



# University of Queensland Medical Society Inc.

## **Position Description**

*Ashintosh Battle of the Bands Convenors*

ASHINT  SH  
*Foundation*



University of Queensland  
Medical Society Inc.

## About the UQMS

Established in 1936, the UQMS is a not-for-profit, incorporated association which strives to support and enrich the UQ medical school experience. Through a significant range of academic, social, wellbeing, philanthropic, cultural, advocacy, and leadership opportunities, the UQMS aims to inspire and develop well-rounded medical students. Comprised of over 150 volunteers, it is one of the largest and most successful student organisations in Australia. The UQMS works closely with the UQ Faculty of Medicine as well as local, state, and national bodies to ensure that all UQ medical students benefit from a student built community like no other. Above all, the UQMS values inclusivity, diversity, integrity, connectivity, fulfilment, and excellence throughout their actions, events, and activities.

### **About the Ashintosh Foundation**

The Ashintosh Foundation, established in 2004, is the charity arm of the UQMS. It is a not-for-profit organization run by medical students from the UQ Faculty of Medicine that endeavours to pursue, promote and advance charitable purposes, both within and outside of Australia. Its initiatives extend throughout multiple domains, particularly the arts, health and education.

The flagship program of the Ashintosh Foundation is the Teddy Bear Hospital, which delivers health messages to primary school children around Queensland. This program aims to break down barriers to health with the help of our mascot, Big Ted.

Our other initiatives aim to foster community spirit and engagement with preventative health. Within the medical school we run events such as Coffeehouse and Trivia Nights and promote health education through participation in programs such as Bridge to Brisbane. We also support the initiatives of Queensland Medical Orchestra and Queensland Medical Jazz, which promote the artistic talents of medical students. Finally, our Grant programs provide opportunities for students to engage in research and community projects.

### **About Convenors of the UQMS**

Convenors are the event organisers and initiative coordinators of the UQMS. Be it as an individual or in a team capacity, convenors plan, prepare, and execute a wide array of academic, social, wellbeing, professional development, and community events and initiatives. Convenors belong to UQMS subcommittees corresponding to a Management Committee portfolio and can be elected or appointed, individually or in teams, generally for one year terms.



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As a UQMS Convenor, the office bearer is expected to:

- Actively contribute to the day-to-day planning and implementation of their event and/or initiative;
- Dedicate themselves and remain committed to effective teamwork and the success of their event and/or initiative for the duration of their term, including handover;
- Adhere to all UQMS Rules, Bylaws and Policies, and comply with all plans enacted at a portfolio level; and
- Provide regular reports and updates to their corresponding Management Committee member, and be advised by them where appropriate through open communication channels.

## About Ashintosh Battle of the Bands

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Battle of the Bands aims to attract students from a variety of faculties to come together and compete in a musical domain. Historically one of the most successful events in the past, the potential for growth and expansion of this event is reliant on motivated convenors who have a passion for the community and charity.

### **Roles and Responsibilities**

The convenor will be responsible for the organisation of Battle of the Bands, including:

1. Venue booking;
2. Team organisation, liaising with other student faculties;
3. Promotion of the event;
4. Logistics on the night;
5. Working with Ashintosh Fundraising officer for event sponsorship;
6. Working with the Ashintosh Treasurer for Budgeting.

### **Desirable Candidate Qualities**

The prospective candidate should consider the following desirable candidate attributes in weighing up whether or not to apply for this role:



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- **Vision for Battle of the Bands:** Excitement about and enthusiasm for the event as well as new ideas and vision for the future is essential in this role.
- **Time management skills:** In this role you should expect to work a few hours per week in the weeks leading up to the event, as well as involvement in the organisation of other UQMS events.
- **Previous experience:** in project management, student leadership, community programs and charity initiatives is helpful but not essential. Enthusiasm and vision coupled with appropriate organisational skills are much more important.
- **Previous involvement:** with UQMS is highly beneficial, but in no way essential.
- **Previous musical experience:** is beneficial, but not essential.

## Process for Nomination for Election

If you wish to apply, please complete the following:

1. **Ensure you are all Full Ordinary members of the UQMS** before applying. If you are unsure, email [secretary@uqms.org](mailto:secretary@uqms.org) to check your membership.
2. Potential candidates are **strongly advised to contact** the **Ashintosh Foundation Managing Director** at [ashintosh.director@uqms.org](mailto:ashintosh.director@uqms.org) to discuss the role. You may also wish to contact the **Vice President (Internal)** at [vpi@uqms.org](mailto:vpi@uqms.org).
3. Fill out [Form 2: Group Nomination for Election](#) with an **(optional) 100-word candidate statement** and submit to the **Elections Officer** at [elections@uqms.org](mailto:elections@uqms.org).
  - a. Form 2 will require details of a Nominator and a Secunder both of which must also be Full Ordinary UQMS members.
  - b. The Electoral Officer will reply to confirm that they have received your nomination. If you do not receive this confirmation within 3 days, please contact the Electoral Officer again.
4. Please see our [Elections Page](#) for more information including the **election timeline**. No late submissions will be accepted.
5. The [Elections Page](#) also contains links to relevant UQMS Governing Documents, FAQs and Nomination Forms. Please familiarise yourself with these, particularly the UQMS By-Laws (Part 1 and 3) and the Campaigning Social Media Policy to ensure you comply with the rules of the Association.



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## General Enquiries

For more information, please contact UQMS Secretary at [secretary@uqms.org](mailto:secretary@uqms.org). For election specific enquiries, please contact the Electoral Officer at [elections@uqms.org](mailto:elections@uqms.org).

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