

**BOARD OF EDUCATION
MONTVALE, NEW JERSEY**

**REGULAR PUBLIC BUSINESS MEETING AGENDA
DECEMBER 21, 2020**

Special Note: N.J.S.A 10:4-8(b) authorizes local units to conduct public meetings through use of streaming services and other online meeting platforms in certain circumstances. Therefore, in light of the current Public Health Emergency, the Board of Education will hold its regular public meeting both in public in the Instructional Media Center at Fieldstone Middle School and via Zoom. To join the Zoom webinar, the passcode is: 868 4691 4637 and the password is j0qGp9. The meeting can be accessed by this [link](#). The district website also contains information on public participation.

1. **CALL TO ORDER:** President to call the meeting to order at 5:15 p.m. in the Instructional Media Center of Fieldstone Middle School, 47 Spring Valley Road, Montvale, NJ

PLEDGE OF ALLEGIANCE

ROLL CALL: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn

2. **OPEN PUBLIC MEETINGS ANNOUNCEMENT:**
"The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted by Borough Hall/Montvale Public Library, the Board Secretary's Office, posted on the district web site, and such notice given to *The Ridgewood News* and *The Record*."
3. **COMMENTS BY THE BOARD PRESIDENT**
Welcome to the public.
Invite those present to sign the attendance sheet, if they so choose.
No smoking is allowed.
Pre-approval of audio or video recording by the public is required.

4. PRIVATE SESSION

Introduced by: _____

Seconded by: _____

AYE Votes: _____

NO Votes: _____

Motion

4.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

Superintendent's Report of Harassment, Intimidation, Bullying
Personnel – New Hires, Stipends, Leave Requests, Organization Structure
Legal Issues

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

5. RECONVENE IN PUBLIC SESSION at 6:00 p.m.

The Board President will restate the opening comments.

6. SUPERINTENDENT'S REPORT

District Events

Enrollment - FMS and MES

7. PRESENTATIONS & RECOGNITIONS

Motions 7.1 through 7.4 were introduced by: _____ Seconded by: _____

Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore,
Mrs. Foley, Mrs. McGauley-Eichhorn

RESOLUTIONS OF APPRECIATION

LYNN ALTANO

Motion
7.1

WHEREAS, Memorial Elementary School Teaching Assistant Lynn Altano has been in the service of the school district of the Borough of Montvale, County of Bergen, State of New Jersey since September 1, 2000, and

WHEREAS, We who have been associated with her have enjoyed the benefit of her long and faithful service to the children of the School District of Montvale, therefore be it

RESOLVED, That on behalf of the Montvale residents and the children of the Montvale School District, the Board and the Administration commend her for twenty years of exemplary service and extend sincere "Best Wishes" on her Retirement;

AND BE IT FURTHER RESOLVED, that a copy of this resolution recognizing Lynn Altano be spread upon the minutes of the Montvale School District Board of Education and a copy of this resolution be presented to her .

HOPE SHAW

Motion
7.2

WHEREAS, Fieldstone Middle School Teaching Assistant Hope Shaw has been in the service of the school district of the Borough of Montvale, County of Bergen, State of New Jersey since March 1, 2002, and

WHEREAS, We who have been associated with her have enjoyed the benefit of her long and faithful service to the children of the School District of Montvale, therefore be it

RESOLVED, That on behalf of the Montvale residents and the children of the Montvale School District, the Board and the Administration commend her for eighteen years of exemplary service and extend sincere "Best Wishes" on her Retirement;

AND BE IT FURTHER RESOLVED, that a copy of this resolution recognizing Hope Shaw be spread upon the minutes of the Montvale School District Board of Education and a copy of this resolution be presented to her .

CAROL PITTARELLI

Motion
7.3

WHEREAS, Memorial Elementary School Teacher Carol Pittarelli has been in the service of the school district of the Borough of Montvale, County of Bergen, State of New Jersey since February 1, 2005, and

WHEREAS, We who have been associated with her have enjoyed the benefit of her long and faithful service to the children of the School District of Montvale, therefore be it

RESOLVED, That on behalf of the Montvale residents and the children of the

Montvale School District, the Board and the Administration commend her for fifteen years of exemplary service and extend sincere "Best Wishes" on her Retirement;

AND BE IT FURTHER RESOLVED, that a copy of this resolution recognizing Carol Pittarelli be spread upon the minutes of the Montvale School District Board of Education and a copy of this resolution be presented to her.

BOARD TRUSTEE - DEBRA MCGAULEY-EICHHORN

Motion **WHEREAS**, Board of Education Trustee Debra McGauley-Eichhorn has
7.4 volunteered as a Board Trustee for the Montvale Board of Education, County of Bergen, State of New Jersey since September 19, 2011 and

WHEREAS, We who have been associated with her have enjoyed the benefit of her faithful service to the children of the School District of Montvale acting in the capacity of Board Trustee, Board Vice President, and Board President, and

WHEREAS, Mrs. McGauley-Eichhorn during that same period of time, did provide her ideas, opinions and thoughts, as well as leadership and guidance, to the Board and each of the committees that she served on, therefore be it

RESOLVED, That on behalf of the Montvale residents and the children of the Montvale School District, the Board and the Administration commend her for nine years of exemplary volunteer service and extend sincere thank you and appreciation to her as her term as a Board Trustee reaches completion;

AND BE IT FURTHER RESOLVED, that a copy of this resolution recognizing Debra McGauley-Eichhorn be spread upon the minutes of the Montvale School District Board of Education and a copy of this resolution be presented to her .

8. HEARING FROM THE PUBLIC

This is the first of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on agenda items only.

9. BOARD BUSINESS

Motions 9.1 through 9.4 were introduced by: _____ Seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore,
Mrs. Foley, Mrs. McGauley-Eichhorn

MINUTES

Motion **RESOLVED**, that there be accepted, as written, the minutes of the following
9.1 meetings:

November 9, 2020
November 23, 2020

HARASSMENT, INTIMIDATION, BULLYING

Motion **RESOLVED**, that there be affirmed the Superintendent of School's
9.2 decisions and resulting consequences, if any, in response to reported acts of
harassment, Intimidation and/or bullying as itemized in executive session.

SETTLEMENT AGREEMENT

Motion **BE IT RESOLVED** by the Montvale Board of Education (hereinafter referred to
9.3 as the "Board") that the terms, stipulation and conditions of the Agreement
between the Board and an employee whose name is on file in the Superintendent's
office are hereby adopted and approved by the Board, and,

BE IT FURTHER RESOLVED that the Board President and School Business
Administrator/Board Secretary are hereby authorized and directed to execute the
Agreement, and any other documents necessary to effectuate same.

APPROVAL OF STRONGE EVALUATION SYSTEM; 2020-2021

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:10-2.1, it is recommended that the
9.4 Board approve the Stronge Evaluation System used for administrator and teacher
Evaluations.

10. EDUCATION COMMITTEE [Mrs. Baskin/Mrs. Foley/Mrs. Bagdat]

Motions 10.1 through 10.15 were introduced by: _____ Seconded by: _____
Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore,
Mrs. Foley, Mrs. McGauley-Eichhorn

NEW ADMINISTRATIVE STRUCTURE

Motion **WHEREAS**, the Superintendent has recommended that the Montvale Board of
10.1 Education ("Board") approve a new administrative structure ("New

Administrative Structure”) consistent with the strategic plan goals adopted by the Board; and

WHEREAS, the New Administrative Structure includes abolishing the following positions, effective January 1, 2021:

1. Memorial Elementary School Principal;
2. Director of 21st Century Education, Curriculum and Instruction;
3. Assistant Principal for Memorial Elementary School and Director of Montvale Child Care Program; and

WHEREAS, the New Administrative Structure includes the creation of the following positions in accordance with the attached job descriptions, effective January 1, 2021:

1. Principal of Memorial Elementary School and Director of 21st Century Education;
2. Director of Curriculum and Instruction and Montvale Child Care Program;
3. Assistant Principal for Memorial Elementary School.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby approves the Superintendent’s recommended New Administrative Structure and abolishes the following positions, effective January 1, 2021:

1. Memorial Elementary School Principal;
2. Director of 21st Century Education, Curriculum and Instruction;
3. Assistant Principal for Memorial Elementary School and Director of Montvale Child Care Program.

BE IT FURTHER RESOLVED that the Board hereby approves the Superintendent’s recommended New Administrative Structure and creates the following new positions in accordance with the attached job descriptions, effective January 1, 2021:

1. Principal of Memorial Elementary School and Director of 21st Century Education;
2. Director of Curriculum and Instruction and Montvale Child Care Program;
3. Assistant Principal for Memorial Elementary School.

BE IT FURTHER RESOLVED, that the Board hereby approves the Superintendent’s recommendation to appoint Dr. Erik Parks to the position of Principal of Memorial Elementary School and Director of 21st Century Education.

BE IT FURTHER RESOLVED, that the Board hereby approves the Superintendent’s recommendation to appoint Mr. David Collier to the position of Director of Curriculum and Instruction and the Montvale Child Care Program.

BE IT FURTHER RESOLVED, that the Board hereby approves the Superintendent's recommendation to appoint Mr. Steven Pellegrino to the position of Assistant Principal for Memorial Elementary School.

BE IT FURTHER RESOLVED that the Business Administrator/Board Secretary is hereby requested to notify Dr. Erik Parks, Mr. David Collier, and Mr. Steven Pellegrino of the action taken by the Board and to execute any documents necessary consistent with the terms of this Resolution.

NEW CONTRACT AWARD - MES RESOURCE PROGRAM TEACHER

Motion **RESOLVED**, that there be approved an award of contract, subject to Chapter
10.2 116, P.L. 1986 to Meghan Pulido, MES Resource Program Teacher for the period January 4, 2021 through June 30, 2021, with compensation at MA, Step 1, prorated, \$61,427.00 in accordance with the Board/MEA Agreement.

SUBSTITUTES

Motion **RESOLVED**, that there be approved employment as substitutes, subject to
10.3 Chapter 116, P.L. 1986 in the Montvale Public Schools during the 2020-21 school year, with compensation at the Board approved rate, the following individuals:

Name	Position	Effective Dates
Karin Arigot	Substitute Teacher	12/22/20 -6/30/21
Kasey Hickey	Substitute Teacher	12/22/20 - 6/30/21
Kasey Hickey	Substitute Teaching Assistant	12/22/20 - 6/30/21

SALARY GUIDE ADVANCEMENT

Motion **RESOLVED**, that there be approved advancement on the salary guide for
10.4 the following, under the provisions of the Board/MEA Agreement:

Effective: February 1, 2021:

Meghan Ferreira advances from MA+15 to MA+30

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 70096342, a leave of
10.5 absence under the Emergency Paid Sick Leave Act (EPSLA) on October 6, 2020.

REVISED LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 96954714, a revised leave of
10.6 absence under the Emergency Paid Sick Leave Act (EPSLA), from November 23 through December 4, 2020, (originally December 2, 2020)

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 23513799, a leave of
10.7 absence under the Emergency Paid Sick Leave Act (EPSLA) for December 1,
December 3, and December 4, 2020.

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 80357700, a leave of absence
10.8 under the Emergency Paid Sick Leave Act (EPSLA) for December 7, 2020

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 65504052, a leave of absence
10.9 under the Emergency Paid Sick Leave Act (EPSLA) for December 7, 2020;
December 9, 2020; December 10, 2020.

LEAVE OF ABSENCE

Motion **RESOLVED**, that there be approved for employee 88584073, a leave of absence
10.10 under the Emergency Paid Sick Leave Act (EPSLA) for December 18, 2020.

YEARBOOK ADVISORS

Motion **RESOLVED**, that the following employees be approved as Fieldstone Middle
10.11 School Yearbook Advisors for the 2020-2021 School Year with compensation per
the Board/MEA Agreement:

Memory Book	Chelsea Cummings/ Cristina Schlemm	FMS	Type IV	3rd yr./3rd yr.
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DISTRICT AND SCHOOL TESTING COORDINATORS

Motion **RESOLVED**, that the following staff members be approved as District and
10.12 School Testing Coordinators for the 2020-2021 school year:

District Testing Coordinator	Erik Parks
Fieldstone Middle School Testing Coordinator	Richard Scherer
Memorial Elementary School Testing Coordinator	Nina Fasano

REVISED CONTRACT - TEACHING ASSISTANT

Motion **RESOLVED**, that there be approved increase in hours for Ellen Nowak,

- 10.13 Memorial School Teaching Assistant, from 3.75 hrs/day to 4.15 hrs/day, with compensation at \$15.25/hr, effective January 4, 2021 through June 30, 2021.

COMPENSATION FOR LOST PREP TIME

- Motion **RESOLVED**, that there be approved compensation to the following for
10.14 loss of preparation periods with compensation as per the Board/MEA Agreement:

Name	Dates	Approved Compensation
Joan Bain	November 20, 2020; December 4, 2020; December 7, 8, 9 & 10, 2020	\$120.00
Deborah Katz	October 22, 2020; November 20, 2020; December 4, 7, 8, 9 & 10, 2020;	\$140.00
Amy Hasenecz	November 20, 2020; December 4, 7, 8, 9 & 10, 2020	\$120.00
Jennifer Tilley-Feather	November 20, 2020; December 4, 2020	\$ 40.00
Katherine Walker	November 20, 2020; December 7, 8, 9 & 10, 2020	\$ 100.00
Allie Engleberg	November 17 & 18, 2020	\$ 40.00
Stephanie Alboum	November 17, 2020	\$ 20.00
Marlene Wynkoop	November 30, 2020; December 1, 2, 3, 4, 7, 2020	\$120.00
Amy Miller	December 7, 2020	\$ 20.00
Chelsea Cummings	November 2, 4, 9, 10, 11, 12, 13, 16, 17, 18, 19, 20, 23, 24, 25, 30, 2020	\$320.00

Patrice Edelstein	December 7, 2020	\$ 20.00
Bonnie Faiella	December 7, 2020	\$ 20.00
Kathryn LoPresti	December 8, 2020	\$ 20.00
Michelle Reyes	November 30, 2020; December 1, 2, 3, 4 & 7, 2020	\$ 120.00
Maureen McLaughlin	December 11, 2020	\$ 20.00
James Freeman	December 10, 2020	\$ 20.00
Martina Grambone	December 7, 2020	\$ 20.00
Allison Bizzoco	December 3, 4, 7, 2020	\$ 60.00
Haley Schrek	December 10, 2020	\$ 20.00
Clarisse Nicol	December 10, 2020	\$ 20.00
Karen Matesic	December 10, 2020	\$ 20.00

EDUCATIONAL TRAVEL

Motion 10.15 **WHEREAS**, the Board of Education is required pursuant to N.J.S.A. 18A:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education acknowledges that on-going professional development is critical to the instructional needs of the district or may further the efficient operation of the school district, and providing said training may require travel expenses;

THEREFORE BE IT RESOLVED, that the Board authorize employee and Board Member attendance in informational programs directly related to, and within the scope of the listed job title's current responsibilities, and/or training opportunities as follows with payment of expenses, if applicable, based on the

federal travel regulations provided that such expenses are within the annual maximum travel expenditure amount:

Date (s)	Employee	Workshop	Cost (Not to Exceed)
12/10/20	Lewandosky, Patricia	Excel class for Beginners	\$25.00
12/17/20	Lewandosky, Patricia	Google Sheets for Beginners	\$25.00
Hourly seminar once a month, Jan - Jun	Lewandosky, Patricia	Advanced Excel Webinar Series	\$150.00
Hourly seminar once a month, Jan - Jun	Wasserman, Andrea	Advanced Google Sheets	\$150.00
2/25/21	Marshall, Brian	Google Suite - Google CEU for Facilities Manager Certification	\$98.00
4/10/21	Marshall, Brian	Code Compliance Update - Facility Management	\$114.00
3/8/21 - 3/9/21	Gina McCormack	Leadership Institute for School Change: Building Capacity by Supporting Adult Development Teachers College	\$1,345.00

11. FINANCE COMMITTEE [Mrs. Bagdat/Mr. Carvelli/Mr DiFiore]

Motions 11.1 through 11.8 were introduced by:_____Seconded by:_____

Roll Call Vote: Mrs. Bagdat, Mrs. Baskin, Mr. Carvelli, Mr. Colla, Mr. DiFiore, Mrs. Foley, Mrs. McGauley-Eichhorn

VOUCHER PAYMENTS

Motion **RESOLVED**, that there be approved/ratified for payment vouchers in the total amount of \$1,859,234.80 as follows:

General Fund		
Appendix "A"	Book Transfers for November Payrolls, MCC Fees & Wire Transfers for State Health Benefits and Payment of Principal & Interest on Bonds	\$1,524,846.23

Appendix "A-1"	Check #012645	\$1,399.00
Appendix "A-2"	CheckS #012646-012722	\$332,989.57

APPROPRIATION TRANSFERS - 2020-2021

Motion **RESOLVED**, that there be approved all line item appropriation transfers to the
11.2 2020-21 budget year to date as follows:

Reason	Amount	Account Name	To	Account Name	From
Speech - Summer Services	\$6,000	Speech OT/PT/ Purch Prof Serv	11-000-216-320-010-04	Extraord Purch Prof Services	11-000-217-320-010-04
Coding Software	\$500	FMS Industrial Arts	11-190-100-610-223-02	FMS General Teaching Supplies	11-190-100-610-211-02
MES Software Subscription	\$600	MES Technology Software	11-190-100-610-340-03	MES Textbooks	11-190-100-640-030-03
MES Software Application	\$1,000	MES Technology Software	11-190-100-610-340-03	MES Textbooks	11-190-100-640-030-03
Ventilation Maintenance	\$2,500	Maint Serv FMS	11-000-261-420-020-05	Property Insurance	11-000-262-520-010-05
Ventilation Maintenance	\$2,500	Maint Serv MES	11-000-261-420-030-05	Property Insurance	11-000-262-520-010-05
Facilities Maintenance - Boilers, Venting	\$5,000	Maint Serv FMS	11-000-261-420-020-05	Security Purch Prof Serv - FMS	11-000-266-420-020-05
Facilities Maintenance - Boilers, Venting	\$5,000	Maint Serv MES	11-000-261-420-030-05	Security Purch Prof Serv - MES	11-000-266-420-030-05

BOARD CERTIFICATION – OCTOBER (Motions 11.3 and 11.4)

Motion **RESOLVED**, that the Montvale Board of Education approve the
11.3 following reports as of October 31, 2020: The Board Secretary Report and The Cash Report, attached as Appendix "B" to the minutes of this meeting.

Motion **RESOLVED**, that pursuant to N.J.A.C. 6A:23-2.11 [c]4, the Montvale
11.4 Board of Education certifies that as of October 31, 2020, after review of the Board Secretary's monthly financial reports [appropriations section], and upon consultation with the appropriate district official, to the best of our knowledge, no major account or fund has been over-expended in violation N.J.A.C. 6A:23- 2.11(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

FEMA COVID GRANT

Motion **RESOLVED**, that the Montvale Board of Education authorizes the School
11.5 Business Administrator / Board Secretary to submit a grant application to FEMA
for reimbursements for COVID related expenses.

ESEA ROLLOVER / AMENDMENT

Motion **RESOLVED**, that on behalf of the district, the Superintendent of Schools be
11.6 authorized to submit an ESEA Amended Application to the New Jersey
Department of Education for Fiscal Year 2021 to accept rollover awards as listed:

ESEA Title	Original Amount	Rollover Amount	Amended Amount
Title IA	\$126,735	\$7,639	\$134,374
Title IIA	\$34,713	\$1,530	\$36,243

*CARES ACT ELEMENTARY AND SECONDARY SCHOOL EMERGENCY RELIEF (ESSER)
ADDITIONAL ALLOCATION/ AMENDMENT*

Motion **RESOLVED**, that on behalf of the district, the Superintendent of Schools be
11.7 authorized to accept an additional ESSER allocation of \$5,546 and submit an
amendment for the allocation of the ESSER funds.

Original Amount	Additional Allocation	Amended Amount
\$101,520	\$5,546	\$107,066

*PROFESSIONAL SERVICES AGREEMENT – NORTHERN VALLEY REGIONAL HIGH
SCHOOL BOARD OF EDUCATION*

Motion **RESOLVED**, that the Board of Education enter into a professional services
11.8 agreement with Northern Valley Regional High School Board of Education to
receive speech language consultation services for up to 32 hours from January 4,
2021 through June 30, 2021. The hourly fee is \$150/hour for a total contract
amount of \$4,800.

12. COMMITTEE REPORTS

13. BOARD MEMBER REPORTS/COMMENTS

14. COMMUNICATIONS

15. OLD BUSINESS

16. NEW BUSINESS

17. HEARING FROM THE PUBLIC

This is the second of two portions of the meeting reserved for comments from the public where members of the public are invited to address the board concerning board business matters of interest. If you wish to address the board, when acknowledged please provide your name, address and share your comment. All comments will be considered and a response may be forthcoming if and when appropriate. Issues raised by the public may or may not be responded to by the board. The board requests that all members of the public be mindful of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district.

At this time, I welcome comment from the public on any matter concerning board business.

18. PRIVATE SESSION [reconvened if necessary]

Introduced by: _____
AYE Votes: _____

Seconded by: _____
NO Votes: _____

Motion
18.1

WHEREAS, the Open Public Meetings Act and the Montvale Board of Education reserve the right within the constraints of State Law to sit in Private Executive Session, and

WHEREAS, there now exists a need for this Board of Education to reconvene in Executive Session, now therefore

BE IT RESOLVED that the Montvale Board of Education recess into Executive Session to discuss exempt matters as follows:

- _____

AND BE IT FURTHER RESOLVED that the public will be informed

1. When the Board reconvenes to the Regular Meeting business portion of this meeting this evening; or
2. At a later date, undetermined at this time.

19. FURTHER BUSINESS

20. MOTION TO ADJOURN

Introduced by: _____
AYE Votes: _____

Seconded by: _____
NO Votes: _____

Motion
20.1

RESOLVED, that this meeting be adjourned at ____ p.m.