

## Working Group- Scope of Work Document

Working Group Name	School-Community Partnership
Co-Chair 1 Responsibilities <i>Name and Contact Info:</i>	Gaylynn Mack 225-388-9737
Co-Chair 2 Responsibilities <i>Name and Contact Info:</i>	District Representative (Mr. Brickhouse will name)
Meeting Frequency	Twice per month (this is a suggestion)
Standing Meeting Time	TBD
Standing Meeting Link	TBD

What is this working group's scope of work? What are they responsible for doing? What decisions are theirs to make?
<ol style="list-style-type: none"> <li>1. Select the BRAYN school-community pilot members</li> <li>2. Steer the pilot projects/process</li> <li>3. Lead expansion from pilots to include other sites</li> <li>4. Identify the BRAYN resources that would provide support (after needs assessment)</li> </ol>
What kinds of decisions do they need to make in dialogue with other working groups?
<ol style="list-style-type: none"> <li>1. Selection of the new school-community partnership pilots (membership)</li> <li>2. How to share (communicate) the results of the needs assessment (communications)</li> </ol>
What are the essential deliverables from this working group?
<ol style="list-style-type: none"> <li>1. Onboarding new pilot sites</li> <li>2. Convene Partnership Ambassadors twice a year (July and April), one of the convenings would be an orientation.</li> <li>3. Conduct a school needs assessment.</li> </ol>
What are the roles and responsibilities of working group members?
<ol style="list-style-type: none"> <li>1. Facilitate and guide the onboarding of new BRAYN pilots.</li> <li>2. Identify the resources BRAYN membership can offer the schools.</li> <li>3. Seek opportunities to learn more about the needs of the school and the resources of the BRAYN membership.</li> </ol>
What are the roles and responsibilities of BRAYN staff with regards to this working group?
<ol style="list-style-type: none"> <li>1. Facilitate and guide the onboarding of new BRAYN pilots.</li> <li>2. Identify the resources BRAYN membership can offer the schools.</li> <li>3. Seek opportunities to learn more about the needs of the school and the resources of the</li> </ol>

BRAYN membership.

What kinds of budget and resources will this group need?

\$75,000 per year

- Staffing for pilot onboarding to facilitate and guide the plan, follow up
- Ambassador convenings (twice per year)
- School support

What else?