

Holman Parents and Schoolology Pilot

Dear Holman Parent/Guardian,

If you're interested in becoming more informed about your child's learning, **Schoolology can help.**

- Schoolology is Henrico County Public School's new learning management system (LMS), bringing together all the digital elements of your child's education into one location.
- Holman is piloting Schoolology with all teachers this year in preparation for all secondary schools to begin using the platform starting in 2016-2017, and all elementary schools in 2017-2018.
- Schoolology lives online, is easy to access from any internet device, and can send emails and/or text notifications directly to you with the most up to date information regarding your child's learning.
- You can read more about the Schoolology process by visiting: blogs.henrico.k12.va.us/it located under the **Learning Platform** heading.

In order to provide the highest level of security of your student's personal information while also allowing you access to create and connect your Schoolology account, HCPS has stored your child's Schoolology Access Code within PowerSchool. This means that parents will first create or sign into PowerSchool, locate the Schoolology tab, and use the information found there to create and connect their Schoolology account. Once a parent has completed setting up Schoolology, they can sign into Schoolology independently of Powerschool. *Disclaimer - Powerschool will continue to be the gradebook of record. When checking/verifying your child's grades always refer to PowerSchool.

Sign up for your Schoolology (Personal Computer)	Sign up for your Schoolology (Mobile Device)
	
1. Go to: henricoschools.us 2. Click on Powerschool in the top left corner, just above the HCPS logo 3. Choose Sign in if you have a PS account, or Create Account to activate your PS account 4. In Powerschool, click on the Schoolology tab on the left 5. Read and follow the instructions on creating and connecting your Schoolology account 6. Follow the Schoolology Guided Tour	1. Use your mobile browser, such as Safari or Chrome, and go to: henricoschools.us 2. Click on Powerschool in the top left corner, just above the HCPS logo 3. Choose Sign in if you have a PS account, or Create Account to activate your PS account 4. In Powerschool, click on the Schoolology tab. 5. Read and follow the instructions on creating and connecting your Schoolology account 6. Follow the Schoolology Guided Tour
 Mobile Users: Both Powerschool and Schoolology have mobile apps that provide the best user experience for mobile platforms. HCPS recommends to first create your account with Schoolology using a desktop, laptop or mobile browser, and then to download and log in to the apps for regular mobile use.	

Full instructions are also available at <http://blogs.henrico.k12.va.us/it/schoolology-for-parents/>

Parent - Setup Schoology Notifications

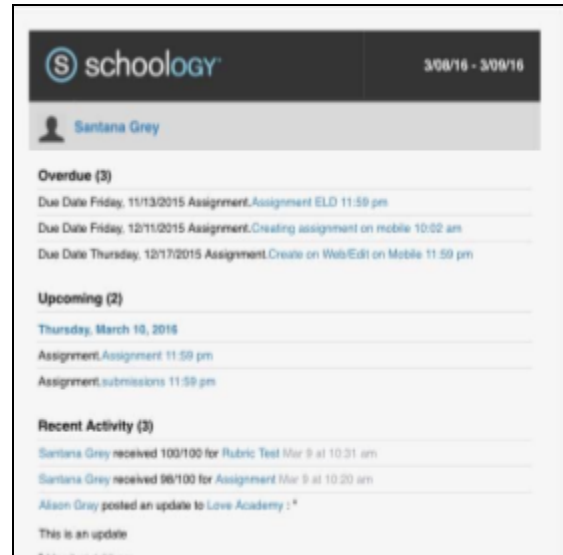
You may elect to receive two different notifications of your student's activity in Schoology.

1. **Parent Email Digests** (daily or weekly) - Regular summary emails, including information from all courses' overdue, upcoming and recently completed assignments.

Sample parent email digest --->

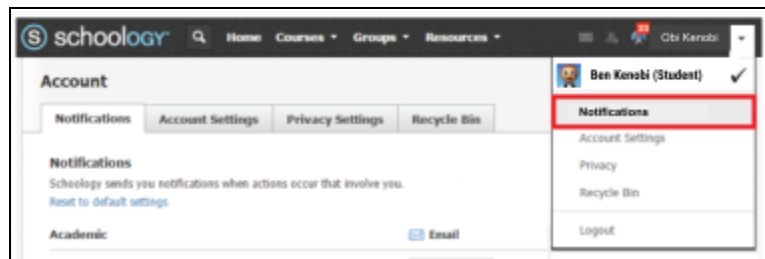
2. **Overdue Submissions Notifications** - Email or text message sent anytime your student misses a submission deadline for a single assignment that can still be submitted for credit.

**Text message option also available, see below to setup Mobile Notifications*

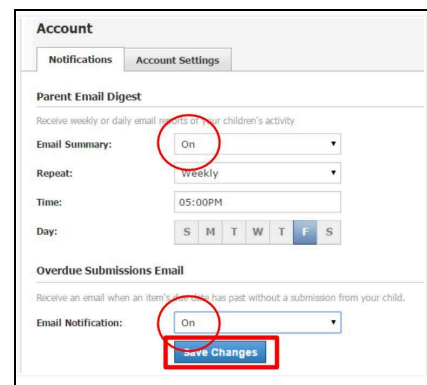


Setting up email notifications

1. Click on the down facing arrow on the top right of your Schoology account.
2. Select your child from the list that appears in the dropdown menu.
3. Once you're viewing the child's account, click on the down facing arrow again.
4. Select the Notifications option in the dropdown menu.

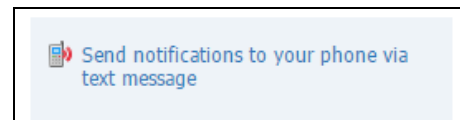


5. To receive the **Parent Email Digest**, select **On** in your Email Summary menu.
 - If you choose Daily emails, you may set a time at which the notification will be sent to your inbox.
 - If you choose Weekly emails, you'll have an additional option to select the day of the week it is sent.
6. To receive the **Overdue Submissions Email**, select **On** in the Email Notification menu.
7. Click **Save Changes** to update your settings.



Text Message Notifications

You may elect to get notifications sent to your phone via text message. This can be set up in the same Notifications menu used to set up email notifications.



Note: You will be asked for your 10 digit cell number and carrier. Only US and Canadian numbers are supported. Standard data fees and text messaging rates apply based on your plan with your mobile carrier. As mobile access and text message delivery is subject to your mobile carrier network availability, such access and delivery is not guaranteed. You have the ability to edit, temporarily discontinue or remove your mobile number from Schoology at anytime.