

BURLINGTON TOWNSHIP BOARD OF EDUCATION
Burlington, New Jersey
February 26, 2025
PUBLIC SESSION AGENDA

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DATE: [February 26, 2025](#)
TIME: 7:00 PM
PLACE: Burlington Township High School - Hopkins Building

- I. Call to order by the President
- II. Statement of Conformance to the Open Public Meetings Act
- III. Flag Salute - **BTHS JROTC**
Student Performance - ***The Lightning Thief*** by BTHS Theater Dept.
Under the Direction of Sarah Erkert
- IV. Roll Call
- V. Executive Session
- VI. Approval of minutes from the following meetings:
R.C.V. [January 22, 2025 Work Session](#)
[January 29, 2025 Executive Meeting](#)
[January 29, 2025 Public Board Meeting](#)
- VII. [Student Liaison Report](#)
- VIII. Student and Staff Recognitions
 - **PEP Students of the Month** - [see list](#)
 - **BTHS JROTC JLAB 2025 Champions**
- IX. Communications
- X. Presentations
- XI. RECESS - *Full copies of the agenda will be available after the recess*
- XII. Presentations

XIII. Committee Reports

Strategic Planning Committee - [see report](#)

Buildings & Grounds Committee - no report

Finance Committee - no report

Communications Committee - no report

Curriculum Committee - [see report](#)

Legislative Report - no report

Policy Committee - no report

Special Education Advisory Committee - no report

Scholarship Committee Report - no report

Township Liaison Report - no report

Emergency Preparedness Report - no report

Burlington Township Foundation Liaison - no report

NJSBA Liaison Report - [see report](#)

XIV. Superintendent's Monthly Report -

A. [Personal Update](#)

B. [Superintendent's Monthly Report - February 2025](#)

XV. Open to the Public (Agenda Items Only)

Members of the public are invited to submit comments pertaining only to the Board agenda during this public comment portion of the meeting. General comments, not necessarily pertaining to the agenda, are invited to be submitted during the public comment portion at the end of this meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVI. Dr. Bell's Report for Board Action -

PLEASE UNDERSTAND THAT THE BOARD OF EDUCATION MEETS IN WORK SESSION PRIOR TO TONIGHT'S MEETING AND DISCUSSES THE AGENDA ITEMS IN DETAIL DURING THAT MEETING.

A. PERSONNEL

- R.C.V. 1.** Recommend approval of the following substitutes for the 2024/25 school year, pending meeting employment requirements, as listed:

SUBSTITUTES

Sub Teachers

Najee Manning, Steven Mendez, Irene Reyes

(Reaffirmed - item originally approved February 12, 2025)

Madeline Keefe, Mynik Pizzigoni, Steven Riggs, Anthony Robbins, Louise Stewart

Sub Secretaries

Sabrina Roberson

Sub Maintenance

none

Sub Nurses

Kristina Leinheiser

(Reaffirmed - item originally approved February 12, 2025)

Sub Bus Drivers

none

Sub Bus Aides

none

- R.C.V. 2.** Recommend accepting the following list of Emergent Hires, as listed:

- a. **none**

- R.C.V. 3.** Recommend accepting, with regret, the **retirement/resignation** of:

- a. *(Adjustment to end date originally approved January 29, 2025)*

Recommend approval to accept, with regret, the resignation of **Rachel Scranton**, Science Teacher at the Burlington Township Middle School @ SS, effective February 15, 2025, last day of work being February 14, 2025. Ms. Scranton will have served the

district for 6 months.

- b. Recommend approval to accept, with regret, the retirement/resignation of **Patricia Solomon**, Elementary Teacher at B. Bernice Young School, effective July 1, 2025, last day of work being June 19, 2025. Mrs. Solomon is also requesting payment of all accumulated sick and personal days. Mrs. Solomon will have served the district for 29 years.
- c. Recommend approval to accept, with regret, the resignation of **Alyssa Krisanda**, Special Education Teacher/English Teacher at the Burlington Township High School, effective April 1, 2025, last day of work being March 31, 2025. Dr. Krisanda is also requesting payment of all accumulated sick and personal days. Dr. Krisanda will have served the district for 11 years and 7 months.

- * d. Recommend approval to accept, with regret, the retirement/resignation of **Valerie Santucci**, District Bus Driver, effective July 1, 2025, last day of work being June 13, 2025. Ms. Santucci is also requesting payment of all accumulated sick and personal days. Ms. Santucci will have served the district for 4 years.

- * e. Recommend approval to accept, with regret, the resignation of **Kathryn Schiariti**, Elementary Teacher at Fountain Woods School, effective April 26, 2025, last day of work being April 17, 2025. Ms. Schiariti will have served the district for 2 years & 8 months.

R.C.V. 4. Recommend approval of the following leaves of absence:

- a. Recommend approval of a family medical leave of absence for employee #81766115, utilizing sick days, effective February 4, 2025 through February 12, 2025.
- b. Recommend approval of a family medical leave of absence for employee #18759613, utilizing sick days, effective January 9, 2025 through January 16, 2025, returning to work on January 17, 2025.

- * c. Recommend approval of a medical leave of absence for employee #19030832, utilizing sick days, effective March 13, 2025 through

March 30, 2025, returning to work on March 31, 2025.

- * d. Recommend approval of a family medical leave of absence for employee #18742791, utilizing sick and/or personal days effective February 6, 2025 through February 28, 2025 returning to work on March 3, 2025.
- * e. Recommend approval of a medical leave of absence for employee #18784140, utilizing sick days effective March 24, 2025 through May 9, 2025 returning to work on May 12, 2025.
- * f. Recommend approval of a medical leave of absence for employee #17501164, utilizing sick days effective January 23, 2025 through January 31, 2025 returning to work on February 3, 2025.
- * g. Recommend approval of a medical leave of absence for employee #81139073, utilizing sick days effective March 10, 2025 through April 17, 2025 returning to work on April 28, 2025.

R.C.V. 5. Recommend approval of the following **positions:**

- a. [Personnel Listing for 2024-2025 as of February 26, 2025](#)
- * b. **Christian Sabatino** to serve as Summer Paint Team Supervisor.
- * c. **Keith Lex** to serve as substitute Summer Paint Team Supervisor.
- * d. **Shawn Fitzpatrick** to serve as substitute Summer Paint Team Supervisor.

R.C.V. 6. Recommend approval of the following **transfers:**

- a. **none**

R.C.V. 7. Recommend approval for the following staff members to move on the salary guide, effective as listed, due to the completion of additional college credits, as listed:

- a. **none**

R.C.V. 8. Recommend approval of the following individuals for extra-curricular, co-curricular, coaching positions as listed:

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- a. [Extra/Co-Curricular & Coaching Stipends for 2024-2025 as of February 26, 2025](#)
 - * b. [Extra/Co-Curricular & Coaching Stipends for 2025-2026 as of February 26, 2025](#)
 - R.C.V. 9. Recommend approval of additional teaching time for the following staff members for the 2024-2025 school year, as listed:
 - a. [2024-2025 Extra Duties as of February 26, 2025](#)
 - R.C.V. 10. Recommend approval of summer days for the following staff members, as listed:
 - a. [2024-2025 Summer Extra Duties as of February 26, 2025](#)
 - R.C.V. 11. Recommend approval of deduct days for the following staff members, as listed:
 - * a. #59627794 - **1.25 days** - 02/14/2025 & 02/24/2025
 - * b. #84909837 - **1 day** - 02/21/2025
 - * c. #18743047 - **1 day** - 02/18/2025
 - R.C.V. 12. Recommend approval of the following student teacher placement, pending meeting student teacher requirements, as listed:
 - * a. **Amanda Levy**, a student at The College of New Jersey, to complete a student teaching placement from February 27, 2025 through May 9, 2025 at Fountain Woods School, with Christine Ancker as the Cooperating Staff Member.
 - * b. **Shannon Gaffney**, a student at The College of New Jersey, to complete a student teaching placement from February 27, 2025 through May 9, 2025 at Fountain Woods School, with Christine Ancker as the Cooperating Staff Member.
 - * c. **Maya Benson**, a student at The College of New Jersey, to complete a student teaching placement from February 27, 2025 through May 9, 2025 at Burlington Township Middle School @ SS, with Nicole Goetter as the Cooperating Staff Member.

- * d. **Lindsay Giordano**, a student at The College of New Jersey, to complete a student teaching placement from February 27, 2025 through May 9, 2025 at Fountain Woods School, with Faith Wood as the Cooperating Staff Member.
 - * e. **Arielle Ephrat**, a student at The College of New Jersey, to complete a student teaching placement from February 27, 2025 through May 9, 2025 at Fountain Woods School, with Faith Wood as the Cooperating Staff Member.
 - * f. *(Correction of Cooperating Teacher originally approved on 5/22/24 agenda)*
Jessica Gutierrez, a student at Rowan University, to complete a student teacher placement from September 3, 2024 through May 3, 2025 at B. Bernice Young School, Early Childhood Education, with Crystal Moore as the Cooperating Teacher.
- R.C.V.** 13. Recommend approval of the following individuals for Team and Coordinator positions as listed:
- a. [2024-2025 Teams and Coordinators as of February 26, 2025](#)

B. STUDENTS

- R.C.V.** 1. Recommend approval of home instruction for the following students, as listed:

- * a. **Student 9399828654**; effective 2/25/2025 to 4/30/2025.
Student 4072485373; effective 2/26/2025 to TBD.
Student 7676867494; effective 2/26/2025 to TBD.
Student 8475344091; effective 2/26/2025 to Pending Placement.

- R.C.V.** 2. Recommend approval of the special education or alternative placement, as listed:

- a. **Student 1575429748** to attend Home Instruction Facility - DiNovi Operant Learning Center per IEP.
Student 8066280054 to attend Brookfield Academy per IEP.
Student 2347133914 to attend Burlington County Alternative School per IEP.

Student 7309248216 to attend YALE Cherry Hill per IEP.

- R.C.V.** 3. Recommend approval for the following students, on a tuition basis, per Board of Education Policy, Admission, pending space availability:

a. **none**

C. MISCELLANEOUS

- R.C.V.** 1. Request approval of the following reports as submitted to the Board Secretary for inclusion in the minutes pursuant to Board Policy:

a. [District Facilities Report - January 2025](#)

b. [Field Trips - January 2025](#)

c. [Student Demographics - January 2025](#)

d. [Suspension Report - January 2025](#)
(Report is considered privileged in nature.)

e. [Residency Flash Report - January 2025](#)

f. [Presenter Approval Forms - Submitted January 2025](#)

- R.C.V.** 2. Recommend approval of the following Job Descriptions, Policies and Regulations, as listed:

a. First Reading (*Revised First Reading where noted*)
none

b. Final Adoption:
none

c. Job Descriptions - First Reading:
none

d. Job Descriptions - Second Reading:
none

e. Job Description - Reviewed:
none

f. Rescind Job Description:
none

R.C.V. 3. Recommend approval of overnight trips:

a. **none**

R.C.V. 4. Recommend acceptance of the monthly Harassment, Intimidation and Bullying Report of Incidents per Board of Education Policy #5131.1 and the New Jersey Anti-Bullying Bill of Rights Act of 2011. (Report is considered privileged in nature.)

a. RESOLVED, upon the recommendation of the School Superintendent that the Board of Education affirm, modify or reject the following H.I.B. Incident Reports.

Case Numbers

285819	170916PN/16964PR		
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R.C.V. 5. Recommend approval of the following curricula for the 2024-2025 school year:

a. **none**

R.C.V. 6. Recommend approval and acceptance of items required by the NJDOE as listed:

a. **none**

R.C.V. 7. Recommend approval of school calendar:

- [2024-2025 Calendar](#), *no changes*
- [2025-2026 Calendar](#), *no changes*

* R.C.V. 8. Recommend approval of proposed clubs and activities as noted:

a. Voluntary - Spanish Club for Burlington Township High School.
Club Volunteer Advisors: **Maria Gonzalez-Najera**

D. BUSINESS

R.C.V. 1. Recommend approval for payment of the [February Bill List](#).

R.C.V. 2. Recommend approval of the following business reports:

a. [Treasurer's Report - January 2025](#)

b. [Board Secretary's Report - January 2025](#)

c. [Cafeteria Report - January 2025](#)

d. [Transfer Report - January 2025](#)

R.C.V. 3. Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Nicholas Bice, School Business Administrator, certifies that, as of January 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of January 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

R.C.V. 4. Recommend acceptance of the following reports on Tuition:

a. Tuition Contracts Billed - none

b. [Tuition Contracts Paid](#)

R.C.V. 5. Recommend approval of an in-kind donation from **R.H. Warren Professional Development**, valued at \$3,000.00, to reduce the standard service fee for a professional speaking presentation on March 31, 2025.

* **R.C.V.** 6. Recommend approval of an extension of the contract to **Aramark**

Management Services, LP for Facilities/Operational Management Services from July 1, 2025 - June 30, 2026. Increase of 2.5% as per RFP specifications. This is the third of five possible years on the contract.

- * **R.C.V.** 7. Recommend approval of extensions to the following Professional Services and Extraordinary Unspecifiable Services. All contracts are for the period July 1, 2025 to June 30, 2026. Increases are 2.5% or less as per RFP specifications. The amounts included are either total cost or greatest amount per hour.

General Counsel	Malamut & Associates, LLC	\$185.00/hour (Total estimated cost = \$45,000.00)
Special Counsel	Parker McCay	\$185.00/hour (Special Education & Negotiations); \$335.00/hour (Financing) (Total estimated cost = \$85,000.00)
Auditor	Inverso & Stewart	\$37,700.00
School/Team Physician	Family Physicians of Burlington	\$47,685.24
Property, Casualty and Workers' Compensation Insurance Consultant	TC Irons Agency	no direct cost to the district
Health Insurance Consultant	Integrity Consulting Group	\$25.98 PEPM for SHIF coverage; 1.25% of premium for non-SHIF coverage
Construction Manager of Record	New Road Construction Management	\$215.00/hour (Total estimated cost = \$100,000.00)

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- * R.C.V. 8. Recommend approval to authorize the Qualified Purchasing Agent to solicit bids for the following Referendum Projects:
- Replacement of flat roof and smoke hatches above PAC auditorium and stage at Burlington Township High School
 - Replacement of roof at Burlington Township High School - Hopkins Building
 - Replacement of flat roof at Burlington Township Middle School
- * R.C.V. 9. Recommend approval to authorize the Qualified Purchasing Agent to solicit bids for repairs and insulation of the chilled water piping for the HVAC system at B. Bernice Young Elementary School.
- * R.C.V. 10. Recommend approval to accept a donation via AdoptAClassroom.org to Fountain Woods Elementary School and B. Bernice Young Elementary School from **Burlington Stores** in the amount of \$10,000.00.
- * R.C.V. 11. Recommend acceptance of the following letter and results report for the lead water testing that was conducted in January 2025 at Fountain Woods Elementary School:

[Fountain Woods Elementary School Letter](#)
[Fountain Woods Elementary School Results](#)

XVII. Open to the Public for Comments

Members of the public are invited to submit any general comments during this public comment portion of the meeting. The Board, pursuant to the Open Public Meetings Act, will not publicly discuss personnel matters. This portion of the meeting is not a question and answer session. The Board will not respond to comments made by members of the public during this portion of the meeting; however, the Board will give all comments appropriate consideration and will refer all individual complaints to the Superintendent of Schools or Administration for resolution. In accordance with Board of Education Bylaw # 9322, each statement made by a participant may be limited to three minutes' duration. Please be polite when making your comments. Disruptive conduct such as shouting, interrupting a speaker, use of profanity, or similar behavior, is not permitted in a school setting. Any person engaging in such behavior will be asked to cease by the President, and if the conduct continues, the person will be asked to leave the meeting.

XVIII. New Business

XIX. Executive Session

XX. Adjourn Meeting
Next Board of Education Business Meeting **March 26, 2025**