

## Grant Writer Intern

### Jarabe Gourmet Pops

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*Inclusive Hiring Statement: At Jarabe Gourmet Pops, we are committed to fostering a diverse, inclusive, and equitable workplace where everyone—regardless of background, identity, or experience—has the opportunity to thrive. We welcome applicants from all communities, including those historically underrepresented, and encourage individuals of all abilities and perspectives to apply. Even if you don't meet every listed requirement, we'd love to hear from you! We value passion, creativity, and diverse perspectives that contribute to our mission in meaningful ways. Most importantly, we want you to feel confident bringing your true authentic self to work and supported in doing your best.*

#### Company:

Jarabe Gourmet Pops is a small-batch manufacturing company, based in Washington, D.C., that specializes in handcrafted Mexican ice pops-paletas—from locally sourced and upcycled fruits and vegetables.

#### Position Description:

The Grant Writer Intern is responsible for finding funding opportunities for Jarabe as well as writing polished proposals to earn grant money. The projects may be highly variable in nature.

#### Key Responsibilities:

- Identify grant funding opportunities.
- Research grant deadlines.
- Draft grant request and proposals.

#### Work Location:

The internship is based in Washington, D.C. At the current time, Jarabe is maintaining a remote work environment.

**Internship Start Date:** May 1, 2025

**Internship End Date:** Oct 31, 2025

#### Commitment:

- 5-hours/week and/or project-by-project basis.

#### Preferred Skills:

- Previous writing experience is preferred but not required.
- Works well with little supervision.
- Knows how to navigate social media platforms: Instagram, TikTok, YouTube, etc.
- Proficient: Adobe, GoogleWorkspace, Trello, Microsoft Outlook, Zoom, Google Meets, etc.

#### Application:

- **Deadline:** Apr 15, 2025 at 11:59 pm.
- **Application Link:** <https://www.jarabedc.com/internships>

#### Notification Date:

- On or before Apr 30, 2025

**Learn More:** [www.jarabedc.com](http://www.jarabedc.com)