



College Curriculum Committee

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Minutes – March 2, 2022, on [Zoom](#)

- **1:30** Call to Order, Member [Sign-in](#), and [Land Acknowledgment](#) statement
 - Announcements
 - Use the new sample course outline in the Curr Handbook, Ch. 2
 - Gen ed feedback response deadline is March 4
 - We need a [units-hours](#) squad to verify the accuracy of our worksheet based on 52.5 hrs
 - If a ToP Code changes or even if units change in a CAch, Guillermo V, Dean of Fin Aid, must be made aware asap.
- **1:36** Approval of the minutes: [2/16/22 meeting](#) **Approved**
- **1:40** Adoption of the agenda **Approved**
- **1:44** Approval of informational items **Approved**
- **1:48** Reminder about meeting via Zoom ([AB 361](#)) **Approved**

Proposal Items

Time	#	Dept.	Chair	Proposal Type	Subj	#	Title	Eff Sem & CTE
1:50	1	HCT	Dory Rincon	Modify Credit Course (Degree Applicable)	CVT	410B	Echocardiography Professional Experience Hours-units change Approved w/ stipulations	sp'23
2:00	2	PE&D	Justin Labagh	New Credit Course (Degree Applicable) CCSF G2 Request	PE	211B	Intermediate Boot Camp Fitness + Mapping CCSF GE Area G2, CSU E2* Approved w/ stipulations	sp'23

* To be submitted for CSU GE/IGETC after Breadth Committee approval

Discussion Items (2:10-4:30)

- 2:10-2:20 Hours-units calculation issues with our current [worksheet](#) vs the [CCCCO calculations](#)
 - AUTO 51-55 adjustment of previously approved hours (edited from 100 to 97) to maintain intention of revision from 8 to 7 units **Approved**
 - Upon examination, the CCSF hours-units worksheet holds up pretty well, BUT when a course has lots of lecture AND lab hours, the calculations end up higher in COCI processing. This is because total contact time is given more weight. Our worksheet needs to warn users of this possibility, as well as post the COCI formula: total contact time plus homework time divided by 52.5.
- 2:20-2:25 Catalog processing timeline and issues with program historicals caused by CSU Area F resubmissions; mapping updates to follow (help needed)
 - Edie has begun reviewing our hundreds of programs for the fall '22 catalog. Rachel and Craig are assisting in the cleanup. Due to the late revisions of Ethnic Studies courses being resubmitted for CSU

Area F approval, programs with those courses have a number of historicals courses and will also need updated mapping to preserve assessment integrity. The mapping may require departmental assistance, but mapping is not seen in the catalog.

- 2:25-2:40 Aggregate assessment and outline modification
 - The CC looked at the aggregate report and an outline comparison report for two different courses, one credit and the other noncredit. This was designed to generate a discussion about the connection between assessment and curriculum and if the current aggregate assessment process could be more effective in promoting outline revision.
- BREAK
- 2:45-2:55 CC pilot membership [resolution](#)
 - CC members said they were grateful for the 2-year pilot and would like to extend it for another two years, especially since the school-dept structure has been changing. Why prevent a colleague from joining and helping with the work simply because an area has no vacancy? There is concern about a department having too many members, however. Members were asked to comment on the draft.
- 2:50-3:05 Area H [resolution](#)
 - Since a number of Area H1 courses are really Area Studies courses, not Ethnic Studies courses, outlines have had H1 removed during the modification process. This has happened with other outlines regarding other GE areas, but H1 has been the most popular because the definition of Ethnic Studies has received so much attention and because so many courses decades ago were assigned to H1 simply because they deal with diverse people in various parts of the world. But that's not necessarily Ethnic Studies. This resolution, which was set to allow for comments, attempts to clarify GE removal necessity and give notice that due to the CCC's establishment of an ES graduation requirement not unlike CSU's, an overhaul or deconstruction of H (1,2,3) will need to happen soon.
- 3:05-3:35 [Squad](#) Time (refer to February [recap](#))
 - Area H: See [crosswalk](#) and clarify which courses are Ethnic Studies
 - Workforce: Unfinished business?
 - GAWD: Gathering the feedback
 - Outliners/Historicals: Should the updated guidance appear elsewhere? Other guidance needed?
 - Units-Hours: Where is the math breaking down? Is it a 52.5 ("48-54 unit sweet spot") problem?
- BREAK
- 3:40-4:10 Tech review support time
- [Legislative Update w/ Rachel Cohen](#) will return in the near future and be available on CSPAN.
- 4:10 Adjourn

Informational Items

#	Dept	Proposal Type	Subj	#	Title	Eff Sem & CTE
1	AUTO	Modify Credit Program			Automotive Technician AS Unit change	f'23 CTE
2	AUTO	Modify Credit Program			Automotive Technician CAch Unit change	f'23 CTE
3	ADMJ	Modify Credit Course (Degree Applicable)	ADMJ	89	Continuing Professional Training	sp'23
4	ART	Modify Credit Course (Degree Applicable)	ART	125A	Basic Design: 2-D Foundations	sp'23

5	BUS	Modify Credit Course (Degree Applicable)	MABS	55	Microsoft Office and QuickBooks Prep	sp'23
6	BUS	Modify Credit Course (Degree Applicable)	R E	181	Principles of Real Estate	sp'23
7	CS	Modify Credit Course (Degree Applicable)	CS	211S	Advanced Java: Standard Edition	sp'23
8	ESL	Modify Noncredit Course	ESLN	3015	ESL Literacy	sp'23
9	ESL	Modify Noncredit Course	ESLN	3120	ESL Beginning 1-2 Multilevel	sp'23
10	ESL	Modify Noncredit Course	ESLN	3340	ESL Beginning High 3-4 Multilevel	sp'23
11	ESL	Modify Noncredit Course	ESLN	3560	ESL Intermediate 5-6 Multilevel	sp'23
12	ESL	Modify Noncredit Course	ESLN	3780	ESL Intermediate High 7-8 Multilevel	sp'23
13	ESL	Modify Noncredit Course	ESLN	4015	ESL Literacy: Abridged	sp'23
14	HLTH	Modify Credit Course (Degree Applicable)	HLTH	80C	Interpreting in Healthcare I	sp'23
15	HLTH	Modify Credit Course (Degree Applicable)	HLTH	80L	Interpreting Lab 1	sp'23
16	HLTH	Modify Credit Course (Degree Applicable)	HLTH	81C	Interpreting in Healthcare II	sp'23
17	HLTH	Modify Credit Course (Degree Applicable)	HLTH	81L	Interpreting Lab 2	sp'23
18	MATH	Modify Credit Course (Degree Applicable)	MATH	45	Preparation for Statistics	sp'23
19	WGST	Modify Credit Program			Sexual Health Educator CAch ToP Code change	sp'23 CTE
20	WORL	Modify Credit Course (Degree Applicable)	CHIN	4	Continuation of Intermediate Chinese	sp'23
21	WORL	Modify Credit Course (Degree Applicable)	CHIN	4A	Continuation of Intermediate Chinese	sp'23
22	WORL	Modify Credit Course (Degree Applicable)	CHIN	4B	Continuation of Intermediate Chinese	sp'23
23	WORL	Modify Credit Course (Degree Applicable)	CHIN	12A	Beginning Conversational Mandarin	sp'23
24	WORL	Modify Credit Course (Degree Applicable)	CHIN	12B	Continuation of Beginning Conversational Mandarin	sp'23
25	WORL	Modify Credit Course (Degree Applicable)	CHIN	38	Translation Foundation in Chinese	sp'23

26	BUS	New Distance Ed Addendum	ACCT	54-FO	Auditing	f'22
27	CS	Modify Distance Ed Addendum	CS	111C-FO	Data Structures and Algorithms: Java	f'22
28	CS	Modify Distance Ed Addendum	CS	111C-PO	Data Structures and Algorithms: Java	f'22
29	CS	Modify Distance Ed Addendum	CS	211S-FO	Advanced Java: Standard Edition	f'22
30	LGBT	Modify Distance Ed Addendum	LGBT	15-FO	From Greece to Stonewall: Queer Writers, Lives, and Worlds	f'22

ROLL: Rebecca Ancheta, Alissa Buckley, Stephanie Chenard, Rachel Cohen, Megan Corry, Landi Ehnle, John Halpin (Resource), Anna-Lisa Helmy, Lisa Johnson, Edie Kaueper (Resource), Lisa King, Craig Kleinman, Annemarie Kurpinsky, Joy Lamboy, Mandy Liang, Geisce Ly, Jean Nanjo, Nicole Oest, Vika Palaita, Lisa Romano, Saramanda Swigart, Fred Teti, Ardel Thomas, Lisa Velarde (Resource), Guillermo Villanueva (Resource), Wanda Ziemba

Excused: DEA Subcommittee (met separately—Fred Teti, Phong Pham, Andrea Niosi, Megan Sweeney, Amy Lawlor, plus resource member Craig Kleinman), Wendy Miller (Resource),

Absent: Katie Marquez, Lily Ann Villaraza