

HEPTA Board Meeting minutes

10:02 AM, May 10, 2022 via Zoom

ATTENDEES: Alexis Books, Candi Fowler, Paula Izbicki, Sarah Constantine, Erin Schleifer, Robyn Panciocco, Serina Audibert, Samantha Gaudet, Lisa Driscoll

Sarah motioned to call meeting to order at 10:01, Erin seconded – motion carried

Sarah motioned to approve minutes, Erin seconded – motion carried

PRINCIPALS' REPORT

Paula Izbicki:

- Pick Up Patrol is going very well
- Staff Appreciation Breakfast on Monday was wonderful
- NHSAS testing has been completed – preliminary results are looking good
- Book fair happening next week – parents can sign up to come shop with their children
- New student screenings taking place June 7th-9th
- Field Day taking place June 13th (rain date June 14th)
- June 17th is the last day of school and will be a half day
- New PE teacher for next year has signed his contract
- Celebration of Learning will be staggered by class to help keep parking and crowds manageable

Candi Fowler:

- NHSAS testing currently underway
- No Guidance Counselor yet due to difficulty hiring for a temporary position – still seeking candidates
- June 17th is the last day of school and will be a half day - dismissal starts at 11:00 AM. No lunch will be provided that day
- 6th grade promotion ceremony will take place on June 16th at 10:00 AM - reception will be outdoors, ceremony will be indoors so that the Elementary Years Slideshow can be shown
- 6th grade barbecue has been scheduled for June 14th
- Classroom assignments for 2022-23 won't be disseminated until August; this will likely be the custom going forward

- Transition days will take place for 3rd, 5th, and 8th grades so students can see their new buildings
- High School seniors will be coming back to visit their old teachers on June 10th; will be fun for students to see a glimpse of their futures
- Celebration of Leaning taking place on June 9th - times will be staggered by grade to limit parking and crowding issues
- 6th grade has been awarded a grant to cover the cost of the culminating field trip at Boundless Adventures in Berlin, MA. All bussing, park admission and gloves costs are covered - will cost families nothing to participate
- June 3rd is Field Day for HUES, no rain date (this is to allow Mr. Williamson the ability to be present for the birth of his grandchild)
- 4th grade band concert on May 31st, 5th-6th grade concert will be June 7th; both will take place in the HUES gym at 6 PM
- May 27th is early release day to allow for staff suicide prevention training; dismissal begins at 12:40 PM
- HUES will observe Memorial Day on May 26th at 1:45 PM– Laura Landerman-Garber will present HUES with a flag that flew over a base in Afghanistan at the ceremony
- 5th grade parents can have their students take an accelerated math placement test on May 25th to determine eligibility. A permission slip is required; see email from HUES for details
- Information night for rising 4th grade parents on May 25th at 6:00 PM in the HUES cafeteria
- Next week is Rubik's Week –Prizes will be awarded to top 5 staff and student solving speeds. Will also attempt to make a human Rubik's Cube and take a picture via drone

TREASURER'S REPORT: Sarah Constantine

- Income: One membership and green pad purchase (\$20.74)
- Expenses: Pod rental to store soft goods drive donations (\$298)
- Upcoming: Teacher Appreciation Week, Field Day, 3rd and 6th grade Step Up Day t-shirts, first grade November calendar funds request, Field Day

MARKETING/FUNDRAISING: Lexy Brooks

- Between the Bookends fundraiser resulted in only \$20, so we decided to allow the small business keep what would have been our proceeds
- FUNDrive soft goods and small household item collections extended – additional drop offs scheduled for May 14th and May 21st from 9-11 AM

VOLUNTEER COORDINATOR: Lexy Brooks

- Teacher Appreciation Week – breakfast Monday went very well, snacks coming on Wednesday, lunch from Wrap City on Friday, and stickers and on Tuesday and Thursday. Gift card raffle will take place again as well
- Field Day - Robyn coordinating with HPS and Lexy coordinating with HUES
- 6th grade barbecue – now that date has been set, plans can be made and volunteers sought. PTA will coordinate donation drive to fund food
- 6th grade promotion ceremony – PTA to help coordinate food donations

NEW BUSINESS/OPEN DISCUSSION

- Former student Jason Bottino (rising 7th grader now at the Academy for Science and Design) reached out to ask if he can volunteer to coordinate bringing back the science fair starting next year. Schools are interested in his offer and will explore details in the coming months
- Candidates for 2022-23 HEPTA board positions (vote to take place at June board meeting):
 - o President - Robyn Panciocco
 - o Treasurer - Serina Audibert
 - o VP, Vol Coordinator - Samatha Gaudet
 - o VP, Marketing & Communications - Andrea Ormerod
 - o Secretary - Laurel Allaby

Candi motioned to adjourn at 10:42, Robyn seconded – motion carried