

Bel-Air Elementary School Instructional Council Meeting Agenda

Meeting Location: Room #304

Open to All Staff/Comments Welcomed and Encouraged

Facilitator: Jessica Dusseau

Note Taker:

Time Keeper:

Collective Commitments:

- Value the expertise each person brings.
- Assume positive intentions and extend grace.
- Focus on ideas while respecting one another.
- Keep students at the center of every decision.
- Contribute positively to our learning environment.
- Be mindful of how your words and actions impact the group.
- Honor our shared time by staying engaged and on schedule.
- Approach challenges with a solution-focused mindset.

Representatives by Department: members present are highlighted

Principal: [Monica Gonzales](#)

ATF: Celeste Hernandez/Mary Geldbach

K: Celeste Hernandez

1: Heather Hunt

2/3: Anna Martinez

4/5: Allie O'Brien

Community School Impact Coordinator: Theresa Salmon

Specials: Jessica Dusseau

Bilingual: Celeste Hernandez

Special Ed: Mary Geldbach

PreK: Dona Sosa

Teaching and Learning Coach: Dawn Romero

EA: Angie Sanchez

Parent/Guardian(s):

Open attendance attendees:

Agenda

Schedule

Time	Min.	Instructional Action Items
7:40	5	Opening/Welcome: Review Norms and Action Items

		<u>Action Items</u> ● Genius Hour Showcase ○ Club Showcase Date October 29th or 30th? Presentations may conflict with Halloween. A vote was taken. The date for presentations will be Oct. 29th. ○ K-2 Showcase, 3-5 Showcase ■ Community Showcase Club presentations : Last year concerns were expressed that not all students were able to attend all showcases. Suggestions were requested. A community showcase was suggested. One big showcase inviting parents to attend. The purpose is to invite the community to attend. Staff suggested the same as last year, with modified time to accommodate all students and staff. Vote was taken. Tuesday the 27th and Thursday the 29th will be club presentations. We will continue with the presentation schedule that was used last year with more time. ● Heggerty (Phonological Awareness) School Wide - Implementation? - Talk to colleagues and gauge what staff are using Heggerty and whether they would like to add it as a school wide expectation. ● Data Day (Morning Planning time)
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		PD was combined with data day. Staff expressed challenges with preparation for a substitute. A request was made to cancel PD. A request was made to delay the start time for data time to accommodate teacher needs. Mrs. Gonzales agreed. • Testing Suggestions: ◦ Proposal: first grade would like to use Maria since she's a floating EA in the afternoon to cover classroom 2days: month for about 1 hr each day so I can give Amira test in small group without headphones. Also to make the weekly decodable books ◦ Trial for small groups to Amira assess? One Month Trial? Maria is available on Monday and Friday afternoons. A proposal was made to have support staff scheduled to visit classrooms to support with assessments. Staff to revisit this at the next meeting. Staff to bring ideas.
		<u>90-Day Plan</u> Action Items • <u>Fall 90-Day Check-In</u> Jessica provided a review of the 90 day plan and % of students expected to show growth in both ELA and Math for both the 30 day and the 60 day check ins. • 60 Day Check-in (Begin reviewing the data) Due: October 30th

		● 90-Day plan ELA and Math progress indicators: weekly input beginning August 31, 2026 ● Weekly teacher progress check form (teachers complete weekly on Mondays) ● Response/ progress toward goals ● Will begin data collection Monday - Complete your weekly progress form (3X per week for 3-part drill and Try Discuss Connect Routine) Due every Monday (for prior week) at the end of the day. Will review data at IC Meetings. Remind constituents about this requirement. Next Meeting date: October 9th, 2026 Please email Jessica if you would like to add an instructional item to the next meeting agenda. If your topic is non-instructional, Jessica will follow up with you directly to discuss your comment or concern so it can be addressed appropriately outside of the instructional agenda.
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