

30-DAY NOTICE TO VACATE

Landlord to Tenant — Notice to Quit / Vacate

[Landlord / Property Manager Full Name]

[Landlord Address]

[City, State, ZIP]

[Landlord Phone] | [Landlord Email]

[Today's Date]

[Tenant Full Name(s)]

[Rental Property Address, Unit #]

[City, State, ZIP]

Re: Notice to Vacate — **[Rental Property Address, Unit #]**

Dear [Tenant Name(s)],

You are hereby notified that your tenancy of the property located at [Full Property Address, Unit #], [City, State, ZIP] will terminate in 30 days from the date of service of this notice. You are required to vacate and surrender possession of the premises on or before [Vacate By Date].

This notice is issued for the following reason(s):

- ☐ End of lease term — lease expires on [Date]
- ☐ Month-to-month tenancy termination
- ☐ Non-payment of rent — balance due: \$[Amount]
- ☐ Violation of lease terms — see attached violation notice
- ☐ Sale of property / owner move-in
- ☐ Other: [describe reason]

Notice Date

[Today's Date]

Vacate By Date

[30 days from today]

If you fail to vacate the property by the date specified, legal proceedings to remove you from the property may be initiated, which may result in a judgment against you for possession, unpaid rent, court costs, and attorney's fees.

Your security deposit of \$[Amount] will be processed and returned in accordance with the laws of the State of [State], less any lawful deductions for damages, cleaning, or unpaid rent.

This notice is served pursuant to [State] Landlord-Tenant Law, [cite statute if known].

Sincerely,

[Landlord / Property Manager Signature]

[Landlord Full Name]

[Property Management Company (if applicable)]

[Date] | [Phone] | [Email]