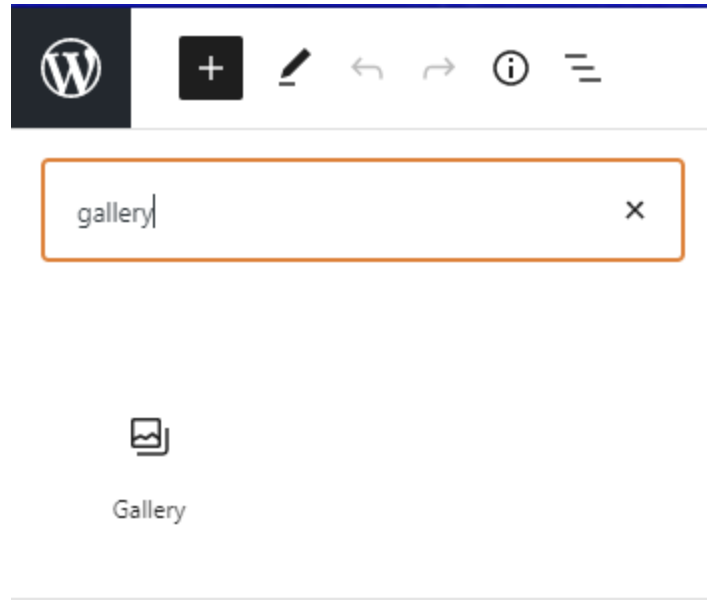
Through the dashboard view, select “Media” then “Add New”.



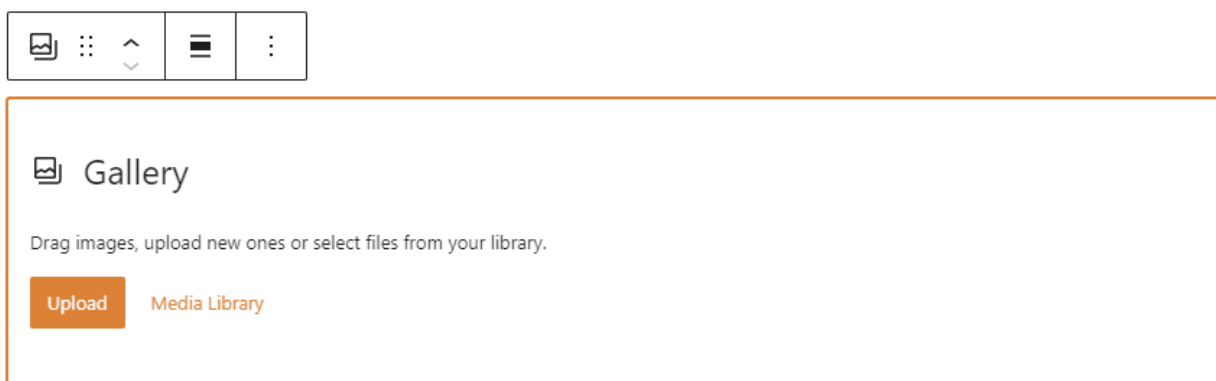
Drag-and-drop the files, or press “Select Files” to upload the images to the Media Library.



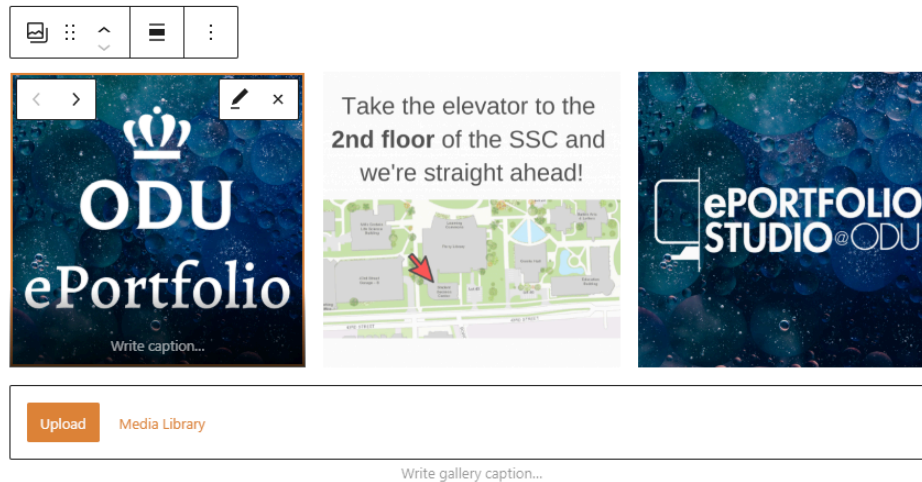
ePortfolio Support | Academic Success Initiatives  
[odu.edu/asis/eportfolio](http://odu.edu/asis/eportfolio)



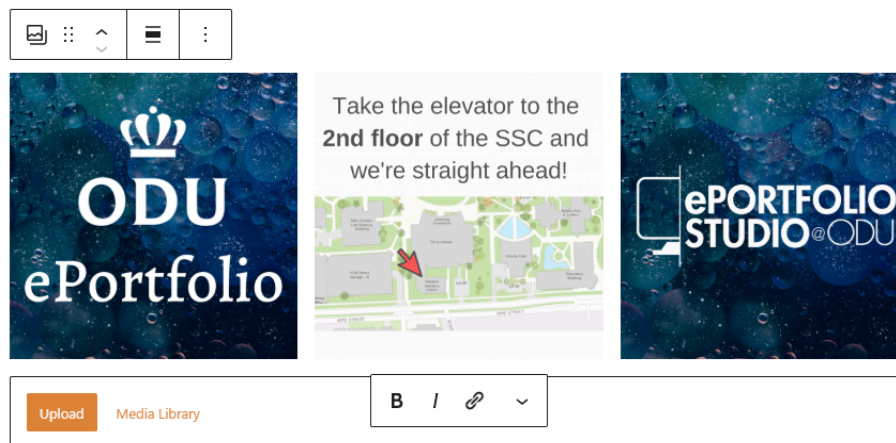
Open the blocks by selecting the plus sign “Add Block”, then click on “Gallery.”



The Gallery block will open and allow you to either upload your images from your device or from your Media Library.



Click on an image to reveal editing options, click on “Write caption...” at the bottom of each image to write a caption.



Click on “Write gallery caption...” at the bottom to write a caption for the whole gallery.